



FROM THE CITY MANAGER'S OFFICE

For the week of January 11, 2015

Inside the city

Information on latest happenings, items of interest.

To see events posted on the city wide calendar please visit our [website](#).

Council follow-up

Resolution of action items or requests from previous meetings.

Retirement of Lee Matoush, senior tax auditor

Senior Tax Auditor Lee Matoush is retiring after almost 37 years of service. Lee started his career with Commerce City in 1979. Please join us for his retirement party, complete with presentation and cake, from 2-4 p.m., Tuesday, Jan. 12, 2016, in the civic center atrium. City Council will recognize Lee with a proclamation during the Feb. 1, 2016, city council meeting.

I-70 final environmental study released

The Colorado Department of Transportation will release the Final Environmental Impact Statement (FEIS) for the I-70 East Project Jan. 15, 2016. The FEIS document will be available for public review until Feb. 16, 2016. Three public hearings will be held to provide project information and take official public comments. There will be a meeting in Commerce City on Tuesday, February 2, 2016, at Adams City High School, 7200 Quebec Parkway. The meeting will be from 5-8 p.m., with a formal presentation followed by public comment at 6 p.m. More information is available online at www.i-70east.com.

Derby Resource Center update

Please see attached memo regarding the status of the Derby Resource Center.

Cell phone table at Adams County Social Services Building

After receiving a report of a make-shift table distributing cell phones at the Adams County Social Services Building at East 72nd Avenue and Colorado Boulevard, Neighborhood Services found a cell phone sales stand set up on the public sidewalk in the public right-of-way of Colorado Blvd located in Commerce City. The stand was operated by Assurance Wireless, which distributes phones to qualified low-income people in conjunction with a Federal program.

Neighborhood Services informed the sales representative they could not locate in the public right of way. The employee inquired about the process to obtain a business license and city staff is working with them to determine whether a business license can be issued for this use and if so under what conditions. City staff will check in to make sure the company does not return to this site.



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Councilman Douglas inquired about the status of the “catwalk” at the Municipal Service Center fleet washing facility

The west side of Municipal Service Center's fleet building has an existing hose and wand system to wash off large vehicles and equipment. Standard vehicles use two different car washes in the city. The system works well in the summer, with water traversing the payment to the on-site detention pond. In the winter, this unenclosed area poses safety concerns, with ice build-up and skin exposure to the cold water.

Due to the corrosive nature of the ice slicer material, all plow vehicles are cleaned after each snow event. The catwalk is used to access the sander box and higher areas of the trucks from above. In extremely cold weather, staff has used the car wash facility at Tail Feathers as it is large enough to accommodate most of the plow vehicles. While it is more costly to use, it is much safer for staff.

The 2015 budget included construction of an enclosed wash facility. During the design process, a refined estimate found the facility cost was greater than the approved budget amount. In the short-term, staff is investigating alternatives with the city's risk manager to make the existing system safer. In the long-term, the improved cost estimate will allow staff to better articulate the project as it is considered in relation to other citywide facility priorities.

Adoption of the 2012 family of International Codes® and 2014 National Electric Code®

The 2016 work plan identified the adoption of the 2012 family of International Codes® and 2014 National Electric Code® (NEC), which includes a series of codes that address plumbing, electrical, building, maintenance, and conservation. As most surrounding communities have already transitioned to the 2012 editions, it is important the City remain consistent with our neighbors and adopt the newer codes. As part of this process, the department is conducting outreach to local contractors and the HBA of metro Denver to ensure an easy transition and understand the issues that are important to them (e.g. updates to master plans, transition to tighter energy conservation provisions and residential fire sprinkler systems).

Community Development is scheduling a March study session to discuss the adoption of the new codes, including feedback from the building community, followed by an April regular meeting for action. Staff is targeting May 1 as the transition date to the new codes, continuing our outreach and communication with builders to ensure a smooth transition.

Mayor Ford requested information on the reconstruction of Brighton Road, between 104th and 112th avenues.

Brighton Road has an Overall Condition Index (OCI) of 4 (on a scale of 100 with 0 being the worst). Between 112th and 120th avenues, Brighton Road has an OCI of 52. Before the city modified the Pavement Management Program in 2013, Brighton Road was discussed briefly with city council. Since the adjacent property owners are in Adams County but the road is under the jurisdiction of the City, the direction was to work with Adams County on a plan for major rehabilitation. While we have talked with county staff about coordinating our respective Capital Improvement Programs (CIP), we have not specifically discussed Brighton Road because the county does not have funding to contribute to reconstruction projects of this magnitude.

Streets like Brighton Road, which have not been upgraded to city standards, were specifically excluded from our annual Pavement Management Program as the intent of that program was to focus on keeping



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good streets in good condition. All streets within the City network receive routine and emergency maintenance such as pothole patching and emergency repairs when needed. But investing in anything more than minimal maintenance is not an effective use of limited funds. Streets like Brighton Road will be included in the city's proposed CIP and prioritized along with other projects.

At the direction of city council, staff evaluated all arterial & collector streets based on various qualitative factors in order to provide assistance in ranking projects that serve the needs of citizens more so than traffic primarily traveling through the city. Segments were grouped along a particular street based on rational project termini, i.e. 72nd Avenue from Highway 2 to Quebec Parkway. Factors that were evaluated include:

- Current traffic volumes
- Roadway classification
- Snow routes
- Proximity to schools, transit, parks and commercial businesses
- Economic development potential

A weighted score for each factor was combined with the average OCI of the street segment to determine a relative ranking of the projects. The attached resulting spreadsheet is incorporated into our Pavement Management Program manual. Staff uses this spreadsheet to assist in prioritizing annual pavement maintenance repairs. For example, we did some slurry seal on 120th this year and are milling & overlaying 60th Avenue. Staff also reached out to county staff to initiate a meeting to talk about joint transportation rehabilitation projects, including Brighton Road.

City Council Work Schedule

Attached please find the current city council meeting schedule.

PUBLIC HEARINGS

NOTICE

CDOT is pleased to announce the release of the I-70 East Final Environmental Impact Statement (EIS) for public review. The document will be available for public review from **January 15, 2016 through February 16, 2016.**

Three Public Hearings will be held to provide information about the I-70 East Final EIS and the Preferred Alternative.

Please join us at your convenience:

Aurora

Monday, February 1, 2016
North Middle School
12095 Montview Boulevard

Commerce City

Tuesday, February 2, 2016
Adams City High School
7200 Quebec Parkway

Denver

Wednesday, February 3, 2016
Bruce Randolph Middle School
3955 Steele Street

5:00 to 8:00 p.m.

Formal presentation followed by comments at 6:00 p.m.

The same information will be presented at each meeting.

Spanish translation, childcare, and refreshments will be available at all meetings.

For disability assistance, please call 720.475.7072 prior to the meeting.

A copy of the Final EIS and a list of document viewing locations are also available on the project website.

WWW.I-70EAST.COM



I-70 East

303.757.9413 • CONTACTUS@I-70EAST.COM

AUDIENCIAS PÚBLICAS

NOTIFICACIÓN

El CDOT se complace en anunciar la publicación del Informe de Impacto Ambiental Final de la I-70 Este (EIS abreviación en inglés) para evaluación del público. El informe estará disponible para su evaluación del **15 de enero del 2016 al 16 de febrero 2016.**

Se celebrarán tres audiencias públicas con el propósito de proporcionar información sobre el EIS Final de la I-70 Este y la alternativa preferida. Favor de participar según su conveniencia:

Aurora

Lunes 1ro de febrero del 2016
North Middle School
12095 Montview Boulevard

Commerce City

Martes 2 de febrero del 2016
Adams City High School
7200 Quebec Parkway

Denver

Miércoles 3 de febrero del 2016
Bruce Randolph Middle School
3955 Steele Street

5:00 a 8:00 PM

La Presentación formal seguida por comentarios empezarán a las 6:00 PM

La misma información se presentará en cada reunión.

Estarán a su disposición traductores al español, servicio de cuidado de niños y refrescos en todas la reuniones.

Para asistencia a los discapacitados, favor de llamar al 720.475.7072 antes de la reunión.

Tenemos disponible en el sitio web del proyecto una copia del EIS Final y una lista de ubicaciones donde usted puede evaluar el documento.

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MEMMO

To: City Manager, Brian McBroom
From: Economic Development Director, Michelle Claymore
Subject: Derby Resource Center Rebranding
Date: January 11, 2016

The Economic Development Division is transforming the former Derby Resource Center at 7270 Monaco Street into the *Commerce City Small Business Resource Center*. The *Center's* use is being focused on programs and services that specifically assist start-ups and small businesses in Commerce City. The attached list shows upcoming classes that are already scheduled at the *Center* by the North Metro Denver Small Business Development Center (SBDC). Also, a small seminar on Enterprise Zone tax credits was held there in early January.



The *Center* has had various users utilize the space since it was purchased by the city in 2007. After nine years of use, the *Center* is in need of renovation and refurbishment. Some of the general maintenance issues are being addressed and new conference furniture and training tables were purchased to accommodate upcoming training programs. Additional resources are needed to address larger maintenance and safety issues as well as additional furniture and equipment needs. A CIPP request has been submitted for this.



A new outdoor sign for the *Center* is being designed. Once the new sign is in place, the Economic Development Division will be asking for City Council's assistance hosting a Ribbon Cutting and Open House event to be scheduled in early spring 2016.



Commerce City

January – April 2016



NORTH METRO DENVER Small Business Development Center
at the COMMERCE CITY DERBY RESOURCE CENTER

Start-Up Orientation

Thursday, January 14

10:00 am – 12:00 pm Free*

Starting Your New Business and Operating It Correctly During this course you will learn about legal structures, registration, licenses, market research, business planning, obtaining financing, insurance, taxes, and sources of assistance.

Comenzar y Operar Correctamente su Negocio Nuevo

Thursday, February 11

10:00 am – 12:00 pm Free*

Cómo Comenzar y Operar Correctamente su Negocio Nuevo. Existen muchas reglas para los negocios, y hay muchas preguntas que tiene uno que pensar en abrir su negocio ¿A cuál mercado se dirige? ¿Quiénes son su competencia? ¿Tiene la destreza directiva necesaria para operar su negocio? Teniendo el dinero necesarios para comenzar y operar su negocio es muy importante. Estas y mas preguntas seran las respuestas del seminario, Cómo Comenzar y Operar Correctamente su Negocio.

Start-Up Orientation

Thursday, March 10

10:00 am – 12:00 pm Free*

Starting Your New Business and Operating It Correctly During this course you will learn about legal structures, registration, licenses, market research, business planning, obtaining financing, insurance, taxes, and sources of assistance.

Business Planning Boot Camp (5 sessions)

Wednesday, March 23

6:00 pm – 8:00 pm \$100

This boot camp will help you quickly develop your business plan and determine the feasibility of launching your business. The camp will consist of ten hours of training and covers entrepreneurial essentials, marketing, organizational issues, and financial overview. In addition, each participant is encouraged to schedule five sessions of one-on-one free counseling with an SBDC counselor. Boot camp sessions will meet every week on Wednesdays and participants will meet with a counselor sometime during each week.

Comenzar y Operar Correctamente su Negocio Nuevo

Thursday, April 14

10:00 am – 12:00 pm Free*

Cómo Comenzar y Operar Correctamente su Negocio Nuevo. Existen muchas reglas para los negocios, y hay muchas preguntas que tiene uno que pensar en abrir su negocio ¿A cuál mercado se dirige? ¿Quiénes son su competencia? ¿Tiene la destreza directiva necesaria para operar su negocio? Teniendo el dinero necesarios para comenzar y operar su negocio es muy importante. Estas y mas preguntas seran las respuestas del seminario, Cómo Comenzar y Operar Correctamente su Negocio.



Denver Escape Room

Read their story on our website!

Photo Credit: Alicja Mazurek

Registration

*Participants must pre-register at:
www.NorthMetroSBDC.com

Commerce City Satellite

Derby Resource Center
7270 Monaco St.
Commerce City, CO 80022
(303) 289-3688

Contact Us

www.NorthMetroSBDC.com
(303) 460-1032

Main Office

At Front Range
Community College
3645 W. 112th Ave
Westminster, CO 80031

Hosted By



The Small Business Development Center (SBDC) is partially funded by the U.S. Small Business Administration (US SBA). The support given by the U.S. SBA through such funding does not constitute an express or implied endorsement of the co-sponsor(s) or participants' opinions, products, or services. Appropriate accommodations for persons with disabilities will be made if requested in advance. The North Metro Denver SBDC is a partnership between the Colorado Office of Economic Development, the U.S. SBA, International Trade, Colorado's institutions of higher education, and local development organizations.

City Council Work Schedule				
Date	Item	Description	Dept.	Time
January 18, 2016		HOLIDAY - NO MEETING		
January 25, 2016				
STUDY SESSION		Reports	CMO	0:15
DISCUSSION	Pres 16-07	LDC Housekeeping Amendments	CD	0:30
	Pres 16-05	Backyard Chicken Update	CD	0:45
	Pres 16-02	New Rec Center Infrastructure Design Update	CMO	0:30
	Pres 16-62	New Recreation Center Architectural Design Intro	CMO	1:30
		Total Meeting Time		3:30
January 25, 2016				
SPECIAL MEETING				
EXECUTIVE SESSION	16-08	An executive session pursuant to C.R.S. 24-6-402(4)(e) for the purpose of developing strategy for negotiations concerning Economic Development Incentives in Commerce City	ED	0:30
		Total Meeting Time		0:30
February 1, 2016				
REGULAR		Call to Order; Pledge; Audience Intro; Citizen Comm; Minutes; Reports		1:00
EXECUTIVE SESSION	16-03	An executive session pursuant to C.R.S. 24-6-402(4)(e) for the purpose of instructing negotiators regarding DIA noise mitigation property acquisition	CD	0:45
PROC & RECOGNITION	Rec 16-01	Recognition of citizen commendations from Commerce City Police Department	PD	0:20
	Proc 16-01	Proclamation recognizing Lee Matoush's service to Commerce City	FD	0:05
CONSENT	Res 2016-01	Resolution approving Economic Development incentives for Project Superman.	ED	0:05
	Res 2016-20	Resolution approving Economic Development incentives for Project Bonanza.	ED	n/a
	Res 2016-13	Approval of IGA with Forest City and City & County of Denver for Central Park Blvd Construction	PW	n/a
	Res 2016-17	RESOLUTION EXPRESSING CITY COUNCIL SUPPORT FOR THE RENEWAL OF THE SCIENTIFIC & CULTURAL FACILITIES DISTRICT	CMO	n/a
	Res 2016-16	Approving 2015 Highway Users Tax Fund (HUTF) Report	PW	n/a
PUB HEARING	CU-109-16	USA Enterprises, LLC; CUP for a salvage yard; 5255 East 48th Avenue	CD	0:05
	Z-931-16	MidWest Truck Parts & Service; Rezone from AG to PUD; 7790 E. 88th Avenue.	CD	0:20
RESOLUTION	Res 2016-18	Amendment of URA Loan Agreement	CD	0:15
	Res 2016-19	Sign MHGP MDA	CD	0:15
ORD 1ST READING				
PRESENTATION	Pres 16-08	Capital Program Update	CMO	0:30
	Pres 16-09	2015 4th Quarter Work Plan Update	CMO	0:30
	Pres 16-70	State of the Court for 2015	FD	0:15
ADMIN BUSINESS				0:15
		Total Meeting Time		4:40
February 1, 2016		Call to Order/Roll Call		0:05
NIGID MEETING		Reports	CMO	0:15
PRESENTATION	Pres NIGID 16-26	Amendment to SDM Contract	CD	
		Total Meeting Time		0:20
February 1, 2015				
URA		Call to Order/Roll Call		0:05
EXECUTIVE SESSION	16-06	Executive session pursuant to C.R.S. 24-6-402(4)(e) for the purpose of developing strategy for negotiations and instructing negotiators concerning the Mile High Greyhound Park Master Development Agreement	CD	
RESOLUTION	Res URA 2016-01	Adoption of the MHGP MDA	CD	
	Res URA 2016-03	Resolution to amend the URA Loan Agreement	CD	0:15
		Total Meeting Time		0:20

