



**Capital Improvement Program
Citizen Advisory Committee
Commerce City Civic Center
7887 E. 60th Ave., Rm 3109
Jan. 20, 2016 – 6 p.m.-7:30 p.m.**



In recognition of the role Commerce City citizens played in the passage of Issue 2K in November 2013 and the desire of Commerce City leadership to provide a framework for engaging the community in meaningful ways throughout the implementation of the voter-approved projects, the City Council of Commerce City established the Commerce City CIP Citizen Advisory Committee.

The mission of the committee shall be:

- To receive staff reports on the progress of each approved CIP project in relationship to established schedules, budget allocations, project goals, and quality management guidelines.
- To provide advice to the City Council on opportunities and issues related to the implementation of the five approved CIP projects, specifically relating to the three key program elements of:
 - Accountability – Demonstrating effective stewardship of taxpayer dollars
 - Engagement – Provide tangible opportunities for community members to engage
 - Potential – Leverage civic support and progress beyond the initial five projects
- To review and provide comment on public engagement and public information plans.
- To promote public awareness and understanding of the voter-approved CIP projects and the implementation of each.

Members: Derene Armelin, Colleen Becker, Susan Carabajal, Sandy Carruthers, DeLilah Collins, Brian Connor, Gordon Hamby, Maura O’Neal, Jonathan Popiel, Joby Rittenhouse

AGENDA

1. Call to Order (Gordon Hamby) (6 p.m.)
2. Co-chairs Report (Gordon Hamby) (6-6:05 p.m.)
3. Committee Business (Gordon Hamby) (6:05-6:15 p.m.)
 - a. Election/re-election of co-chairs
 - i. Will be done collectively via email by Friday, Jan. 30
 - b. Goals for 2016
 - i. Minimum one member to attend each council meeting when applicable
 - ii. Recruit additional CIP CAC members
4. 2K Projects
 - a. New Recreation Center (6:15-6:55 p.m.)
 - i. Approach and Design Team (Danielle Yearsley)

- ii. Input: Public Outreach (Angela Shelbourn)
 - 1. After reviewing the upcoming schedule for public outreach, what are your initial thoughts?
 - a. Avoid scheduling telephone town halls during conflicting local and national events
 - 2. Do you have additional recommendations?
 - a. Have display at existing recreation center with physical comment/survey box
 - b. Have online survey
 - c. Mail postcards/flyers
 - d. Continue bilingual outreach
 - 3. Do you endorse the public outreach plan?
 - a. Unanimous consensus of yes
 - iii. Committee Involvement (Danielle Yearsley)
 - 1. Small working group comprised of CIP CAC and PRG
 - a. This topic will be discussed at the Feb. 10 joint meeting
 - 2. Schedule and outline
 - iv. Input: 112th Avenue Preferred Alternative (Mary Jo Vobejda)
 - 1. What are your initial thoughts on the preferred alternative?
 - 2. Do you have suggestions regarding the plans?
 - a. Concerned about water collection, which could create a swamp-like and mosquito-ridden area
 - i. Storm sewer system will control drainage and the City has a mosquito maintenance plan
 - b. Make sure the project stays within the 2K budget
 - c. Light the area if possible
 - d. Ensure lighting doesn't create wetland impacts
5. CIP Updates
- a. Current Status and Upcoming Events (Scott Hergenrader) (6:55-7:15 p.m.)
6. Public Comments and Questions (Gordon Hamby) (7:15-7:20 p.m.)
7. Next Steps and Calendar (Gordon Hamby) (7:20-7:30 p.m.)



- a. Jan. 25 City Council Study Session with New Rec Center and Infrastructure Discussion (6 p.m., Civic Center, Council Chambers)
 - b. Jan. 28 Turnberry Park Groundbreaking (2 p.m., 106th and Wheeling St.)
 - c. Feb. 10 Joint CIP CAC and PRG Meeting (6 p.m., Civic Center, Rm 3109 in upstairs City Manager's office)
 - d. Feb. 11 Villages at Buffalo Run East Park Groundbreaking (2 p.m., 112th and Chambers)
8. Adjourn