

CITY OF
COMMERCE CITY

DIRECTORY
OF
CITY FEES
AND
CHARGES

“Quality Community for a Lifetime”

DIRECTORY OF CITY FEES AND CHARGES

As of February 2, 2015

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Section 1: ADMINISTRATIVE

A) Fee Waiver

- 1) Any fees imposed by the City and listed in the Directory of City Fees and Charges adopted by the City Council may, unless prohibited by ordinance, be administratively waived by the City Manager or his designee upon determining that a waiver is in the best interest of Commerce City.

B) Notary

- 1) Public Notary (per stamp) \$5.00
 - (a) Exemption for city business purposes

C) Projects

- 1) Bid Packages (plus sales tax) Actual Costs

D) Passport Execution Fees

- 1) Passport Application Processing (per applicant) \$25.00

E) Interpretation Equipment Rental Fee \$15.00

Section 2: BUILDING PERMIT FEE SCHEDULE (TABLE 1-A)

A) Total Valuation

1)	\$1.00 to \$500.00		\$23.50
2)	\$501.00 to \$2,000.00	\$23.50 for the first \$500.00 plus \$3.05 for each additional \$100.00, or fraction thereof, to and including \$2,000.00	
3)	\$2,001 to \$25,000.00	\$69.25 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00	
4)	\$25,001.00 to \$50,000.00	\$391.25 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00	
5)	\$50,000.00 to \$100,000.00	\$643.75 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00	
6)	\$100,000.00 to \$500,000.00	\$993.75 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00	
7)	\$500,000.00 to \$1,000,000.00	\$3,233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00	
8)	\$1,000,001.00 and up	\$5,608.75 for the first \$1,000,000.00 plus \$3.65 for each additional \$1,000.00 or fraction thereof	

B) Plan Review (of the Building Permit Fee)

65%

1)	If identical plans are submitted (per identical plan)	\$150.00
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C) Other Inspections and Fees

1)	Hourly fee or the total hourly cost to the jurisdiction, whichever is the greatest. The cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.	
(a)	Inspection outside of normal business hours (per hour)	\$50.00
(b)	Re-inspection fees assessed under provision of Section 108.8 (per hour)	\$50.00
(c)	First Re-inspection Fee	\$50.00
(d)	Second Re-inspection Fee	\$75.00
(e)	Inspections for which no fee is specifically indicated (per hour)	\$50.00
(f)	Additional Plan Review required by changes, additions or revisions to plans (per hour)	\$50.00
(1)	For use of outside consultants for plan checking and inspections, or both	

Section 3: BUFFALO RUN GOLF COURSE

A) Greens Fees

- 1) Resident
 - (a) 18-Holes
 - (1) Monday through Thursday \$32.00
 - (2) Friday through Sunday \$37.00
 - (b) 9-Holes
 - (1) Monday through Thursday \$18.00
 - (2) Friday through Sunday \$22.00
- 2) Non-Resident
 - (a) 18-Holes
 - (1) Monday through Thursday \$40.00
 - (2) Friday through Sunday \$44.00
 - (b) 9-Holes
 - (1) Monday through Thursday \$25.00
 - (2) Friday through Sunday \$27.00
- 3) Seniors (Age 62 and Older) excluding holidays
 - (a) Residents - Monday through Thursday
 - (1) 18-Holes \$25.00
 - (2) 9-Holes \$14.00
 - (b) Non-Residents - Monday through Thursday
 - (1) 18-holes \$27.00
 - (2) 9-Holes \$15.00
- 4) Juniors (Age 17 and Under) Monday through Thursday, excluding holidays
 - (a) 18-Holes \$13.00
 - (b) 9-Holes \$7.00

B) Cart Rental

- 1) 18-Holes (plus sales tax) \$17.00
- 2) 9-Holes (plus sales tax) \$12.00

C) Pull Cart Rental

- 1) 18-Holes (plus sales tax) \$6.00
- 2) 9-Holes (plus sales tax) \$3.00

D) Golf Club Rental

- 1) 18-Holes (plus sales tax) \$21.00
- 2) 9-Holes (plus sales tax) \$13.00

E) Driving Range

- 1) Large Bucket (plus sales tax) \$6.00
- 2) Small Bucket (plus sales tax) \$4.00

F) Corporate Memberships

- 1) New \$7,500.00
- 2) Renewal \$6,500.00

Section 4: BUSINESS LICENSING

A) Business License Information

- 1) All License and Application fees are due at time of submittal of application.
- 2) All Business License fees are non-refundable unless indicated by City Municipal Code.
- 3) Business License information pull, includes all media types (flat fee) \$5.00

B) Business Licenses

- 1) New General Business License \$20.00
- 2) Kennel License \$100.00
 - (a) Hobby Breeder License \$25.00
- 3) Public Bench Advertising Permit (per bench) \$30.00

C) Special Business Licenses

- 1) Special Business Licenses may be required to provide city at business' expense, a CBI Criminal History Report , fingerprinting, proof of insurance and/or bond as set by Municipal Code.
- 2) Auctioneer's and Auction House Licenses
 - (a) Fixed Location License \$150.00
 - (b) Non-Fixed Location License \$100.00
- 3) Entertainment Establishments \$20.00
 - (a) All classes, as defined in Sec. 9-3401 of the Municipal Code
- 4) Massage Parlor License \$550.00
 - (a) License Renewal \$330.00
 - (b) Manager's License - (per manager) \$75.00
 - (c) Investigation Charge \$150.00
- 5) Outdoor Vendor License \$35.00
- 6) Pawnbroker License \$5,000.00
 - (a) License Renewal \$500.00
- 7) Sexually Oriented Business License Application \$980.00
 - (a) License Renewal Application \$780.00
 - (b) Manager's License - (per manager) \$75.00
 - (c) Investigation Charge \$150.00

D) Landfill Operations Business License

- 1) Refuse Transfer Station License \$1,500.00
- 2) Inert Landfill License \$1,500.00

Section 5: COMMUNITY DEVELOPMENT

A) General Service Fees

	Actual Costs
1) Recording Costs	
2) Change of Address	\$30.00
3) Organized Event / Temporary Use Permit	\$25.00
4) Temporary Sign Permit	\$25.00
5) Outdoor Storage Permit	\$300.00
6) Floodplain Development Permit	\$200.00

B) Applications to the Board of Adjustment

1) Variance	
(a) R-1 and R-2 Zone Districts	\$250.00
(b) All other Zone Districts	\$350.00
(c) Minor Modification (R-1 and R-2 Zone Districts)	\$200.00
(d) Minor Modification (All other Zone Districts)	\$300.00
2) Height Exception	\$350.00

C) Use-by-Permit

1) Child Care Center (Residential Zones Only)	\$250.00
2) Special Meetings - Double the fee charged for a regular meeting	

D) Applications to the Planning Commission and City Council

1) Requests to rezone nonconforming properties to R-1 and R-2 may be allotted a reduction to \$100, if rezoning is required to bring into conformance with the Comprehensive Plan or Land Development Code.	
(a) Zone Change	\$600.00 plus \$10.00 per acre
(b) Concept Plan	\$500.00
(c) Annexation	\$630.00 plus \$10.00 per Acre
2) Planned Unit Development / Planned Unit Redevelopment	
(a) Schematic	\$775.00
(b) Zone Document	\$600.00 plus \$20.00 per acre
(c) Planned Unit Development Permit (PUD)	\$600.00 plus \$30.00 per acre
(d) Amendment to Zone Document	\$600.00 plus \$10.00 per acre
(e) Design Standard Review	\$500.00
3) Street Right of Way (R.O.W) Vacation	\$950.00
4) Special Meetings - Double the fee charged for the regular meeting	\$500.00

E) Development Plan

1) Development Plan	\$500.00 plus \$30.00 per acre
2) Development Plan Amendment - Public Hearing	\$600.00 plus \$30.00 per acre
3) Development Plan Amendment - Administrative	\$500.00 plus \$30.00 per acre
4) No Charge for Development Plan Submitted with an application for Vested Rights.	
(a) Vesting Property Rights	\$600.00 plus \$10.00 per acre
(b) Conditional Use	\$1,625.00

5) Miscellaneous Land Development Fees		
(a) Oil/Gas Permit		\$2,000.00
(b) Appeals -		
(1) All Zone Districts		\$1,625.00
6) Land Use Plan Amendment		\$1,370.00
7) Condition Compliance Inspection		\$250.00
F) Subdivision Plat Fee, Full or Partial		
1) Public Hearing	\$300.00 plus \$30.00 per acre	
2) Administrative	\$300.00 plus \$10.00 per acre	
3) Plat Correction / Lot Line Adjustment		\$250.00
4) Sketch Plat	\$300.00 plus \$10.00 per acre	
G) Elevation Review (up to 2 reviews)		\$100.00
1) Each Additional Elevation Review		\$50.00
H) Escrow Requirements		
1) Escrow for Development Requirement		125% of total costs
I) Special Review Services – Community Development		
1) Each applicant is responsible for the full reimbursement plus a 5% administrative service charge of any legal, professional or specialized consultants contracted or retained by the City and assigned to a review of the applicant's proposal.		
J) Contractor’s License		
1) Unlimited General Contractor’s Class A License		\$165.00
2) Limited General Contractor’s Class B License		\$110.00
3) Residential General Contractor’s Class C License		\$80.00
4) Residential Remodeling Contractor’s Class D License		\$80.00
5) Sub-Contractor’s License		\$75.00

Section 6: COMMUNITY ROOMS RENTAL

A) Non-Recreational Center Facilities Rental

1) Minimum Deposit (per room)	\$75.00
2) Minimum Deposit (entire center)	\$150.00
3) Multi-purpose Room	
(a) Resident Groups (per hour) (plus sales tax)	\$30.00
(b) Non-Resident Groups (per hour) (plus sales tax)	\$40.00
(c) Non-Profit Groups (per hour) (must provide tax exemption certificate)	\$24.00
4) Kitchen	
(a) Resident Groups (per use) (plus sales tax)	\$15.00
(b) Non-Resident Groups (per use) (plus sales tax)	\$20.00
(c) Non-Profit Groups (per use) (must provide tax exemption certificate)	\$12.00

Section 7: POLICE RECORDS AND OTHER INFORMATION REQUESTS

A) Police Records and Other Information Requests

- 1) Standard Size Pages include:
 - (1) 8.5" x 11" (Letter)
 - (2) 8.5" x 14" (Legal)
 - (3) 11" x 17"
- 2) Copies of Police Records and Other Information (per standard page) (plus sales tax) \$0.25
 - (a) Redaction Charge, when required by state law (per minute) \$0.50
 - (b) Searches and Retrievals (per minute) \$0.75
 - (c) The City may require and collect a 50% advance deposit of estimated research, redaction, retrieval and copy fees for any record requests that will take significant staff time and resources to complete.

B) Crime Statistical Reports

- 1) All Statistical Reports Generation (per minute) \$0.75
- 2) Printouts and Copies of Generated Statistical Reports (per standard page) (plus sales tax) \$0.25

Section 8: FINANCE

A) Payment Fees

- 1) Returned Check \$35.00
- 2) Un-paid Property Clean-up Lien Interest (annually) 6%
 - (a) Default or non-payment of property clean-up liens shall cause the un-paid principal to draw interest at a rate of 6% annually until the amount of the lien plus interest, from Lien Origination date, is paid in full.

Section 9: LANDFILLS

A) Amendments to Solid and Hazardous Waste Landfill

- 1) Significant \$1,500.00
- 2) Non-Significant \$150.00

B) Sanitary Landfill

- 1) Commercial \$5,000.00
- 2) Non-Commercial \$1,000.00

C) Landfill Operations Service Charges

- 1) Service charge for solid waste operations 5% of disposal fee
 - (a) See Section 8-75 of Ordinance 1271
- 2) Service charge for hazardous waste operations 5% of disposal fee
 - (a) See Section 8-76 of Ordinance 1271

D) Special Application Review Services

- 1) Each applicant is responsible for the full reimbursement plus a 5% administrative service charge of an legal, professional or specialized consultants contracted or retained by the City and assigned to a review of the applicant's proposal.

Section 10: LIQUOR LICENSING

A) Liquor License Applications – C.R.S. 12-47-505

1) New Liquor License	\$1,000.00
2) Non-Master File Colorado Background Investigation (CBI) and Fingerprinting	\$38.50
3) Liquor License Renewal	\$100.00
(a) Late Liquor License Renewal	\$500.00
4) Transfer of Liquor License Ownership	\$750.00

B) Liquor Licenses C.R.S. 12-47-505

1) Liquor License Changes	
(a) Change of Location	\$500.00
(b) Change of Corporate LLC, (per person)	\$100.00
2) Arts License (non-profit artistic activities or production)	\$41.25
3) Art Gallery Application	\$100.00
4) Art Gallery Permit	\$3.75
5) Art Gallery Renewal Application	\$100.00
6) Beer and Wine License	\$48.25
7) Brew-Pub License	\$75.00
8) Club License	\$41.25
9) Drugstore License	\$22.50
10) Hotel Restaurant License	\$75.00
(a) Hotel / Tavern Liquor Manager's Registration	\$75.00
11) Optional Premises License	\$75.00
12) Racetrack License	\$75.00
13) Resort Complex License	\$75.00
14) Retail Gaming Tavern License	\$75.00
(a) Hotel / Tavern Liquor Manager's Registration	\$75.00
15) Retail Liquor Store License	\$22.50
16) Tavern License	\$75.00
(a) Hotel / Tavern Liquor Manager's Registration	\$75.00
17) Vintner's Restaurant License	\$75.00

C) 3.2% Beer License Fees

1) Off Premises	\$3.75
2) On/Off Premises	\$3.75

D) Liquor Permit Fees

1) Bed and Breakfast Permit	\$25.00
2) Mini-Bar Permit (No Old Age Pension Contribution)	\$325.00
3) Special Events Permit (Liquor and/or 3.2%)	\$100.00
4) Tastings Permit	\$25.00
5) Temporary Permit	\$100.00

E) Occupational Liquor Fees

1) Tavern	\$750.00
2) Hotel & Restaurant W/ or W/O Optional Premises	\$750.00
3) Brew Pub	\$750.00
4) Beer & Wine	\$750.00
5) Race Track	\$750.00
6) Retail Gaming Tavern	\$750.00
7) Club	\$600.00
8) Retail Liquor Store	\$600.00
9) Drugstore	\$600.00
10) 3.2% Beer On/Off Premise	\$375.00
11) Arts	\$200.00
12) Bed & Breakfast	\$200.00
13) Mini-Bar (No Old Age Pension Contribution)	\$200.00
14) Optional Premise	\$200.00

F) Medical Marijuana Licensing

1) Medical Marijuana Application Fee	\$640.00
2) Medical Marijuana License Fee	\$100.00

Section 11: MAPS AND PLANS

A) Standard Maps and Plans

- 1) Standard published maps and plans produced on color printers/plotters, using standard paper. Price will be adjusted for use of special paper. The following schedule lists common map and plan sizes and the fee associated for each size of map:
- 2) If a copy of any of the following documents is made using a large format copier, fees for copies follow the copies fees in the Public Information and Open Records Section.
- 3) 8.5" x 11" A-size (per page) (plus sales tax) \$1.50
- 4) 11" x 17" B-size (per page) (plus sales tax) \$3.00
- 5) 17" x 22" C-size, up to 18" x 24" (per page) (plus sales tax) \$9.00
- 6) 22" x 34" D-size, up to 24" x 36" (per page) (plus sales tax) \$16.00
- 7) 34" x 44" E-size, up to 36" x 48" (per page) (plus sales tax) \$31.00
- 8) 36" x 60" (per page) (plus sales tax) \$45.00
- 9) Over 36" x 60" including 42" wide maps (per square foot) (plus sales tax) \$3.00

B) Custom Maps, Plans and Reports

- 1) Production of custom maps, plans and reports is based on actual time. Once produced, the cost per copy is based on the fee for Standard Published Map and Plan sizes.
- 2) Custom Map Creation Charge (per minute) \$0.60
- 3) Printout of Custom Map Standard Published Map and Plans Fees

Section 12: METROPOLITAN DISTRICTS

A) Amendments

- 1) A non-refundable application fee of two thousand, five hundred dollars (\$2,500) plus reimbursement of all actual City expenditures which exceed the application fee.
- 2) Amendment to Metropolitan District \$1,025.00

B) Special Application Review Services

- 1) Each applicant is responsible for the full reimbursement plus a 5% administrative service charge of an legal, professional or specialized consultants contracted or retained by the City and assigned to a review of the applicant's proposal.

Section 13: NEIGHBORHOOD SERVICES

A) Parking

- 1) Overweight / Oversized Vehicle Parking Permit
 - (a) Residential Areas, Two (2) Year Permit Only

\$50.00

B) Zoning

- 1) Zoning Verification Letter (per letter)

\$25.00

Section 14: PARKS, SHELTERS, TRAILS AND FIELDS RENTAL

A) Parks and Shelters Rental

- | | |
|---|----------|
| 1) Minimum Deposit | \$100.00 |
| 2) Resident (1-75 people) (plus sales tax) | |
| (a) Veterans Memorial Park | \$75.00 |
| (b) Stampede Park | \$75.00 |
| (c) Rose Hill Grange | \$60.00 |
| (d) Fairfax Park (price per shelter) | \$90.00 |
| (e) Freedom Park | \$75.00 |
| (f) Monaco Park North and West | \$75.00 |
| (g) River Run Park North and West | \$75.00 |
| (h) Pioneer Park Shelters #1, #2, #3 and #4 (price per shelter) | \$105.00 |
| 3) Non-Resident (1-75 people) (plus sales tax) | |
| (a) Veterans Memorial Park | \$105.00 |
| (b) Stampede Park | \$105.00 |
| (c) Rose Hill Grange | \$90.00 |
| (d) Fairfax Park (price per shelter) | \$120.00 |
| (e) Freedom Park | \$105.00 |
| (f) Monaco Park North and West | \$105.00 |
| (g) River Run Park North and West | \$105.00 |
| (h) Pioneer Park Shelters #1, #2, #3 and #4 (price per shelter) | \$135.00 |
| 4) Alcohol Permit to Consume - Resident | |
| (a) Up to 750 people (per shelter or field) | \$25.00 |
| (b) Over 750 people | \$200.00 |
| 5) Alcohol Permit to Consume - Non-Resident | |
| (a) Up to 750 people (per shelter or field) | \$35.00 |
| (b) Over 750 people | \$250.00 |
| 6) Organized Event Permit fees not included, if required | |

B) Basketball/Futsal/Volleyball Courts Rental, with Lights

- | | |
|---|----------|
| 1) Minimum Deposit | \$100.00 |
| 2) Resident (per hour) (plus sales tax) | \$20.00 |
| 3) Non-Resident (per hour) (plus sales tax) | \$30.00 |

C) Baseball/Softball Fields Rental, without lights (2 hour minimum)

- | | |
|---|----------|
| 1) Minimum Deposit | \$100.00 |
| 2) Resident (per hour) (plus sales tax) | \$15.00 |
| 3) Non-Resident (per hour) (plus sales tax) | \$25.00 |

D) Pioneer Park Baseball/Softball Fields Rental, without lights (2 hour minimum)

- | | |
|---|----------|
| 1) Minimum Deposit (per field) | \$100.00 |
| 2) Moore/Rolla/Ingram Fields | |
| (a) Resident (each per hour) (plus sales tax) | \$25.00 |
| (1) Per Day (plus sales tax) | \$225.00 |

(b) Non-Resident (each per hour) (plus sales tax)	\$30.00
(1) Per Day (plus sales tax)	\$270.00
3) Capra Field	
(a) Resident (per hour) (plus sales tax)	\$30.00
(1) Per Day (plus sales tax)	\$270.00
(b) Non-Resident (per hour) (plus sales tax)	\$40.00
(1) Per Day (plus sales tax)	\$360.00
4) Complex - 3 Fields (Moore, Rolla, Capra)	
(a) Resident (per hour) (plus sales tax)	\$76.00
(1) Per Day (plus sales tax)	\$684.00
(b) Non-Resident (per hour) (plus sales tax)	\$95.00
(1) Per Day (plus sales tax)	\$855.00
5) Complex - 4 Fields (Moore, Capra, Rolla, Ingram Field)	
(a) Resident (per hour) (plus sales tax)	\$97.00
(1) Per Day (plus sales tax)	\$873.00
(b) Non-Resident (per hour) (plus sales tax)	\$120.00
(1) Per Day (plus sales tax)	\$1,080.00
E) Football/Soccer Fields Rental, without lights (2 hour minimum)	
1) Minimum Deposit	\$100.00
2) Resident (per hour) (plus sales tax)	\$20.00
3) Non-Resident (per hour) (plus sales tax)	\$30.00
F) Lights for Athletic Fields Rental (2 hour minimum)	
1) Resident (per hour) (plus sales tax)	\$20.00
2) Non-Resident (per hour) (plus sales tax)	\$25.00
G) Trails Event Fees: (all fee up to 1,000 maximum participants, plus sales tax)	
1) Resident Based Non-Profit/Charity Event (per person)	\$2.00
2) Resident Event (per person)	\$2.50
3) Non-Resident Based Non-Profit/Charity Event (per person)	\$3.00
4) Non-Resident Event (per person)	\$3.50
5) For Profit Based Events (per person)	\$4.00
6) Damage Deposit (\$1 per person, \$100 minimum *)	\$1.00

*Additional deposit may be required for events which include alcohol, canopies, play structures, bands, etc.

Section 15: POLICE AND LAW ENFORCEMENT

A) Agency Warrants Bonds

1) All Jurisdictions Agency Warrants Bond Fee \$30.00

B) Background Services

1) Fingerprinting (per card) (plus sales tax) \$20.00

2) Local Contact Check (Background Check) (per check) (plus sales tax) \$25.00

C) DUI

1) DUI Breath Testing \$35.00

2) DUI Blood Testing \$55.00

D) Inspections

1) Pit Bull Inspection \$40.00

(a) Required for annual and re-location inspections.

2) Pit Bull Identification Tags (each, plus tax) \$40.00

E) Sex Offenders

1) Sex Offender Registration \$75.00

2) Re-registration of a Sex Offender \$25.00

F) Vehicle Title - Vehicle Identification Number (VIN) Inspection

1) Residents (per vehicle) \$25.00

2) Non-Residents (per vehicle) \$35.00

3) Businesses (per vehicle) \$35.00

G) Automated Red Light Violation - C.R.S (42-4-110.5) \$75.00

Section 16: PUBLIC INFORMATION AND OPEN RECORDS

A) Copies and Printouts of Records and Documents

- 1) Electronic Documents – shall be provided by email at no charge, other forms of electronic documents will be required to pay an additional printout charge for each page of a document requested as listed in this section.
- 2) 8.5” x 11” Letter, Black and White (per page) (plus sales tax) (Letter) \$0.25
 - (a) 8.5” x 11” Letter, Color (per page) (plus sales tax) \$1.00
- 3) 8.5” x 14” Legal, Black and White (per page) (plus sales tax) (Legal) \$0.25
 - (a) 8.5” x 14” Legal, Color (per page) (plus sales tax) \$1.25
- 4) 11” x 17” Black and White (per page) (plus sales tax) \$0.25
 - (a) 11” x 17” Color (per page) (plus sales tax) \$2.00
- 5) 18” x 24” Oversized (per page) (plus sales tax) \$9.00
- 6) 24” x 36” Oversized (per page) (plus sales tax) \$16.00

B) Faxes of Records, Documents and Electronic Documents

- 1) Standard pages include 8.5” X 11” Letter, 8.5” X 14” Legal and 11” X 17”.
- 2) Local (area codes 720, 303) (per standard page) (plus sales tax) \$0.25
- 3) Long Distance (per standard page) (plus sales tax) \$1.00

C) Photographs

- 1) 4” x 8” or smaller (per photo) (plus sales tax) \$8.00
- 2) 8” x 10” or smaller (per photo) (plus sales tax) \$12.00
- 3) Photographs copied to Compact Disc (CD) (each) (plus sales tax) \$10.00
 - (a) Fee includes cost of Compact Disc (CD)

D) Duplication of Media

- 1) Duplication of audio/video tapes, cassettes, digital video discs (DVDs) or compact discs (CDs) will be charged a rate equal to the actual cost associated with duplication plus the cost of materials as stated below.
 - (a) Material Costs
 - (1) CD-ROM (per disc) (plus sales tax) \$2.00
 - (2) DVD-ROM (per disc) (plus sales tax) \$5.00
 - (3) Video Tape (per 90 minute tape) (plus sales tax) \$1.50
 - (4) Audio Tape (per 120 minute tape) (plus sales tax) \$1.25

E) Searches and Retrievals

- 1) Searches and Retrievals \$0.50 per minute or \$30.00 per hour (prorated for partial hours)
- 2) The City may require and collect a 50% advance deposit of estimated research, retrieval and duplication fees for any public information and open record requests that will take significant staff time and resources to complete.

Section 17: PUBLIC WORKS AND ENGINEERING

A) Permits

- | | |
|---|----------|
| 1) LVC/Oversized/Overweight Moving Permit (per day) | \$55.00 |
| 2) Street Occupancy Permit | \$20.00 |
| (a) Public and Non-Profit Groups | Exempt |
| 3) Right of Way (R.O.W.) Permit | \$50.00 |
| 4) Grading Permit | \$40.00 |
| (a) Grading Plan Review Fee | \$200.00 |
| (b) Grading Permit Inspection Fee (per acre) | \$22.50 |

B) Concrete

- | | |
|--|--|
| 1) Inspection Cut Fee (area) | |
| (a) 0-100 square feet (per square foot) | \$35.00 |
| (b) 101 or more square feet | \$35.00 plus \$0.17 per square foot over 100 square feet |
| 2) Inspection Patch Fee (area) | |
| (a) 0-100 square feet (per square foot) | \$25.00 |
| (b) 101 or more square feet | \$25.00 plus \$0.12 per square foot over 100 square feet |
| 3) Inspection Patch Fee - Curb, Gutter, Sidewalks, etc | |
| (a) Linear Foot Inspection (per linear foot) | \$0.13 |
| (1) Minimum Inspection | \$40.00 |

C) Asphalt

- | | |
|---|--|
| 1) Inspection Cut Fee (area) | |
| (a) 0-100 square feet (per square foot) | \$35.00 |
| (b) 101 or more square feet | \$35.00 plus \$0.17 per square foot over 100 square feet |
| 2) Inspection Patch Fee (area) | |
| (a) 0-100 square feet (per square foot) | \$25.00 |
| (b) 101 or more square feet | \$25.00 plus \$0.12 per square foot over 100 square feet |

D) Other Patch, Cut and Inspections Fees

- | | | |
|--|--|----------|
| 1) Bores | Inspection Cut Fee per bore hole, plus Inspection Patch Fee per bore hole, plus; | |
| (a) 0-100 linear feet | | \$100.00 |
| (b) 101 or more linear feet | \$100 plus \$0.75 per foot over 100 linear feet | |
| 2) Culverts | | \$100.00 |
| 3) Inlets, Manholes, etc. (per item) | Inspection Cut Fee per item, plus Inspection Patch Fee per item | |
| 4) Additional inspections over the normal amount of inspection time (per hour) | | \$45.00 |
| 5) Residential Driveway | | \$20.00 |

E) Subcontractor Licenses

- | | |
|--|---------|
| 1) Right of Way (R.O.W.) Construction Contractor | \$75.00 |
|--|---------|

F) Special Application Review Services

- 1) Each applicant is responsible for the full reimbursement plus a 5% administrative service charge of an legal, professional or specialized consultants contracted or retained by the City and assigned to a review of the applicant's proposal.

G) User Delay	
1) Arterial Streets (\$250.00 minimum)	\$250.00 per day, per 100 feet
2) Collector Streets (\$75.00 minimum)	\$75.00 per day, per 100 feet
3) Local Streets (\$25.00 minimum)	\$25.00 per day, per 100 feet
H) Expired Permit	
1) Renewal and Extension of a Permit	Original Permit Fees, plus Inspection Fees and User Delay Fees
I) Work Without a Permit	\$500.00
J) Drainage Fees	
1) Drainage Basin (fee per developable 1 acre)	
(a) Second Creek	\$1,700.00
(b) Third Creek	\$1,445.00
(c) Buffalo Run Outfall	\$2,132.00
(d) DFA0053 (Direct Flow Area 53)	\$3,055.00
K) Road Impact Fees	
1) Land Use Type	
(a) Single-Family Detached Dwelling (per dwelling)	\$1,181.00
(b) Multi-Family Dwelling (per dwelling)	\$726.00
(c) Mobile Home Park (per site)	\$656.00
(d) Lodging Establishments, including extended stay (per room)	\$674.00
2) Retail/Commercial	
(a) Shop Center / General Retail <100,000 square feet (per 1,000 square feet)	\$4,471.00
(b) Shop Center / General Retail <500,000 square feet (per 1,000 square feet)	\$3,229.00
(c) Shop Center / General Retail <1,000,000 square feet (per 1,000 square feet)	\$2,695.00
(d) Shop Center / General Retail >1,000,000 square feet (per 1,000 square feet)	\$2,398.00
(e) Auto Sales/Repair (per 1,000 square feet)	\$1,636.00
(f) Bank (per 1,000 square feet)	\$5,250.00
(g) Building Materials/Hardware/Nursery (per 1,000 square feet)	\$3,771.00
(h) Convenience Store (per 1,000 square feet)	\$4,725.00
(i) Discount Store (per 1,000 square feet)	\$2,231.00
(j) Furniture Store (per 1,000 square feet)	\$420.00
(k) Movie Theater (per 1,000 square feet)	\$3,553.00
(l) Restaurant, with drive-thru/drive-up (per 1,000 square feet)	\$4,909.00
(m) Restaurant, without drive-thru/drive-up (per 1,000 square feet)	\$3,325.00
3) Office/Institutional	
(a) Office, General (per 1,000 square feet)	\$1,741.00
(b) Office, Medical (per 1,000 square feet)	\$4,279.00
(c) Hospital (per \$1,000 square feet)	\$1,076.00
(d) Nursing Home/Assisted Living Facility (per 1,000 square feet)	\$420.00
(e) Religious Institutions (per 1,000 square feet)	\$770.00
(f) Day Care Facility (per 1,000 square feet)	\$3,701.00

(g) Educational Facility (per \$1,000 square feet)	\$656.00
4) Industrial	
(a) General Light Industrial (per 1,000 square feet)	\$1,146.00
(b) Warehouse (per 1,000 square feet)	\$595.00
(c) Mini-Warehouse (per 1,000 square feet)	\$306.00
(d) Transportation Terminal (per 1 acre)	\$18,468.00

Section 18: PUBLISHED CITY DOCUMENTS

A) Exemptions

- 1) Exemptions are limited to a single copy of each requested published document.
- 2) Requests from other official government agencies and organizations.
- 3) Requests from students for documents needed in connection with a specific class research project.

B) Documents

- | | |
|--|-----------------------|
| 1) Loan copy of published documents (deposit) | Equal to document fee |
| 2) Biennial Budget (plus sales tax) | \$25.00 |
| 3) Charter (per page) (plus sales tax) | \$0.25 |
| (a) Available online at www.c3gov.com at no charge | |
| 4) Capital Improvement and Preservation Plan (CIPP) (plus sales tax) | \$25.00 |
| 5) Comprehensive Annual Financial Report (CAFR) (plus sales tax) | \$25.00 |
| 6) Drainage Criteria Manual (plus sales tax) | \$20.00 |
| 7) Engineering Criteria Manual (plus sales tax) | \$25.00 |
| 8) Comprehensive Plan (paper copy) (plus sales tax) | \$70.00 |
| (a) Executive Summary (paper copy) (plus sales tax) | \$10.00 |
| (b) Comprehensive Plan (CD copy) (plus sales tax) | \$10.00 |
| 9) Municipal Code | |
| (a) Available online at www.c3gov.com at no charge | |
| (b) Printout of Municipal Code (per page, 8.5" x 11" Letter) (plus sales tax) | \$0.25 |
| 10) Land Development Code (paper copy) (plus sales tax) | \$50.00 |
| (a) Land Development Code (CD Copy) (plus sales tax) | \$10.00 |
| (b) Available online at www.c3gov.com at no charge | |
| 11) Transportation Plan (paper copy) (plus sales tax) | \$50.00 |
| (a) Transportation Plan (CD copy) (plus sales tax) | \$10.00 |
| 12) Sales Tax Code (plus sales tax) | \$20.00 |
| (a) Available online at www.c3gov.com at no charge | |
| (b) Licensed businesses may receive the first copy of the Sales Tax Code for no charge | |
| 13) Long Range Financial Plan (LRFP) | \$10.00 |
| 14) Housing Strategic Plan (paper copy) (plus sales tax) | \$25.00 |
| (a) Housing Strategic Plan (CD copy) (plus sales tax) | \$10.00 |

Section 19: RECREATION CENTER

A) Gym Facilities:

- 1) Indoor Volleyball Courts; Indoor Basketball Courts Rental (with reservations)
 - (a) Minimum Deposit \$100.00
- 2) Full Gym
 - (a) Resident (per hour) (plus sales tax) \$75.00
 - (b) Non-Resident (per hour) (plus sales tax) \$120.00
 - (c) Non-Profit (per hour) (must provide tax exemption certificate) \$60.00
 - (d) For-Profit (per hour) (plus sales tax) \$165.00
- 3) Gym: Per Court
 - (a) Resident (per hour) (plus sales tax) \$25.00
 - (b) Non-Resident (per hour) (plus sales tax) \$40.00
 - (c) Non-Profit (per hour) (must provide tax exemption certificate) \$20.00
 - (d) For-Profit (per hour) (plus sales tax) \$55.00
- 4) Indoor Racquetball Courts Rental (per person)
 - (a) Resident (per hour) (plus sales tax) \$15.00
 - (b) Non-Resident (per hour) (plus sales tax) \$20.00

B) Entire Facility Rental

- 1) Fees do not include fees for services by staff and required lifeguards. The weight-room and gymnastics gym are not rentable and not included with the entire facility.
- 2) Resident (per hour) (plus sales tax) \$200.00
- 3) Non-Resident (per hour) (plus sales tax) \$300.00
- 4) Non-Profit (per hour) (must provide tax exemption certificate) \$160.00
- 5) For-Profit (per hour) (plus sales tax) \$400.00

C) Indoor Swimming Pool Rental

- 1) Resident (per hour) (plus sales tax) \$60.00
- 2) Non-Resident (per hour) (plus sales tax) \$90.00
- 3) Non-Profit (per hour) (must provide tax exemption certificate) Not Applicable
- 4) For-Profit (per hour) (plus sales tax) \$120.00

D) Senior Center Fees

- 1) Senior Volleyball League, Non-Resident Annual Sports Pass \$24.00
- 2) Participation Fee with Sport Pass (per visit) \$2.00
- 3) Exception: League days No Charge

E) Activity Rooms Rental

- 1) Deposit (per room) \$50.00
- 2) Resident Groups (per hour) (plus sales tax) \$25.00
- 3) Non-Resident Groups (per hour) (plus sales tax) \$35.00
- 4) Non-Profit Groups (per hour) (must provide tax exemption certificate) \$20.00
- 5) For-Profit Groups (per hour) (plus sales tax) \$45.00
- 6) Recreation Center Lobby - All Groups (per hour) (plus sales tax) \$15.00

F) Gymnastics Room Rental	
1) Resident (per hour) (plus sales tax)	\$60.00
2) Non-Resident (per hour) (plus sales tax)	\$90.00
3) Non-Profit (per hour) (must provide tax exemption certificate)	Exempt
4) For-Profit (per hour) (plus sales tax)	\$200.00
G) Recreation Center Daily Resident Fees	
1) Identification Cards (ID)	
(a) Two (2) Year Photo Card	
(1) Resident	\$5.00
(2) Non-Resident	\$7.00
(b) Replacement Card	\$5.00
2) With ID Card	
(a) Child (ages 2 - 7)	\$1.00
(b) Youth (ages 8 - 17)	\$2.00
(c) Adult (ages 18 - 61)	\$3.00
(d) Senior (ages 62 +)	\$2.00
H) Recreation Center Daily Non-Resident Fees	
1) No ID Card	
(a) Child (ages 2 - 7)	\$3.75
(b) Youth (ages 8 - 17)	\$4.75
(c) Adult (ages 18 - 61)	\$6.00
(d) Senior (ages 62 +)	\$4.75
2) With ID Card	
(a) Child (ages 2 - 7)	\$1.50
3) Youth (ages 8 - 17)	\$3.75
4) Adult (ages 18 - 61)	\$5.00
5) Senior (ages 62 +)	\$3.75
I) Annual Individual Membership, Resident	
1) Child (ages 2 - 7)	\$62.50
2) Youth (ages 8 - 17)	\$125.00
3) Adult (ages 18 - 61)	\$187.50
4) Senior (ages 62 +)	\$12.00
J) Annual Individual members, Non-Resident	
1) Child (ages 2 - 7)	\$93.75
2) Youth (ages 8 - 17)	\$235.00
3) Adult (ages 18 - 61)	\$312.50
4) Senior (ages 62 +)	\$150.00
K) Annual Family Membership, Resident	
1) Two (2) Family Members	\$250.00
2) Up to Four (4) Family Members	\$375.00
(a) Each Additional Family Members	\$25.00

L) Six (6) Month Membership, Resident (per person)	
1) Child (ages 2 - 7)	\$36.00
2) Youth (ages 8 - 17)	\$72.00
3) Adult (ages 18 - 61)	\$108.00
M) Annual Family Membership, Non-Resident	
1) Two (2) Family Members	\$406.25
2) Up to Four (4) Family Members	\$641.25
3) Each Additional Family Members	\$30.00
N) Six (6) Month Membership, Non-Resident (per person)	
1) Child (ages 2 - 7)	\$54.00
2) Youth (ages 8 - 17)	\$135.00
3) Adult (ages 18 - 61)	\$180.00
4) Senior (ages 62 +)	\$75.00
O) Corporate Fees (Commerce City Businesses) Adults (ages 18-61)	
1) With ID Card (daily)	\$3.50
2) Two (2) Year Photo ID Card	\$6.00
3) Monthly Pass (per person)	\$28.00
4) Twenty (20) Punch Card (per person)	\$56.00
5) Six (6) Month Membership (per person)	\$126.00
6) Annual Membership (per person)	\$218.75
P) Punch Cards	
1) Twenty (20) Punches, Residents	
(a) Child (ages 2 - 7)	\$16.00
(b) Youth (ages 8 - 17)	\$32.00
(c) Adult (ages 18 - 61)	\$48.00
2) Twenty (20) Punches, Non-Residents	
(a) Child (ages 2 - 7)	\$24.00
(b) Youth (ages 8 - 17)	\$60.00
(c) Adult (ages 18 - 61)	\$80.00
(d) Senior (age 62 +)	\$60.00
Q) Monthly Pass	
1) Resident	
(a) Child (ages 2 - 7)	\$8.00
(b) Youth (ages 8 - 17)	\$16.00
(c) Adult (ages 18 - 61)	\$24.00
2) Non-Resident	
(a) Child (ages 2 - 7)	\$12.00
(b) Youth (ages 8 - 17)	\$30.00
(c) Adult (ages 18 - 61)	\$40.00
(d) Senior (age 62 +)	\$12.50

Section 20: COURT FEES AND COSTS

A) Bond Fee (Ordinance Section 12-3)

- 1) For each appearance bond issued, all jurisdictions \$30.00

B) Court Costs (Ordinance Section 12-4)

- 1) Upon entry of a pleas of guilty or nolo contendere (no-contest) \$20.00
2) Upon a finding of guilty after a trial to the Court \$20.00
3) Upon the entry of a default guilty finding \$20.00

4) Jury Fees

- (a) Upon being found guilty or entry of a guilty plea or nolo contendere (no-contest) plea after a jury has been summoned (plus actual costs) \$50.00
(b) Jury Assembly Fee - assessed by the court after a jury has been summoned and the trial is continued or cancelled at the defendant's request. \$75.00

C) Fees for Certain Arrest Warrants; Exception (Ordinance Section 12-5)

- 1) Upon the issuance of an arrest warrant for failing to appear in court, failing to pay a fine and/or costs, or failing to comply with any order of the court \$50.00

D) Probation Fees (Ordinance Section 12-6)

- 1) Upon granting of a motion for a deferred sentence (maximum) \$50.00

E) Transcript Deposit and Fees (Ordinance Section 12-73)

- 1) Minimum deposit for a transcript of the recording of a trial to the Court \$250.00
2) Minimum deposit for a transcript of the recording of a trial by a Jury \$500.00
3) Transcript of the recording of a trial to the Court or by a Jury. Actual Costs

F) Motor Vehicle Operator's License Lien

- 1) To remove a lien against a motor vehicle operator's license (State minimum) \$30.00

G) Court Surcharges

- 1) Municipal Court Surcharge - Municipal Code Section 3-1201 30% of the Assessed Fine
(a) Upon entry of a plea of guilty or nolo contendere (no contest), a finding of guilty after a trial to the Court or a Jury or the entry of a default guilty finding, to be used solely for purposes as determined by the city manager for community justice programs and victim and witness assistance programs in the City of Commerce City.
2) Gasoline Surcharge - Municipal Code Section 3-1202 \$ 9.00
(a) For usage of gasoline in conjunction with law enforcement.

Section 21: ADMINISTRATIVE HEARING FEES – MUNICIPAL CODE SECTION 3-2400

- A) **Administrative Hearing Docket Fee** **\$25.00**
- B) **Time-Payment Service Fee** **\$30.00**
 - 1) For the payment of fines and costs assessed pursuant to a Protest Hearing
- C) **Late Payment Fee** **\$15.00 or 10% of the amount past due whichever is greater**
 - 1) Assessed when the payment of any penalty, cost or fee assessed pursuant to Article II of Chapter 3 of the Municipal Code is not received on or before it's due date.
- D) **Abatement of Violation Charge (added to the total cost of the abatement)** **15%**
- E) **Protest Hearings**
 - 1) **Hearing Costs (per hour pro-rata in 10 minute increments)** **\$145.00**
 - (a) Established by the Hearing Officer, assessed when a hearing is lost.
- F) **Witness Subpeona Charges – Municipal Code Section 3-2402(4)**
 - 1) Costs related to subpoenas, established by the Hearing Officer, and mileage fees at the rate provided for witnesses by statute, shall be borne by the party requesting the subpoena.

Section 22: OUTDOOR LEISURE POOL

A) Resident Drop-In Admission with ID Card

1) Child (ages 0 - 2)	Free
2) Child (ages 3 - 7)	\$2.00
3) Youth (ages 8 - 17)	\$3.00
4) Adult (ages 18 - 61)	\$4.00
5) Senior (ages 62 +)	\$3.00

B) Non-Resident Drop-In Admission

1) Child (ages 0 - 2)	Free
2) Child (ages 3 - 7)	\$4.75
3) Youth (ages 8 - 17)	\$5.75
4) Adult (ages 18 - 61)	\$7.00
5) Senior (ages 62 +)	\$5.75

C) 10 Punch Card - Residents Only

1) Child (ages 0 - 2)	Free
2) Child (ages 3 - 7)	\$16.00
3) Youth (ages 8 - 17)	\$24.00
4) Adult (ages 18 - 61)	\$32.00
5) Senior (ages 62 +)	\$24.00

D) Individual Season Pass - Resident Only

1) Child (ages 0 - 2)	Free
2) Child (ages 3 - 7)	\$42.00
3) Youth (ages 8 - 17)	\$63.00
4) Adult (ages 18 - 61)	\$84.00
5) Senior (ages 62 +)	\$63.00

E) Family Seasonal Pass - Resident Only

1) Up to 4 Members	\$231.00
2) Additional persons (per person)	\$30.00

F) Group Rate - up to 100 people maximum, per timeframe, per day

1) Resident Youth (ages 17 & under, per person)	\$1.50
2) Resident Adult/Chaperone (ages 18 & older, per person)	\$2.50
3) Non-Resident Youth (ages 17 & under, per person)	\$3.50
4) Non-Resident Adult/Chaperone (Ages 18 & older, per person)	\$5.50

G) Cabana Rental (per use)

1) 20 x 20 Cabana - Resident	\$60.00
2) 20 x 20 Cabana - Non-Resident	\$80.00
3) 16 x 16 Cabana - Resident	\$50.00
4) 16 x 16 Cabana - Non-Resident	\$70.00

Section 23: MARIJUANA LICENSING (ALL MEDICAL & RETAIL MARIJUANA BUSINESSES AS DEFINED IN CHAPTER 8, ARTICLE II (SEC. 8-2101) OF THE COMMERCE CITY REVISED MUNICIPAL CODE)

A) Medical Marijuana

1) Medical Marijuana Application Fee (paid to City, includes one background check)	\$2,500
2) Medical Marijuana Operating Fee	\$5,000
3) Medical Marijuana Background Check (per each additional applicant)	\$1,200
4) Medical Marijuana Modification of premises	\$2,500
5) Medical Marijuana Transfer of ownership	New Application
6) Medical Marijuana Change in location	New Application
7) Medical Marijuana Change in structure	New Application
8) Medical Marijuana Trade name change	\$100
9) Medical Marijuana License renewal	\$2,500
10) Medical Marijuana Zoning report	

B) Retail Marijuana

1) Retail Application Fee (paid to State, includes one background check)	\$2,500
2) Retail Marijuana Operating Fee	\$5,000
3) Retail Marijuana Background Check (per each additional applicant)	\$1,200
4) Retail Marijuana Modification of premises	\$2,500
5) Retail Marijuana Transfer of ownership	New Application
6) Retail Marijuana Change in location	New Application
7) Retail Marijuana Change in structure	New Application
8) Retail Marijuana Trade name change	\$100
9) Retail Marijuana License renewal	\$2,500
10) Retail Marijuana Zoning report	\$200

Section 24: DOCUMENT UPDATES

- A) Resolution 2007-48 Adoption of Directory of City Fees and Charges – October 1, 2007
- B) Resolution 2007-63 - Effective January 1, 2008
- C) Resolution 2008-20 – Effective May 6, 2008
- D) Resolution 2009-19 – Effective March 2, 2009
- E) Resolution 2009-20 – Effective April 6, 2009
- F) Resolution 2010-14 – Effective February 8, 2010
- G) Resolution 2011-01 – Effective January 3, 2011
- H) Resolution 2011-84 – Effective December 19, 2011
- I) Resolution 2012-25 – Effective June 18, 2012
- J) Resolution 2013-04 – Effective March 4, 2013
- K) Resolution 2015-02 - Effective February 2, 2015
- Resolution 2015-57 – Effective June 15, 2015