



FROM THE CITY MANAGER'S OFFICE

For the week of October 24, 2016

Inside the city

Information on latest happenings, items of interest.

To see events posted on the city wide calendar please visit our [website](#).

Council follow-up

Resolution of action items or requests from previous meetings.

Councilman Amador noted a number of campers parked in Walmart and migration of vehicles further to the south

Neighborhood Services is aware there are regularly recreational vehicles (RVs) in the Walmart parking lot. Staff spoke with the store manager and reinforced long-term RV parking is not allowed. Staff also spoke to the Stewart and Stevenson site manager, who was unaware unauthorized parking was occurring. Walmart routinely allows overnight RV and long haul truck driver parking on their properties. The ability to restrict short-term overnight parking is difficult as the city does not have specific regulations prohibiting overnight parking.

Councilman Douglas noted turning concerns with tall grasses on medians along 104th/Peoria

The grasses in the median and tree lawn areas were mowed by a city contractor in early September. The city entered into an intergovernmental agreement (IGA) with the Colorado Department of Transportation (CDOT) prior to beginning the 104th Avenue Widening Project clarifying maintenance responsibilities for this section of the corridor. Per the IGA, CDOT is responsible for mowing the medians and the city is responsible for mowing the non-irrigated tree lawns (curb to sidewalk). The non-irrigated tree lawns have been added to the Public Works Department's Mowing & Weed Management Program. Staff will send a formal letter to CDOT reminding them of their maintenance responsibilities now that the project is complete.

Procurement Update

City Council implemented a City Procurement Policy April 21, 2014, through the adoption of Resolution 2014-38. This resolution set forth the immediate implementation of the procurement policy for all purchases related to 2K and set an effective date of January 1, 2015, for the remainder of city procurements. City Council's purpose in creating the policy was to establish standards for the City's procurement process that reflected city values and council's goals as stewards of public trust. The city's procurement manual set forth internal controls and procedures to achieve City Council's direction. The adopted policy also requires the City Manager notify City Council within a reasonable time of any sole source procurements that exceed \$50,000 that have been approved by the City Manager.

Since the implementation of the procurement policy, 16 sole source procurements have been approved for a total dollar value of \$2,023,756. This amount represents .02% of the General Fund Budget authorized by the City Council for years 2015 and 2016. In an effort to continue to refine our processes and demonstrate



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compliance with council direction, some internal process improvements are currently under evaluation. Going forward, City Council notification of sole source procurements will occur on a quarterly basis as part of the quarterly work plan updates. Additional details on sole source procurements approved to date will be provided at the October 24 study session.

City Council requested staff have a formal discussion with South Adams County Water & Sanitation District regarding water quality issue and communication to residents. City Council also requested staff research cost to provide water softeners to residents at discounted rate.

The Water Commission met October 18 and discussed the issues of: water hardness and quality, communication between the City Council and the District Board, and the District's communication with and education of their customers. Later that evening, the District Board met with Reunion residents at the Reunion Recreation Center. City staff is researching the availability of grant funds to help with reducing water hardness.

City Council Work Schedule

Attached please find the current city council meeting schedule.

City Council Work Schedule				
Date	Item	Description	Dept.	Time
November 7, 2016		Call to Order; Pledge; Audience Intro; Citizen Comm; Minutes; Reports		1:00
REGULAR				
PROC & RECOGNITION				
CONSENT	Ord 2111	Ordinance refunding bonds, series 2006 (1st reading Oct 17)	FD	0:05
	Res 2016-118	GOCO Planning Grant Resolution	PR&G	n/a
	Res 2016-125	Resolution authorizing updated A-Lift transportation agreement	PR&G	n/a
PUB HEARING	Res 2016-39	Close Public Hearing on 2017 Budget	FD	0:15
RESOLUTION	Res 2016-126	Resolution setting public hearing date for Annexation AN-244-16	CD	0:05
ORD 1ST READING	Ord 2117	Grant Recognition - 2016/2017 CDBG - \$386,340 (2nd reading Dec 5)	FD	0:05
	Ord 2118	Grant Recognition - Bulletproof Vest Partnership - \$6,400 (2nd reading Dec 5)	FD	0:05
PRESENTATION	Pres 16-596	Senior Advisory Committee Bi-Annual Presentation	PR&G	0:20
	Pres 16-99	Capital Program Update	CMO	0:30
	Pres 16-100	2016 3rd Quarter Work Plan Update	CMO	0:30
	Pres 16-603	Letter to U.S. Postal Service regarding multiple zip codes	CMO	0:05
ADMIN BUSINESS				0:15
EXECUTIVE SESSION	16-41	An executive session pursuant to C.R.S. 24-6-402(4)(a) and (e) for the purpose of considering the potential lease or transfer of the real property at 7450 Highway 2 and for the purpose for determining positions relative to negotiations for any such transaction	CMO	0:30
		Total Meeting Time		3:45
November 7, 2016		Call to Order/Roll Call		0:05
NIGID				
MINUTES				
PUB HEARING	Res NIGID 2016-06	Close Public Hearing on 2017 NIGID Budget	FD	0:05
		Total Meeting Time		0:10
November 7, 2016		Call to Order/Roll Call		0:05
ECAGID				
MINUTES				
CONSENT	Ord ECAGID 09-16	Inclusion of two parcels into the ECAGID as part of the DIATC Development (1st reading Oct 17)	CD	0:05
PUB HEARING	Res ECAGID 16-03	Close Public Hearing on 2017 ECAGID Budget	FD	0:05
		Total Meeting Time		0:15
November 7, 2016		Call to Order/Roll Call		0:05
ERAGID				
MINUTES				
PUB HEARING	Res ERAGID 16-04	Close Public Hearing on 2017 ERAGID Budget	FD	0:05
		Total Meeting Time		0:10
November 14, 2016		Reports	CMO	0:15
STUDY SESSION				
DISCUSSION				
	Pres 16-502	Water Acquisition Fee Discussion	CMO	0:30
	Pres 16-506	Second Creek Infrastructure	CMO	0:30
	Pres 16-591	Mileage reimbursement for city council	CMO	0:30
	Pres 16-592	Recreation Center Facility Condition Assessment Results	CMO	1:00
		Total Meeting Time		2:45

City Council Work Schedule				
Date	Item	Description	Dept.	Time
November 21, 2016		Call to Order; Pledge; Audience Intro; Citizen Comm; Minutes; Reports		1:00
REGULAR				
EXECUTIVE SESSION	16-60	An executive session pursuant to CRS 24-6-402(b) for the purpose of receiving legal advice concerning public official liability training	CA	1:00
PROC & RECOGNITION				
CONSENT	Res 2016-73	Easement Agreement with the South Adams County Water and Sanitation District; 96th Avenue	PW	0:05
	Res 2016-113	Contract Amendment for Engineering Services; Core Consultants, Inc.	PW	n/a
	Res 2016-114	IGA with RTD for Bus Route 62 Infrastructure Modifications	PW	n/a
	Res 2016-122	Approving an Easement with United Power (1 of 2)	PW	n/a
	Res 2016-123	Approving an Easement with United Power (2 of 2)	PW	n/a
PUB HEARING				
RESOLUTION				
ORD 1ST READING				
PRESENTATION	Pres 16-453	Potential alcohol code changes	CD	0:40
ADMIN BUSINESS				0:15
		Total Meeting Time		3:00
November 28, 2016		Reports	CMO	0:15
STUDY SESSION				
DISCUSSION	Pres 16-458	Short-Term Rentals in Residential District Discussion	CD	0:30
	Pres 16-485	Organized Event Permit/Noise	CD	1:00
	Pres 16-504	Licensing Fees Discussion	CMO	0:30
		Total Meeting Time		2:15
December 5, 2016		Meeting Start - 7:00pm		
REGULAR		Call to Order; Pledge; Audience Intro; Citizen Comm; Minutes; Reports		1:00
PROC & RECOGNITION				
CONSENT	Ord 2117	Grant Recognition - 2016/2017 CDBG - \$386,340 (1st reading Nov 7)	FD	0:05
	Ord 2118	Grant Recognition - Bulletproof Vest Partnership - \$6,400 (1st reading Nov 7)	FD	n/a
PUB HEARING	Res 2016-127	Resolution making findings of fact for AN-244-16 (no publication required)	CD	0:05
	AN-244-17	An ordinance approving AN-244-17 (2nd reading Jan 9)	CD	0:10
	Z-938-17	Murphy Oil USA; Annexation Zoning for a Convenience Store & Fuel Station at 8799 Brighton Road. (2nd reading Jan 9)	CD	0:15
RESOLUTION				
ORD 1ST READING				
PRESENTATION				
ADMIN BUSINESS				0:15
		Total Meeting Time		1:50
December 12, 2016		Study Session Cancelled		
December 19, 2016		Call to Order; Pledge; Audience Intro; Citizen Comm; Minutes; Reports		1:00
REGULAR				
PROC & RECOGNITION				
CONSENT				
PUB HEARING	Z-941-17	REGen, LLC; Rezone from C-3 to PUD, Between E. 64th and E. 62nd Ave and between Holly St and Hwy 2. (2nd reading Jan 9)	CD	0:15
	Z-86-17	REGen, LLC; Vacation of ROW, Between E. 64th and E. 62nd Ave and between Holly St and Hwy 2. (2nd reading Jan 9)	CD	0:15
RESOLUTION	Res 2016-119	Second Amendment to Pinkard GMP Contract for New Recreation Center Construction Package 2	CMO	0:30
ORD 1ST READING	Ord 2119	Outdoor Vendor regulations: Changes to provisions affecting food carts / trucks (2nd reading Jan 9)	CD	
PRESENTATION				
ADMIN BUSINESS				0:15
		Total Meeting Time		2:15
December 26, 2016		HOLIDAY - NO MEETING		
January 2, 2017		HOLIDAY - NO MEETING		

City Council Work Schedule				
Date	Item	Description	Dept.	Time
January 9, 2017		Reports	CMO	0:15
SPECIAL MEETING				
PROC & RECOGNITION				
CONSENT	AN-244-17	An ordinance approving AN-244-17 (1st reading Dec 5)	CD	0:05
	Z-938-17	Murphy Oil USA; Annexation Zoning for a Convenience Store & Fuel Station at 8799 Brighton Road. (1st reading Dec 5)	CD	n/a
	Z-941-17	REGen, LLC; Rezone from C-3 to PUD, Between E. 64th and E. 62nd Ave and between Holly St and Hwy 2. (1st reading Dec 19)	CD	n/a
	Z-86-17	REGen, LLC; Vacation of ROW, Between E. 64th and E. 62nd Ave and between Holly St and Hwy 2. (1st reading Dec 19)	CD	n/a
	Ord 2119	Outdoor Vendor regulations: Changes to provisions affecting food carts / trucks (1st reading Dec 19)	CD	n/a
PUB HEARING				
RESOLUTION				
ORD 1ST READING				
PRESENTATION	Pres 16-511	Administrative and other fees discussion	CMO	0:30
ADMIN BUSINESS				0:15
		Total Meeting Time		1:05
January 16, 2017		HOLIDAY - NO MEETING		
January 23, 2017		Reports	CMO	0:15
STUDY SESSION				
DISCUSSION	Pres 16-477	City Owned Property at 102nd & Alton	CD	0:20
	Pres 16-478	Potential Cell Tower on City Owned Property in River Run	CD	0:20
	Pres 16-555	Irondale Infrastructure and Neighborhood Plan Update	CD	0:45
		Total Meeting Time		1:40