



City of Commerce City,  
Colorado

Community Development Block Grant

2<sup>nd</sup> Amendment to the

2019 Annual Action Plan

for the

CARES Act Substantial Amendment  
CDBG-CV3A

Prepared by the  
Department of Community Development's  
Community Development Block Grant Office

## Table of Contents

<b>Executive Summary .....</b>	<b>3</b>
AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b) .....	3
PR-05 Lead & Responsible Agencies – 91.200(b) .....	13
AP-10 Consultation – 91.100, 91.200(b), 91.215(l) .....	14
AP-12 Participation – 91.105, 91.200(c) .....	45
<b>Expected Resources .....</b>	<b>62</b>
AP-15 Expected Resources – 91.220(c)(1,2) .....	62
<b>Annual Goals and Objectives .....</b>	<b>65</b>
AP-20 Annual Goals and Objectives .....	65
Projects .....	68
AP-35 Projects – 91.220(d) .....	68
AP-38 Project Summary .....	69
AP-50 Geographic Distribution – 91.220(f) .....	74
<b>Affordable Housing .....</b>	<b>76</b>
AP-55 Affordable Housing – 91.220(g) .....	76
AP-60 Public Housing – 91.220(h) .....	78
AP-65 Homeless and Other Special Needs Activities – 91.220(i) .....	80
AP-75 Barriers to affordable housing – 91.220(j) .....	83
AP-85 Other Actions – 91.220(k) .....	84
<b>Program Specific Requirements .....</b>	<b>88</b>

## **Executive Summary**

### **AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)**

#### **1. Introduction**

Required by the U.S. Department of Housing and Urban Development (HUD) from all jurisdictions receiving Community Development Block Grant (CDBG) funds must adopt an Annual Action Plan. The City of Commerce City is submitting its fourth Annual Action Plan as part of the adopted 2016-2020 Consolidated Plan.

This Substantially Amended 2019 Annual Action Plan (2019 AAP) is in accordance with HUD guidelines 24 Code of Federal Regulations (CFR) Part 91.220. This year's CDBG funded activities and the subsequent amendments are outlined in the AAP. They adhere to at least one of the three national objectives established by HUD:

1. Activities principally benefiting low- and moderate-income residents;
2. Aid in the prevention or elimination of slums or blight; and
3. Meeting an urgent community need.

This document represents a cooperative effort between the City of Commerce City, its residents, area businesses, and non-profits serving the Commerce City area. It outlines the City's needs, goals, and strategies for the 2019 AAP funding year and addresses citizen involvement. The projects developed in this plan target a wide range of issues. The projects include affordable housing, quality of life issues, crime prevention, neighborhood revitalization, and helping seniors maintain their homes.

The City of Commerce City received \$428,484 in CDBG funds to utilize during its fourth program year, which runs from October 1, 2019, through September 30, 2020. This represents a 7.3 percent decrease from the 2018 program year, based on an annual HUD funding algorithm. Exactly 20% of the grant funding is apportioned for the administration of the annual grant. The City's Community Development Department-CDBG Office administers the CDBG program.

A substantial amendment is needed to respond to the 2019 coronavirus pandemic and reallocate previous years' funding. On March 13, 2020, President Trump declared a national emergency under both the Stafford Act and the National Emergencies Act. On March 27, 2020, President Trump signed the Coronavirus Aid, Relief, and Economic Security (CARES) Act was signed into law to assist the nation to prevent, prepare for and respond to the coronavirus pandemic (COVID-19). The CARES Act made available to the City an additional \$246,587 in funding through the CDBG Coronavirus (CDBG-CV) funds and relaxed regulations to expedite the use and administration of the 2019 and 2020 Annual Action Plans. Specific details are explained in HUD's Availability of Waivers memorandum issued on April 1, 2020.

Additionally, HUD temporarily suspended the 15% public service spending cap on the 2019 AAP if the public service activity will help prevent, prepare for or respond to the COVID-19 pandemic. Therefore, this amendment reallocates unspent funds from the 2016 and 2017 sidewalk installation and curb cut projects (\$16,982 and \$11,169 respectively) and the unspent funds from the 2017 PRG Scholarship Program (approximately \$2,500) to:

1. Expand the 2019 Domestic Violence Victims Support Program (DVV)
2. Make whole and provide personal protection equipment for the 2019 Paint-a-Thon Program

It is also the intent of this Substantial Amendment to authorize the reallocation of:

1. Up to 100% of the Arapahoe County Weatherization Program's 2019 AAP funding
2. up to 50% of the Minor Home Repair Program's 2019 AAP funding

on an as needed basis to help prevent, prepare for or respond to the COVID-19 pandemic. The City Manager's Office will determine if, when, and how much of the above-listed funding will be diverted. Should the City determine the funds are not needed, they will remain in the originally allocated programs.

This Substantial Amendment will also allow existing 2019 AAP and CDBG-CV funding recipients to purchase, within their existing allocation budget, need personal protection equipment for their employees, volunteers, and residential clients.

Each year the CDBG Office provides community outreach and CDBG education; develops, and reviews project applications; prepares the AAP and year-end CAPER; and prepares individual project RFPs, contracts, agreements, and project environmental reviews. The CDBG Office provides grant recipients with technical assistance, guidance, and oversight; approves project spending; and prepares financial drawdowns from HUD. Once each project is ready to proceed, the CDBG Office enforces compliance with labor laws, Section 3, fair housing and equal opportunity laws, 2 CFR 200, and the Uniform Relocation Act. Additional reporting, tracking, training, and general administrative duties are performed. The CDBG Office regularly relies on assistance from Legal, Communications, Commerce City Housing Authority, and CD Administration to help perform the CDBG Office Duties.

The CDBG Office also manages the Home Repair Programs (HRPs). The CDBG Office serves as the point of contact for interested residents. Coordination between the three HRPs and each individual applicant is managed through the CDBG Office.

**2nd Amendment CARES Act Round 3 (CDBG-CV3):** On September 11, 2020, HUD made available the remaining CDBG-CV allocation funds to entitlement grantees. The allocation named CDBG-CV3A (Allocation 3 – Part A) will be the final allocation for CDBG CARES Act funding. The CDBG-CV3 formula

allocation was developed by HUD to meet the statutory requirements of the CARES Act and the President's August 8, 2020, Executive Order "Fighting the Spread of COVID-19 by Providing Assistance to Renters and Homeowners." The CDBG-CV3A funding allocated to the City of Commerce is \$220,453 and the Annual Action Plan has been amended to reflect the additional CDBG-CV funding. The total CDBG funding from the CARES Act CDBG-CV1 and CDBG-CV3A is now \$467,040.

## **2. Summarize the objectives and outcomes identified in the Plan**

Each year, the City dedicates 100% of the CDBG funds to high priority goals outlined in the 2016-2020 Consolidated Plan (ConPlan). The CDBG Office currently implements the eleven active projects from 2016, 2017, and 2018's AAPs.

In 2019, the City will further address the home rehabilitation needs outlined in the ConPlan by continuing the three HRP's. Two new non-profit subrecipients will help address the needs of thirty of the City's disabled and younger residents. To continue preventing homelessness and reducing crime the City will again fund the Police Department's award-winning DVV program.

All six of the proposed projects meet the identified needs of LMI residents:

### *Home Repair Programs (MHRP, AC WX, and PAT)*

Minor Home Repair Program (MHRP) – A continuation and increase of the 2017 and 2018 MHRPs to address the health, safety, accessibility, and energy efficiency of LMI owner-occupied, single-family homes through rehabilitation work.

Arapahoe County Weatherization Program (AC WX) - AC WX provides weatherization services to LMI households. Services begin with an energy audit to determine needed energy conservation measures for the home. As indicated, they replace combustion appliances, thermostats, and insulate the home.

**New this year** is the addition of rooftop solar panels. Up to five homes will receive installed solar panel systems through an AC WX partnership with GRID Alternatives, a local non-profit organization providing area youth job training in solar installation.

Brothers Redevelopment, Inc., Paint-a-Thon Program (PAT) - Provide exterior paint and yard clean-ups for the disabled and/or seniors homeowners. BRI advertises, promotes, and qualifies applicants, then equips and organizes the volunteers for each project home. The CDBG funds will purchase the paint and supplies to paint the exterior of the home, improve exterior accessibility, and perform yard clean-ups.

All of the HRP's listed above will help improve the:

1. health of the home's occupants,
2. safety of the home,
3. value and economic security of the home,
4. ability of seniors to age in place,
5. accessibility to the disabled, and/or
6. energy efficiency of the property

*Public Services Supporting Special Needs Populations and Youth Focused Activities*

Audio Information Network of Colorado (AIN) - Provide bi-lingual audio services for residents who cannot see or read. The free services include equipment, in-home setup and training, in-home and remote troubleshooting, equipment maintenance and studio technology upkeep, and ongoing program preference monitoring.

Groundworks Denver (GWD) - hire a youth team from Commerce City, to provide on the job training, leadership, and skill development for the LMI youth. The Team then performs environmentally based projects in the Core Area of the City.

*Public Services Supporting Homelessness and Crime Prevention*

Support for Domestic Violence Victims (DVV) - This is a continuation of an existing City program. Victims and their dependents will receive temporary financial assistance for housing and utilities to escape their abuser. This reduces repeat abuse and prevents homelessness.

COVID-19 Rent and Mortgage Assistance - The CARES Act grant funds will be utilized to financially assist residents impacted by COVID-19.

### **3. Evaluation of past performance**

Accomplishments (June 1, 2018 – May 31, 2019)

*General CDBG Administration*

The CDBG Office established the annual work cycle necessary to meet all required HUD deadlines. Previous administrative tasks included.

1. Passing the 2018 spending *Timeliness Test* performed by HUD.
2. Performing an on-site monitoring visit for all Subrecipients and providing written formal reports.
3. Preparing financial quarterly reports and submitted them to HUD.
4. Submitting financial reports and drawdowns through IDIS.

## AAP Project Implementation

Over the first three years, the City's CDBG program funded 16 projects to assist the LMI residents in the community. The projects range from housing to public facilities to economic development. For each project, a program agreement and related environmental reviews must be in place prior to launching the program. Eleven of the 16 projects are active. The CDBG Office performed the following:

1. Worked with the PW Department to brief new staff and consultants to execute the Sidewalk Projects including design and engineering, right-of-way and easement purchases, drafting the new consultant RFP and contract for hire.
2. Drafted and executed three Interdepartmental Understandings for 2017, 2018, and 2018 amendments for the Police Department's Domestic Violence Victims (DVV) Program, Small Business Resource Center (SBRC) Staffing Project, and SBRC Facility Project.
3. Drafted and executed two *Subrecipient Agreements* between the City and Arapahoe County, CO Weatherization Division, and Brothers Redevelopment, Inc.'s Paint-a-Thon Program.
4. Hosted a tour of the SBRC for HUD.
5. Drafted the appropriate beneficiary and tracking forms for the DVV, PRG, and SBRC Staffing programs.
6. Provided technical assistance for the IT Department with their RFP and contract formation for contractor hiring on the SBRC Facility Renovations.
7. Drafted and executed the Programmatic Agreement between the City and the Colorado State Historic Preservation Office.
8. Prepared 13 Environmental Reviews – all properly noticed and entered into HEROS.
9. Developed the required Tier 2–Site Specific Environmental Checklists for all three Home Repair Programs and all seven possible Sidewalk Projects.
10. Prepared and released the City's first RFP and contract for the MHRP administration.
11. Interviewed respondents to the MHRP RFP and hired Brothers Redevelopment, Inc. (BRI) to help administer the MHRP.
12. Held a MHRP internal training for City staff including CD Administration, Neighborhood Services, Police Department, and Active Adult Center.
13. Prepared the City's MRHP Guide and supporting materials for insertion into the HRP Application Packets. Assembled 160 Application Packets – 40 of them in Spanish.
14. Working closely with the Communications Department, launched the three HRPs on January 25, 2019. HRPs promotions utilizing the CDBG Webpage, the *Connected*, Facebook, Twitter, Channel 8, flyers and posters, NextDoor, the *Commerce City Sentinel*, *La Prensa*, *Telemundo*, and *The Denver Post*.
15. Fielded over 300 phone calls, letters, and emails from residents about the Home Repair Programs. Provided over half of these with additional referrals to other area services.
16. Sent 95 application packets directly to City residents. An additional 50 packets were distributed in person at the Information and Neighborhood Services counters.
17. Provided in-person, one-on-one assistance for approximately 20 residents with HRP application questions.

18. Received and processed 68 applications for the HRPs.
19. Prepared eight Tier 2-Site Specific environmental reviews.
20. Issued six individual MHRP project *Notices to Proceed* to the Contractor.

### **CDBG Outreach**

1. Established additional connections with other departments, divisions, public agencies, area governments, and service providers.
2. Continued to serve as co-facilitator of the Community Resource Network - Connecting for a Better Community (CRN) allowing area service providers to hold meetings, network, and learn about other area service providers. The group meets six times a year, providing two speakers at each meeting. Presented the CDBG programs at the December 2018 meeting.
3. CDBG Office joined and attended meetings of the City's Emergency Services Task Force.
4. Met with seven City departments and divisions to educate them on CDBG funding opportunities and the application process.
5. Following the CDBG Citizen Participation Plan:
  - i. Held three Public Input Meetings.
  - ii. Contacted, interviewed, and/or met with 71 public service organizations and City Departments about applying for funding.
  - iii. Received five Project Idea Forms directly from residents of the City.

### **2017 CAPER and the 2018 Annual Action Plan**

1. Drafted and submitted to the public and City Council the 2017 CAPER (Consolidated Annual Performance Evaluation Report)
2. Submitted the 2017 CAPER to HUD in IDIS (HUD's software program)
3. Drafted and submitted to the public and City Council the 2018 Annual Action Plan.
4. Prepared the *Interdepartmental* and *Non-profit Funding Applications* for the 2019 CDBG Program.
5. Advertised the applications' availability and submission process via direct email, CDBG webpage, CRN, *CDBG Updates*, and meetings.
6. Provided technical assistance to 21 potential applicants, nine of whom applied for 2019 funding.
7. Evaluated the nine project proposals for eligibility, viability, and risk assessments.
8. Held two meetings with the CDBG Team to review the nine applications for funding. The final application review and ranking took place on May 10, 2019.
9. Maintained the CDBG records in the Econ Planning Suite in IDIS (HUD's software program).

### **Training for CDBG Office**

1. Joined the National Community Development Association (NCDA) and participated in their informational forum every week.
2. Attended NCDA's 3-day CDBG Basics Training In September.
3. Attended the NCDA's 3-day training on Subrecipients in October.



4. Attended numerous online HUD Exchange Trainings.
5. Attended the City's on-site beginning, intermediate and advanced training for Microsoft Word, Excel, OneDrive, SharePoint, and Skype for Business; plus Employment Law.

### **Obstacles and Delays**

Previous AAPs funded a wide variety of programs to meet the City's ConPlan needs and goals. Eleven of the sixteen previous programs received *Notices to Proceed*, are moving forward and doing well.

The time expended to establishing new programs, organizational staffing shortages, and federal reporting requirements hindered five subrecipients. These five projects total \$115,840 in grant funding. To meet the HUD *Timeliness Test* the unspent funding should be reallocated into existing projects.

To reduce the previously mentioned obstacles and delays, the CDBG Team funded four returning CDBG projects and reduced the total number of 2019 AAP projects to six.

### **4. Summary of Citizen Participation Process and consultation process**

The CDBG spent several months speaking with area programs, non-profit organizations, commissions, faith-based organizations, educational services, medial programs, housing services, area developers, neighboring governments, HUD staff, and key City departments and divisions. The consultations' goals included identifying needs within the City, available resources, and promoting the CDBG program. If the CDBG Program could assist the identified needs, the organization was encouraged to submit a funding application for 2019.

The CDBG Office also worked to obtain resident input for project ideas and their views on potential and existing projects. Various mediums received input from residents of all demographics. The types of outreach used included:

#### *Project Input Meetings*

Two Public Input Meetings (PIM) obtained feedback from residents regarding the City's CDBG Program, including active and future AAP projects. All the meetings were handicapped accessible. Fair housing laws and concerns were discussed at each meeting.

In 2019, the first PIM was at the Eagle Pointe Recreation Center, on Wednesday, January 23, 2019. The second was at the SBRC in the Derby Neighborhood on March 26, 2019. Both meetings were within the CDBG Target Area. The presentation and handouts were in both English and Spanish. A Spanish interpreter was advertised and present at both meetings. These meetings were noticed in the *Commerce City Sentinel*, the *Connected*, and *La Prensa de Colorado*, and advertised on Facebook, Twitter, Channel 8, and NextDoor.

#### *Group Presentations*

The CDBG Office presented at nine group meetings on active and future Annual Action Plans. Fair Housing laws and concerns were also discussed.

The CDBG Office co-hosted and gave four short presentations of the arrival, timing, and potential uses for the CDBG-CV funds at the bi-monthly Community Resource Network (CRN) organization on April 29, 2020. This meeting was moved to a virtual setting with 60 attendees from dozens of non-profit organizations, school districts, and local governments.

#### *City Newsletter*

The PIM meetings were published in the City's monthly newsletter – *Commerce City Connected*. This English and Spanish newsletter is delivered to every household in the City. Plus, regular announcements of the City's launch of the new HRP's were printed from January - May of 2019.

#### *Public Notifications*

For the PIMs, a 15-day notice was published for each meeting in the *Sentinel* and *La Prensa* newspapers. A legal notice was posted in the local paper 31-days prior to the public hearing date with the City Council. The notice informed residents of the proposed 2019 AAP and invited written public comments. The legal notice provided information on accessibility needs for people with disabilities, how to obtain information on special assistance, and contact information for Spanish speakers.

### **Citizen Participation Process Continued**

#### *Public Hearings*

At the July 1, 2019, regular City Council meeting the public will be invited to comment on the proposed 2019 AAP. The City Council will then considered 2019 AAP for approval and its subsequent submittal to HUD.

#### *City Council Meetings*

For the COVID-19 Substantial Amendment, a legal notice was posted in the local paper 6-days prior to the City Council meeting to amend the 2019 AAP. A waiver request was submitted to HUD, and by response, omission was granted, for the shortened notice and comment periods. The notice informed residents of the proposed amendments and invited written public comments. The legal notice provided information on accessibility needs for people with disabilities, how to obtain information on special assistance, and contact information for Spanish speakers. Additionally, the City's Website gave notice of all amendments and posted the proposed 2019 AAP Substantial Amendments. Social media was also utilized include Facebook and Twitter.

#### *City Website – CDBG Webpages*

Since 2017, the City's CDBG webpage encouraged public input a web template called the Project Input Form. This public input process allows 24/7 year-round public input in all 105 Google Translate languages.

Over the past year, the CDBG Office and the Communications Division continually updated the CDBG webpage, adding new information subpages. It currently offers informational videos, the *Public Input Form*, the Home Repair Program Application Packet in both English and Spanish, and for 3-months out of the year a non-profit funding information subpage with the application.

#### *CDBG Updates*

New this year, the CDBG Office sent two *CDBG Updates* by email to over 70 interested parties in the CDBG program. This includes area services organizations and residents seeking to participate in the Home Repair Programs. The contact emails were obtained through information sign-up sheets at meetings and special events.

#### *Neighborhood Outreach Barbeques*

On June 14th and August 9th of 2019, the CDBG Office manned a booth at these well attended, fun events. These events provided free food, entertainment, and information booths about the City and area services/businesses. The CDBG Office provided information on the CDBG program and the existing and upcoming CDBG projects. Fair Housing materials were also distributed.

#### *Police Department Events*

At the August 2018, National Night Out the Police Department distributed CDBG project and Fair Housing information around area neighborhoods. On February 2, 2019, the CDBG Office presented the CDBG programs and solicited input at the Community Meeting at Eagle Pointe Recreation Center.

#### **COVID-19 Pandemic Public Input**

On April 15, 2020, the City's first virtual, interactive public input webinar was held to discuss the community needs stemming from the coronavirus pandemic. The webinar was originally scheduled as the 2020 AAP's second physical public input meeting. But due to the CARES Act passage and subsequent funding, the governor's "Stay at Home" orders, and the City's compliance and public building and meeting policies, the CDBG Office re-noticed the meeting as a public input webinar regarding the effects and resulting needs from the coronavirus pandemic. A record turnout was welcomed – 16 residents and interested organizations logged into the Zoom Webinar. A Spanish interpreter was present and heavily utilized to assist several LEP attendees.

On June 15, 2020, the CDBG Office presented the plans for the CDBG-CV funding in the 2019 Annual Action Plan Amendment. Per the notice, two written comments were received by the public. One was pleased with the rent and mortgage assistance idea and the other wanted areas underserved by the internet to

receive low-cost internet for residents who needed it for work and school. A public hearing was also held at this time. No verbal comments were received at the meeting.

### **2nd Amendment CARES Act Round 3A (CDBG-CV3A):**

The City of Commerce City under the provision of the CARES Act held a 12-day public comment period from December 9, 2020, to December 21, 2020. Written comments could be sent to the CDBG Coordinator at [csteinberg@c3gov.com](mailto:csteinberg@c3gov.com) to be considered. A virtual public input webinar was held via Zoom Webinar on November 18, 2020, at 10:30 am to discuss the CARES Act amendment to the Plan. All interested citizens were welcome to attend and all comments were accepted. A public hearing was also held on December 21, 2020, by the City Council prior to adopting the 2<sup>nd</sup> Amendment to the 2019 AAP.

### **5. Summary of public comments**

During the 31-day review period of the 2019 Draft AAP no written public comments were received. Please see attached public meeting minutes.

During the 6-day public comment period for the CARES Act Substantial Amendment one written comment was received. In the attachments are the comment/question and the response.

Additional documentation of the April 15, 2020, and November 18, 2020, public input webinars and the April 29, 2020, CRN webinar are attached.

All comments were considered by city staff and incorporated into the amendment process where possible. For example, the concern for financial assistance for undocumented residents will be considered when selecting a rent and mortgage assistance administrative partner.

### **6. Summary of comments or views not accepted and the reasons for not accepting them**

All comments and views received in the 2019 AAP cycle were processed and considered. The decisions not to incorporate a comment was typically based on the lack of a qualified funding applicant, the timing of the project, the administrative abilities of the CDBG Office, or because it was outside of the 2016-2020 Consolidated Plan Goals.

### **7. Summary**

As the City enters into its fourth year of the 2016-2020 Consolidated Plan, it will continue to fund high priority projects in accordance with the goals and objectives outlined in the Consolidated Plan. Please see the goal accomplishment table below. With the pandemic, the City will assist residents at risk of homelessness through rent and mortgage assistance payments.

City of Commerce City, Colorado

<b>2016-2020 Consolidated Plan Identified Goals</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
<b>Neighborhood Revitalization (Core City)</b>					
➤ Street, Road or Sidewalk/ADA Improvements	X	X			
➤ Neighborhood Clean-ups				X	
➤ Demolition & Clearance of Blighted Property					
➤ Drainage Improvements					
<b>Housing Needs</b>					
➤ Elderly Housing		X	X	X	
➤ Homeowner Rehabilitation/Repair			X	X	
➤ Energy Efficiency Improvements					
<b>Economic Development</b>					
➤ Employment Training			X	X	
➤ Financial Assistance for Entrepreneurs & Small Businesses			X		
➤ Business Incubator					
<b>Public Services</b>					
➤ Youth/Senior Activities/Community		X	X	X	
➤ Crime Prevention/Drug Abuse Education		X	X	X	
➤ Homelessness Prevention		X	X	X	
➤ Coordination of Organizations & Resources					
<b>Fair Housing Activities</b>	X	X	X	X	

**Goal Accomplishment Table**

**2nd Amendment CARES Act Round 3A (CDBG-CV3A):** CARES Act funds allocated to entitlement grantees came in three rounds, of which the City received Round 1 & Round 3A grants for CDBG-CV:

Round 1: \$246,587 for CDBG-CV1

Round 2: \$0

Round 3: \$220,453 for CDBG-CV3A

This 2019 AAP has been amended twice to reflect the addition of CDBG-CV funds, and how those funds will be used to help people living in the City of Commerce City affected by the coronavirus pandemic. The CARES Act funds are provided with related provisions on citizen participation and provisions for the grant allocation and allows HUD to waive further program requirements if necessary.

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	COMMERCE	Community Development Dept - CDBG Coordinator

Table 1 – Responsible Agencies

**Consolidated Plan Public Contact Information**

Cheryl Steinberg, CDBG Coordinator  
[csteinberg@c3gov.com](mailto:csteinberg@c3gov.com)  
 303-289-8168

**AP-10 Consultation – 91.100, 91.200(b), 91.215(l)**

**1. Introduction**

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

Over the past year the CDBG Office conducted:

**Organizational Consultations Organizations Attendance**

Organizational Consultations	Number of Organizations	Approximate Attendance
Formal Presentations	9	207
Meetings and Telephone Interviews	52	85
City Department Presentations	10	37
Citizen Contacts		425
<b>Totals</b>	<b>71</b>	<b>754</b>

These consultations reached approximately 700 people and 71 organizations. Specifics about these contacts are located in the 2019 AAP attachments.

**CARES Act Substantial Amendments for CDBG-CV1**

<b>Organizational Consultations</b>	<b>Number of Organizations</b>	<b>Approximate Attendance</b>
Virtual Webinars/Presentations	2	76
Meetings and Telephone Interviews	16	23
City Department Presentations	1	3
Citizen Contacts	0	0
<b>Totals for CDBG-CV1</b>	<b>19</b>	<b>102</b>

The City's CDBG Coordinator serves as the co-facilitator to the CRN. This volunteer organization provides education and networking opportunities to **all** the service providers in the Adams County area. The CRN utilizes bi-monthly meetings, an online contact database, a website, and a Facebook site to enhance the coordination between housing, health, and all other service agencies. The CDBG Coordinator is a member of the Commerce City Services Alignment organization which is a consortium of health care providers for families in the City. The CARES Act Phase funding for rent and mortgage assistance was presented at five virtual meetings attended by numerous non-profit organizations. Additionally, four virtual Public Input Meetings were held to discuss the use of the CARES Act funding for Phases 1 and 3A. One was in Spanish, one in English, and the other two were bilingual.

**CARES Act Substantial Amendments for CDBG-CV3A**

<b>Organizational Consultations</b>	<b>Number of Organizations</b>	<b>Approximate Attendance</b>
Virtual Webinars/Presentations	4	130
Meetings and Telephone Interviews	6	6
City Department Discussions	2	4
Citizen Contacts		7
<b>Totals for CDBG-CV3A</b>	<b>12</b>	<b>147</b>

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

Received regular consultations and applications from Access Housing, Almost Home, and Star Girlz - the only local homeless service and housing providers. Provided accurate and current information regarding the needs of and resources for homeless persons and persons at risk of homelessness in Commerce City. The DVV program works directly with the CDBG program to prevent homelessness.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City of Commerce City does not receive an Emergency Solutions Grant (ESG) funds.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	ACCESS HOUSING, INC.
	<b>Agency/Group/Organization Type</b>	Services-homeless Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Meeting with the new Director and Board for introductions, reciprocal education, joint coordination efforts, and soliciting a CDBG funding application for the 2019 PY.
2	<b>Agency/Group/Organization</b>	Adams County School District 14
	<b>Agency/Group/Organization Type</b>	Services-Children Publicly Funded Institution/System of Care Other government - Local School District
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children Anti-poverty Strategy Educational needs and family support



	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Contacted directly by e-mail and newsletter to encourage re-applying for the City's CDBG funding. Declined to apply.
3	<b>Agency/Group/Organization</b>	ADAMS COUNTY AGING NETWORK (ACAN)
	<b>Agency/Group/Organization Type</b>	Housing Services-Elderly Persons Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Aging in Place Strategies
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Contacted directly by e-mail and newsletter to encourage re-applying for the City's CDBG funding. Also met with several members to perform general outreach. Declined to apply.
4	<b>Agency/Group/Organization</b>	ADAMS COUNTY
	<b>Agency/Group/Organization Type</b>	Housing Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Coordination of resources and cross-referrals
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Meeting for introductions, reciprocal education, and coordination of efforts.
5	<b>Agency/Group/Organization</b>	Almost Home, Inc.
	<b>Agency/Group/Organization Type</b>	Housing Services-homeless Services-Employment Regional organization

	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Contacted directly by e-mail and newsletter to encourage re-applying for the city's CDBG funding opportunities at a Community Resources Network meeting. Submitted a 2019 application.
6	<b>Agency/Group/Organization</b>	Anythink Library
	<b>Agency/Group/Organization Type</b>	Services-Education Regional organization Community Library
	<b>What section of the Plan was addressed by Consultation?</b>	Anti-poverty Strategy Educational resources, job training, and outreach
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Contacted directly by e-mail and newsletter to encourage applying for city CDBG funding. Attended presentation on the City's CDBG funding opportunities at a public input meeting.
7	<b>Agency/Group/Organization</b>	Arapahoe County Weatherization Division
	<b>Agency/Group/Organization Type</b>	Housing Other government - Local Home weatherization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Meeting for introductions, reciprocal education, joint coordination efforts, and soliciting a CDBG funding application for the 2019 PY. A 2019 CDBG application was submitted and funded.

8	<b>Agency/Group/Organization</b>	Arc of Adams County
	<b>Agency/Group/Organization Type</b>	Housing Services-Children Services-Persons with Disabilities Services-Health Services-Education Services-Employment Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Economic Development Anti-poverty Strategy Family support and advocacy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Attended presentation on the city's CDBG funding opportunities at a Community Resources Network meeting.
9	<b>Agency/Group/Organization</b>	Audio Information Network of Colorado
	<b>Agency/Group/Organization Type</b>	Services-Persons with Disabilities Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Services for the blind
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Contacted directly by e-mail and newsletter to encourage re-applying for the city's CDBG funding. Meeting for introductions, reciprocal education, joint coordination efforts, and soliciting a CDBG funding application for the 2019 PY.
10	<b>Agency/Group/Organization</b>	Aurora Community Connection
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Families
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consulted with the City on the plan.
11	<b>Agency/Group/Organization</b>	Brothers Redevelopment, Inc. (BRI)
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-homeless Regional organization Housing Rehabilitation
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Meeting for introductions, reciprocal education, joint coordination efforts, and soliciting a CDBG funding application for the 2019 PY.
12	<b>Agency/Group/Organization</b>	CENTER FOR PEOPLE WITH DISABILITIES
	<b>Agency/Group/Organization Type</b>	Services-Persons with Disabilities Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Assistance for the disabled
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Contacted directly by e-mail and newsletter to encourage re-applying for the city's CDBG funding. They declined to apply.
13	<b>Agency/Group/Organization</b>	City of Aurora Community Development
	<b>Agency/Group/Organization Type</b>	Housing Service-Fair Housing Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy CDBG Administration and Operations

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Attended CDBG training by NCDCA in Aurora and networked with their CDBG staff. Meeting for introductions, reciprocal education, and joint coordination efforts.
14	<b>Agency/Group/Organization</b>	City of Thornton
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Economic Development Anti-poverty Strategy Coordination of Services
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Meeting for introductions, reciprocal education, and coordination of efforts.

15	<b>Agency/Group/Organization</b>	City of Westminster
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy Coordination of Services
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Meeting for introductions, reciprocal education, and coordination of efforts.
16	<b>Agency/Group/Organization</b>	Colorado Cross-Disability Coalition
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Services-Persons with Disabilities Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Attended presentation on the City's CDBG funding opportunities at a Community Resources Network meeting. They declined to apply.

17	<b>Agency/Group/Organization</b>	Commerce City Historical Society
	<b>Agency/Group/Organization Type</b>	Housing Services-Education Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Historic Preservation and Education
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Meeting for introductions, reciprocal education, joint coordination efforts, and soliciting a CDBG funding application for the 2019 PY. They applied for 2019 funding.
18	<b>Agency/Group/Organization</b>	Community Choice Credit Union
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Regional organization Business and Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Economic Development Home loans
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Meeting for introductions, reciprocal education, and coordination of efforts.
19	<b>Agency/Group/Organization</b>	Community First Foundation
	<b>Agency/Group/Organization Type</b>	Regional organization Business and Civic Leaders Funds various projects and organizations Foundation Private Sector Banking / Financing
	<b>What section of the Plan was addressed by Consultation?</b>	Anti-poverty Strategy Community Engagement and Collaboration
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Attended presentation on the City's CDBG funding opportunities at a Community Resources Network meeting.

20	<b>Agency/Group/Organization</b>	Community Reach Center, Inc.
	<b>Agency/Group/Organization Type</b>	Services-Health Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Mental health assistance
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Attended presentation on the City's CDBG funding opportunities at a Community Resources Network meeting.
21	<b>Agency/Group/Organization</b>	Community Resource Network - Connecting for a Better Adams County
	<b>Agency/Group/Organization Type</b>	Housing Regional organization Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Non-profit and government service networking
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Meeting for introductions, reciprocal education, and coordination of efforts.
22	<b>Agency/Group/Organization</b>	Community Uplift Partnership
	<b>Agency/Group/Organization Type</b>	Services-Employment Regional organization Youth Job Training
	<b>What section of the Plan was addressed by Consultation?</b>	Economic Development Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Contacted directly by e-mail and newsletter to encourage re-applying for the City's CDBG funding.



23	<b>Agency/Group/Organization</b>	Denver Metro Fair Housing Center
	<b>Agency/Group/Organization Type</b>	Housing Service-Fair Housing Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Fair housing services and testing
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Meeting for introductions, reciprocal education, and coordination of efforts and materials.
24	<b>Agency/Group/Organization</b>	Elevation Community Land Trust
	<b>Agency/Group/Organization Type</b>	Housing Services-Employment Regional organization Civic Leaders Foundation Private Sector Banking / Financing
	<b>What section of the Plan was addressed by Consultation?</b>	Economic Development Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Meeting for introductions, reciprocal education, and coordination of efforts.
25	<b>Agency/Group/Organization</b>	FAMILIES FIRST
	<b>Agency/Group/Organization Type</b>	Services-Children Parenting Education
	<b>What section of the Plan was addressed by Consultation?</b>	Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Attended presentation on the City's CDBG funding opportunities at a Community Resources Network meeting.

26	<b>Agency/Group/Organization</b>	Family Tree, Inc.
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Children Services - Victims Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Attended presentation on the City's CDBG funding opportunities at a Community Resources Network meeting.
27	<b>Agency/Group/Organization</b>	Groundwork Denver
	<b>Agency/Group/Organization Type</b>	Services-Children Regional organization Business and Civic Leaders Youth Employment and Job Training
	<b>What section of the Plan was addressed by Consultation?</b>	Economic Development Anti-poverty Strategy Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Attended presentation on the City's CDBG funding opportunities at a public input meeting. Met for introductions, reciprocal education, joint coordination efforts, and soliciting a CDBG funding application for the 2019 PY. They applied for 2019 funding.
28	<b>Agency/Group/Organization</b>	GROWING HOME, INC.
	<b>Agency/Group/Organization Type</b>	Housing Services-Children Services-Education Child Welfare Agency Regional organization Family and parenting assistance
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Families with children Anti-poverty Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Attended presentation on the City's CDBG funding opportunities at a Community Resources Network meeting.
29	<b>Agency/Group/Organization</b>	HABITAT COMMUNITY HOUSING DEVELOPMENT, INC.
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Contacted directly by e-mail and newsletter to encourage re-applying for the City's CDBG funding. Contacted about new housing project and sidewalk projects
30	<b>Agency/Group/Organization</b>	InnovAge Greater Colorado PACE Program
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-Elderly Persons Services-Health Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Health and home care assistance
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Contacted directly by e-mail and newsletter to encourage re-applying for the City's CDBG funding. Attended presentation on the City's CDBG funding opportunities at a Community Resources Network meeting.
31	<b>Agency/Group/Organization</b>	Kids First Health Care
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Health Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Anti-poverty Strategy Health care and education within Adams County Schools

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Attended presentation on the City's CDBG funding opportunities at a Community Resources Network meeting. Contacted directly by e-mail and newsletter to encourage re-applying for the City's CDBG funding.
32	<b>Agency/Group/Organization</b>	North Denver Metro Small Business Development Center
	<b>Agency/Group/Organization Type</b>	Services-Education Services-Employment Job Training and Small Business Development
	<b>What section of the Plan was addressed by Consultation?</b>	Economic Development Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Meeting for introductions, reciprocal education, and coordination of efforts. Contacted directly by e-mail and newsletter to encourage re-applying for the City's CDBG funding.
33	<b>Agency/Group/Organization</b>	Nueva de la Musica
	<b>Agency/Group/Organization Type</b>	Services-Children Regional organization Youth Music Education
	<b>What section of the Plan was addressed by Consultation?</b>	Youth Cultural Musical Training and Personal Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Contacted directly by e-mail and newsletter to encourage re-applying for the City's CDBG funding.
34	<b>Agency/Group/Organization</b>	PASCO
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Health Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Resources and training for family caretakers

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Attended presentation on the City's CDBG funding opportunities at a Community Resources Network meeting.
35	<b>Agency/Group/Organization</b>	Project Angel Heart
	<b>Agency/Group/Organization Type</b>	Services-Health Regional organization Providing meals for terminally ill patients
	<b>What section of the Plan was addressed by Consultation?</b>	Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Contacted directly by e-mail and newsletter to encourage re-applying for the City's CDBG funding. Attended presentation on the City's CDBG funding opportunities at a Community Resources Network meeting.
36	<b>Agency/Group/Organization</b>	Quality Community Fund of Commerce City
	<b>Agency/Group/Organization Type</b>	Other government - Local Funding organization for community needs Foundation
	<b>What section of the Plan was addressed by Consultation?</b>	Anti-poverty Strategy Funding for non-profits
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	
37	<b>Agency/Group/Organization</b>	Spectra Centers, Inc.
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Health Regional organization Autism Services
	<b>What section of the Plan was addressed by Consultation?</b>	Education for autistic children

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Attended presentation on the City's CDBG funding opportunities at a Community Resources Network meeting.
38	<b>Agency/Group/Organization</b>	Star Girlz Empowerment Inc.
	<b>Agency/Group/Organization Type</b>	Services-Children Services - Victims Regional organization Trauma-focused intervention for girls between 10 and 18
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Needs - Unaccompanied youth Economic Development Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Meeting for introductions, reciprocal education, and coordination of efforts. Contacted directly by e-mail and newsletter to encourage re-applying for the City's CDBG funding.
39	<b>Agency/Group/Organization</b>	The Senior Hub
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Meeting for introductions, reciprocal education, joint coordination efforts, and soliciting a CDBG funding application for the 2019 PY. Contacted directly by e-mail and newsletter to encourage re-applying for the City's CDBG funding. Attended presentation on the City's CDBG funding opportunities at a Community Resources Network meeting.
40	<b>Agency/Group/Organization</b>	Tri-County Health Department
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Health Health Agency Regional organization

	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Lead-based Paint Strategy Radon testing kits
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Meeting for introductions, reciprocal education, and coordination of efforts.
41	<b>Agency/Group/Organization</b>	Urban Land Conservancy
	<b>Agency/Group/Organization Type</b>	Housing Regional organization Business Leaders Land banking Foundation
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Economic Development Urban renewal
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Meeting for introductions, reciprocal education, joint coordination efforts, and soliciting a CDBG funding application for the 2019 PY.
42	<b>Agency/Group/Organization</b>	Conservation Colorado
	<b>Agency/Group/Organization Type</b>	Regional organization Planning organization Environmental Projects
	<b>What section of the Plan was addressed by Consultation?</b>	Market Analysis Economic Development Lead-based Paint Strategy Environmental Conservation
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Attended presentation on the City's CDBG funding opportunities at a Community Resources Network meeting.

43	<b>Agency/Group/Organization</b>	Adams County 27J School District
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consulted with the City on the plan.
44	<b>Agency/Group/Organization</b>	Aurora Network
	<b>Agency/Group/Organization Type</b>	Nonprofit
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consulted with the City on the plan.
45	<b>Agency/Group/Organization</b>	Colorado Access
	<b>Agency/Group/Organization Type</b>	Services-Health Health Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Health
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consulted with the City on the plan.
46	<b>Agency/Group/Organization</b>	Commerce City Housing Authority
	<b>Agency/Group/Organization Type</b>	Housing PHA Services - Housing Other government - Local



	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Ongoing working relationship with weekly meetings.
47	<b>Agency/Group/Organization</b>	Commerce City Senior Center
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Services-Persons with Disabilities Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Programs and assistance for the elderly
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consistent working relationship with regular meetings, presentations, and coordination efforts for CDBG Project promotions and service assistance.
48	<b>Agency/Group/Organization</b>	Commerce City Youth Commission
	<b>Agency/Group/Organization Type</b>	Services-Children Civic Leaders Youth services and events
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Meeting for introductions, reciprocal education, joint coordination efforts, and soliciting a CDBG funding application for the 2019 PY.
49	<b>Agency/Group/Organization</b>	Colorado Housing Connects
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consulted with the City on the plan.
50	<b>Agency/Group/Organization</b>	Colorado Inspires
	<b>Agency/Group/Organization Type</b>	Services-Children
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consulted with the City on the plan.
51	<b>Agency/Group/Organization</b>	Commerce City CDBG Team
	<b>Agency/Group/Organization Type</b>	Services - Housing Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Economic Development Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consulted on the plan.
52	<b>Agency/Group/Organization</b>	Commerce City, City Council
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consulted on the plan.

53	<b>Agency/Group/Organization</b>	Commerce City Communications
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consulted on the plan.
54	<b>Agency/Group/Organization</b>	Commerce City Economic Development Department
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consulted on the plan.
55	<b>Agency/Group/Organization</b>	Commerce City Neighborhood Services
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consulted on the plan.
56	<b>Agency/Group/Organization</b>	Commerce City Parks, Recreation & Golf
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consulted on the plan.
57	<b>Agency/Group/Organization</b>	Commerce City Planning Department
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consulted on the plan.
58	<b>Agency/Group/Organization</b>	Commerce City Police Department - YHOP and DVV
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consulted on the plan.
59	<b>Agency/Group/Organization</b>	Commerce City Public Works Department
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consulted on the plan.
60	<b>Agency/Group/Organization</b>	Commerce City Senior Commission
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consulted on the plan.
61	<b>Agency/Group/Organization</b>	Commerce City Senior Luncheon
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consulted on the plan.
62	<b>Agency/Group/Organization</b>	Commerce City Seniors
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consulted on the plan.
63	<b>Agency/Group/Organization</b>	Community Advocate Council
	<b>Agency/Group/Organization Type</b>	Community Advocate Council
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consulted on the plan.
64	<b>Agency/Group/Organization</b>	Community Resource Gathering - Thornton
	<b>Agency/Group/Organization Type</b>	Community Resource
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consulted on the plan.
65	<b>Agency/Group/Organization</b>	Cultivando
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consulted on the plan.
66	<b>Agency/Group/Organization</b>	Denta Quest
	<b>Agency/Group/Organization Type</b>	Health Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consulted on the plan.
67	<b>Agency/Group/Organization</b>	HLF - Elder Law and Estate Planning
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consulted on the plan.
68	<b>Agency/Group/Organization</b>	KIND - Kids in Need of Dentistry
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Health

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consulted on the plan.
69	<b>Agency/Group/Organization</b>	Let Your Light Shine
	<b>Agency/Group/Organization Type</b>	Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consulted on the plan.
70	<b>Agency/Group/Organization</b>	Little Giants Learning Center
	<b>Agency/Group/Organization Type</b>	Services-Children Nonprofit
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consulted on the plan.
71	<b>Agency/Group/Organization</b>	Maiker Housing Partners (Adams County Housing Authority)
	<b>Agency/Group/Organization Type</b>	PHA Services - Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consulted on the plan.
72	<b>Agency/Group/Organization</b>	Salvation Army
	<b>Agency/Group/Organization Type</b>	Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consulted on the plan.
73	<b>Agency/Group/Organization</b>	St. Vincent De Paul
	<b>Agency/Group/Organization Type</b>	Nonprofit
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consulted on the plan.
74	<b>Agency/Group/Organization</b>	Urban Land Institute
	<b>Agency/Group/Organization Type</b>	Nonprofit
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consulted on the plan.
75	<b>Agency/Group/Organization</b>	Westminster Legacy Foundation
	<b>Agency/Group/Organization Type</b>	Nonprofit Foundation



	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consulted on the plan.
76	<b>Agency/Group/Organization</b>	Commerce City Services Alignment
	<b>Agency/Group/Organization Type</b>	A consortium of medical services for families including mental, dental, orthodontics, and general medical.
	<b>What section of the Plan was addressed by Consultation?</b>	Rent and Mortgage assistance, plus the other active CDBG assistance programs.
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	A presentation of services and how to access them. The non-profits present were encouraged and provided information to refer city residents to the services.
77	<b>Agency/Group/Organization</b>	Catholic Charities
	<b>Agency/Group/Organization Type</b>	Community and Housing Assistance
	<b>What section of the Plan was addressed by Consultation?</b>	Rent and Mortgage Assistance
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Determine their current abilities to assist City residents with rent, mortgage, utility, and other services
78	<b>Agency/Group/Organization</b>	Salvation Army
	<b>Agency/Group/Organization Type</b>	Community and Housing Assistance
	<b>What section of the Plan was addressed by Consultation?</b>	Rent and Mortgage Assistance

<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Determine their current abilities to assist City residents with rent, mortgage, utility, and other services</p>
---------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------

**Identify any Agency Types not consulted and provide rationale for not consulting**

The CDBG Coordinator has yet to consult with numerous medical, inter-faith, and business communities. Time limitations are the main reason for not consulting with these organizations. In 2021, the CDBG Office intends to organize focus groups to provide CDBG outreach, education, and to receive input. Update: During 2020, the CDBG Coordinator met and consulted with numerous medical organizations that service the City.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Metro Denver Homeless Initiative	MDHI's CoC application identifies policies and practices related to homelessness and organizations that provide homeless services and housing. This report informed the Market Analysis and the Strategic Plan homelessness strategy.
City of Commerce City Housing Needs Assessment	City of Commerce City and CCHA	Provides current C3 data, current housing overviews identifies barriers to affordable housing plus housing gaps and deficiencies. Identified the need for housing diversity.
2018/2019 Commerce City Balanced Housing Plan & CC	City of Commerce City and CCHA	Identified goals and strategies to implement housing diversity, affordability, and opportunities. Provides ideas for homelessness reduction.
CCHA Strategic Plan	Commerce City Housing Authority (CCHA)	The CCHA identifies five goals that directly overlap with the Strategic Plan, including: (1) Preserve and enhance the number of quality affordable homes; (2) Examine opportunities for new affordable housing development in all areas; (3) Develop additional services and opportunities to promote self-sufficiency for residents; (4) Work with partners to develop and meet common affordable housing goals; and (5) Continually strive for an excellent and professional Housing Authority.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
C3 Vision Comprehensive Plan	City of Commerce City	The C3 Vision Plan provides a blueprint for city decision-making and a regulatory framework for the City through 2035. The plan outlines guiding principles for housing, economic development, redevelopment, infrastructure, and parks and open space. For each of these elements, the community vision expressed in the Comprehensive Plan may be furthered using CDBG funds.
Station Area Master Plan	RTD and City of Commerce City	The Station Area Master Plan (STAMP) provides a vision, planning framework, and urban design concept for the future E. 72nd Avenue Commuter Rail Station and the Adams City and Adams Heights neighborhoods that surround it. STAMP identified CDBG as a potential funding source for streetscape improvements, creation and retention of affordable housing, and anti-displacement initiatives. The Strategic Plan priorities and goals reflect these STAMP goals.
2016-2020 Consolidated Plan	City of Commerce City	This plan provides guidance in goals, planning, and actions to be taken in meeting the City's housing, economic development, neighborhood revitalization, public works, and public service needs.
2018 Economic Profile	City of Commerce City	This report provides several key economic indicators for Commerce City, including population growth, employment by industry, labor force and unemployment statistics, top employers and employment centers, transportation system indicators, cost of living, and housing costs. This report provided background information for the development of Strategic Plan priorities and goals, particularly related to economic development.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
QCI Stakeholder Group Report	Commerce City Quality Community Initiative	The QCI Stakeholder Group's report recommends potential capital projects and funding strategies to meet long-term needs in Commerce City. Recommended projects included four roadway improvements, development of community parks, improved and new recreation centers, drainage improvements and maintenance, a new police substation in north Commerce City, and a cultural arts center and museum. These recommendations informed the development of Strategic Plan goals and policies related to public infrastructure and facility improvements.
Historic Preservation Plan	City of Commerce City	The preservation of historic sites, buildings, and activities within the City.
Walk.Bike.Fit	City of Commerce City	Sidewalks, recreational pathways, bus transportation connectivity within the City of Commerce City.
Youth Master Plan	Commerce City Youth Commission	Identifies the early childhood development, youth development, educational, health, safety, and community needs of the youth within the City.
Analysis of Impediments to Fair Housing Choice	Adams County/Commerce City	Housing, market, and economic analysis. Neighborhood revitalization.
Mile High Greyhound Park Redevelopment Plan	City of Commerce City	Developer's plans to redevelop the former Mile High Greyhound Park.
2016 Housing & Community Development Survey	City of Commerce City	This report summarizes the 210 surveys submitted for the 2016-2020 Consolidated Plan.
Public Art Master Plan	City of Commerce City	Neighborhood revitalization
Health Impact Assessment - Derby Redevelopment	City of Commerce City	Neighborhood revitalization and area public services.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

The CARES Act provided guidance and direction for the use of CDBG-CV funding.

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation**

#### **Summarize citizen participation process and how it impacted goal-setting**

Advertisement for the public meetings targeted the general public, LMI households, racial/ethnic minority concentrations, and persons with limited English proficiency. Advance notice was given to residents through announcements in the local English and Spanish newspapers, *Commerce City Connected* newsletter, City's CDBG webpage, Facebook, Twitter, NextDoor, and Channel 8. Dates, times, and locations for the meetings are shown below:

#### **Bilingual Public Input Meeting #1**

Wednesday, January 23, 2019

6:00 pm – 7:30 pm

Eagle Pointe Recreation Center

Multipurpose Room A

6060 East Parkway Drive

Commerce City, Colorado

#### **Bilingual Public Input Meeting #2**

Thursday, March 28, 2019

6:00 pm - 8:00 pm

Small Business Resource Center

7270 Monaco Street

Commerce City, Colorado

#### **Public Hearings**

Monday, July 1, 2019

Monday, June 15, 2020 (CDBG-CV1)

Monday, December 21, 2020 (CDBG-CV3A)

6:00 pm

Commerce City Civic Center

Council Chambers

7887 East 60th Avenue

Commerce City, Colorado

#### **CARES Act Bilingual Public Input Webinars**

Wednesday, April 15, 2020 (Bilingual)

Wednesday, August 12, 2020 (English)

Thursday, August 13, 2020 (Spanish)

Wednesday, November 15, 2020 (Bilingual)

All starting at 10:30 am  
Utilizing Zoom Webinar Software and licensed interpreters.

**CRN Webinars on COVID-19**

Wednesday, April 29, 2020  
Wednesday, August 26, 2020  
Wednesday, October 28, 2020  
10:00 am  
Utilizing Zoom Webinar Software

**Commerce City Services Alignment Meeting**

Tuesday, September 15, 2020  
11:00 am  
Utilizing Virtual Webinar Software

The City also presented the CDBG program at nine other meetings as described previously. Input received through these meetings, and Project Idea Forms helped develop the projects identified in the AAP.

Following the development of the draft 2019 Annual Action Plan, the City of Commerce City held a 31-day public written comment from May 29, 2019, through Friday, June 28, 2019. During this time, copies of the draft 2019 AAP was available online and in the Target Area at the Civic Center, the Anythink Library, and Eagle Pointe Recreation Center for public inspection. Residents and other stakeholders were also encouraged in the *Connection* newsletter, the CDBG Webpage, and social media to provide written comments.

A public hearing to present key plan components and receive comments was held as part of the regular City Council meeting on July 1, 2019. No written comments were received and considered prior to the adoption of the 2019 AAP.

Prior to project consideration and scoring, all citizen input was summarized and presented to the 2019 CDBG Team. All input related to the proposed funding projects was highlighted. The CDBG Team then used the citizen input in the project reviews, scoring, and rankings. The City Council also received a summary of all citizen input for their Study Session in June and their Regular meeting in July.

**CARES Act Substantial Amendment**

The City posted the proposed 2019 amendment on its official website – [www.c3gov.com/CDBG](http://www.c3gov.com/CDBG). The opportunity to provide written comments on the Substantial Amendments was noticed on the City’s website and advertised with a 6-day notice in the *Commerce City Sentinel* all of its social media outlets, including Facebook, Twitter, Channel 8, and NextDoor. A waiver was submitted and approved by omission to suspend the physical posting of the proposed amendment at physical locations in the City and to shorten the notice and comment periods.

**2nd Amendment CARES Act Round 3A (CDBG-CV3A):** The City held a 12-day public comment period from December 9, 2020, to December 21, 2020. No written comments were received. Also, a virtual bilingual public input webinar was held via Zoom Webinar on November 18, 2020, at 10:30 am to discuss the CARES Act amendment to the Plan. See attachments for details.

### Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL
1	Public Meeting	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	<p>Public Input Meeting #1 five residents and one stakeholder attended. Please see the attached meeting information and notices.</p>	<p>Excited for the HRPs to start, but will trailers be included. Would like to pursue more community gardens in C3. Groundworks Denver would like more youth employment and training projects. Small business development is a need. The new light rail train station should be well connected to the community. The litter along the streets is unacceptable. A shuttle around town would be very useful to seniors.</p>	<p>All comments were accepted. The community gardens were pursued by two attendees and the CDBG Office. However, no sponsoring non-profit would submit an application to the City. Rental assistance is not available under the current ConPlan, except through public services. Small business assistance is being provided through CDBG. Neighborhood services and clean-ups may be accomplished through GWD in the 2019 AAP. And transportation services linking light rail and perhaps a shuttle were not pursued because of lack of city recourses and non-profit interest.</p>	



Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL
2	Public Meeting	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	<p>At the PIM #2, four stakeholders and one resident attended. Please see the attached meeting information and notices</p>	<p>The applications received were reviewed and ranked by the attendees. Please see the attached ranking summaries</p>	<p>Please try to keep the resident resource directory. This could not be done because the City was concerned for maintenance and continued costs. Plus other good directory resources are available through non-profits like the senior HUB and CO 211 and Adams County.</p>	
3	Public Meeting	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	<p>City Council Public Hearing attended by approximately 30 residents and staff. PowerPoint presentation was provided on the draft 2019 AAP.</p>	<p>No comments were received. The 2019 AAP was adopted.</p>	<p>n/a</p>	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL
4	Internet Outreach	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Google Translate-over 200 languages</p> <p>Non-targeted/broad community</p> <p>Entire City and Community Stakeholders</p>	<p>Continually updated with meeting, outreach, program, and application information. Several emails were received for programs and applications.</p>	<p>Responded to all inquiries. Sent information and applications as requested. Project Idea Forms were received for street crossings near the Senior Center, and international dancing organization, paving a private parking lot and private playground improvements at an apartment building. The CDBG Office forwarded individual project ideas to the appropriate departments - Parks and Rec and Public Works.</p>	<p>All comments were considered. However, either the ConPlan did not cover the activity, or no city department or non-profit submitted a funding application (street crossings, dance program, private property improvements for rental properties).</p>	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL
5	Commerce City Connected bilingual monthly newsletter	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	This monthly, bilingual newsletter is sent to all residents of the City and distributed around to public buildings. Excellent responses have been received for the HRP programs - over 100 requests for applications and information. Please see attached Interest List. For other public input requests such as meetings, the newsletter did not directly generate participation.	All calls and emails were responded to and over 100 applications and additional resources were sent out. This massive response was greatly considered in providing additional funding for the HRPs in the 2019 AAP.	If they were out of the City, were renters or if they did not meet other eligibility requirements, their interest in the HRP was not added to the HRP Interest list	
6	Social Media	Non-targeted/broad community	This year the City increase the outreach to new media including Channel 8 and NextDoor accounts in addition to their existing Facebook and Twitter outlets.	No comments or responses were directly received from these efforts.	n/a	
7	Public Meeting	Residents 18 and under	8 youth members, one councilman, and one staff member were in attendance.	They liked the HRPs. No other comments were received.	n/a	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL
8	Public Meeting	Persons with disabilities Non-targeted/broad community Elderly	Approximately 8 attended. A full PowerPoint presentation was made. Please see the attached information.	Pleased with HRPs. Want the residential directory and inexpensive transportation around the core city. Wanted opportunities to become involved with projects.	n/a	
9	Senior Luncheon and Bingo Luncheon and Senior Commission	Persons with disabilities Senior Citizens	All three events approximately 90 people in attendance.	Support for the AIN project, neighborhood improvement programs, and HRPs.	All comments were accepted.	
10	Neighborhood Outreach Barbeques	Non-targeted/broad community	At these two free food, music, and booths event over 1,800 residents attended. The CDBG Office passed out HRP and PRG Scholarship information, other resource information, and fair housing information.	Strong support to continue the HRPs, liked the Scholarship programs, wanted traffic improvements, and neighborhood cleanups.	Traffic improvements are indirectly being supported by the sidewalk projects of 2016 and 2017. The ConPlan does not support direct road or stoplight improvements. Neighborhood cleanups are supported by the previous sidewalk projects and the HRPs, improving one home at a time, especially the PAT program.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL
11	Community Resource Network Meetings	Area non-profit and government entities	Each bi-monthly meeting has approximately 25 entities attending. The CDBG Office did one 25-minute presentation in conjunction with Thornton and Westminster's CDBG programs. At other meetings, the CDBG Office gave 3-minute programs and grant application presentations.	A lot of inter-agency networking occurred. Promotional materials are disseminated and collected. Introductions are made and relationships strengthened. Two new funding applicants were recruited and the PAT program connected to GWD and the several senior-focused organizations. All CDBG programs were well received - DVV, HRPs, Scholarship, and SBRC. See attachment for joint presentation materials.	n/a	
12	All other print and visual outreach methods	Non-English Speaking - Specify other language: Spanish  Residents of Public and Assisted Housing	Flyers, social media, brochure shelving, and independent displays promoted the participation of CDBG programs, contacting the CDBG Office and submitting project ideas.	These with all of the other outreach efforts generated over 400 calls and emails to the CDBG office to inquire about different programs.	Rental assistance could not be acted upon because there are no existing programs to assist and no CDBG funding applications from non-profits submitted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL
13	Direct e-mails and the CDBG Funding Update Newsletter	Residents and stakeholders that have asked for CDBG information	The attached newsletters and direct email generated very positive responses from the non-profit community. Seventeen non-profits contacted the CDBG Office to discuss funding opportunities for 2019-2020. Five of these submitted a 2019 application for funding. The Update also kept HRP applicants updated on the progress of each HRP program.	When will the HRPs start and am I eligible were common questions from residents. No other ideas were commented upon.	n/a	
14	Quality Community Fund	Non-targeted/broad community  Finding Foundation for public services	11 in attendance	Cooperation and coordination with funding for projects. Referral opportunities for funding applicants.	n/a	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL
15	Public Meeting	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p> <p>Residents in the Target Area</p>	Six attendees, 5 were residents. Please see attached Meeting Record in the 1st Public Input Meeting attachment.	Special needs, elderly housing, home add-ons to accommodate elderly parents, Home Repair Program, Southside HOA group formation, domestic victims, and a business incubator at empty church.	n/a	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL
16	Public Meeting	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p> <p>Residents in the Target Area</p>	<p>Five attendees, 3 were residents. One non-resident who work with the city, and two residents. Please see attached Meeting Record in the 2nd Public Input Meeting attachment.</p>	<p>Difficulties communicating with the City, home repair loans with, 0% interest, payback upon selling, Bus stops between 56th and 72nd on Quebec, and better accessibility at 63rd and Monaco, the ranking of CDBG applications performed and reallocating funds.</p>	n/a	
17	Public Hearing	<p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p>	<p>Several dozen in attendance and on public cable TV</p>	<p>No comments received by the public</p>	n/a	



Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL
18	Website Outreach	Non-English Speaking - Specify other language: Google Translate - over 200 languages  Non-targeted/broad community  Entire City	Continually updated with information on CDBG projects.	Over 300 calls, letters, and emails were received for the MHRP, AC WX, and/or PAT programs.	n/a	
19	Commerce City Connected monthly newsletter	Non-English Speaking - Specify other language: Spanish  Non-targeted/broad community  Every household in the City	This bilingual, monthly newsletter is mailed to every household in the City. Public input was requested and meeting notifications were placed in the newsletter numerous times. Please see Attachments for copies of the articles and ads.	Over 300 calls, letters, and emails were received for the MHRP, AC WX, and/or PAT programs.	n/a	
20	Social/ Digital Media	Non-targeted/broad community	Digital medial including: Facebook, Twitter, NextDoor, Channel 8, and the City Website/CDBG page. Please see Other Outreach Materials attachment for samples of the outreach materials.	n/a	n/a	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL
21	Youth Commission Meeting	Under 18 residents	9 members in attendance	Positive response to the PAT and PRG programs.	n/a	
22	Senior Commission Meeting	Area Seniors	5 members in attendance	Positive response to all HRP activities	n/a	
23	Seniors Luncheon	Minorities Persons with disabilities	63 enrolled attendees	Six PAT applications were received.	n/a	
24	Public Meeting	Non-targeted/broad community	One Community Meetings run by the Police Department - 5 total in attendance. Discussed the CDBG program. See attached flyer in Other Meeting Attachments.	Crime prevention, lighting, domestic abuse, home repair programs,	n/a	
25	Neighborhood Outreach Barbeque Event	Non-English Speaking - Specify other language: Spanish Non-targeted/broad community North Range Event	Approximately 2,000 attended these food, music, and booth events. Passed out CDBG material and fair housing material. Please see photos and details in Other Meeting Materials attachment.	None - materials present without a staff person to facilitate.	n/a	

<b>Sort Order</b>	<b>Mode of Outreach</b>	<b>Target of Outreach</b>	<b>Summary of response/attendance</b>	<b>Summary of comments received</b>	<b>Summary of comments not accepted and reasons</b>	<b>URL</b>
26	Community Resource Network Meeting	Higher education and area businesses	26 attendees representing 20 organizations.	Funding opportunities and emerging and existing CDBG funding programs.	n/a	
27	City Council Study Sessions	City Council	Approximately 20 attendees.	Questions on the process to meet the highest residential needs. Question on why Senior Hub and Almost Home were not funded.	n/a	
28	Public Hearing	City Council and the public	Approximately 30 in attendance plus staff and full Council.	No public comments were received.	n/a	
29	Public Meeting	City residents and organizations	16 logged in attendees	Concerned with: access for undocumented residents receiving assistance, financial challenges of residents, especially the most vulnerable, making rent payments and keeping their home, and getting resources to the immigrant community.	n/a	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL
30	Internet Outreach	<p>Non-English Speaking - Specify other language: Google Translate Available</p> <p>All residents and stakeholders</p>	CARES Act information and plans for CDBG-CV use and amendments to the 2019 AAP. Accessible on the City's official website	<p>One email response with a question on rent and mortgage assistance.</p> <p>Another written response from a local home-based business seeking assistance.</p> <p>Another response was received outside of the posted timeframe regarding better city-wide access to the internet. All comments received a written response and resource information.</p>	n/a	
31	Public Comment Review Period	Non-targeted/broad community	<p>2nd Amendment CARES Act Round 3A (CDBG-CV3A): The City of Commerce City under the provision of the CARES Act held a 12-day public comment period from November 9, 2020, to November 21, 2020. Written comments could be sent to the CDBG Coordinator at <a href="mailto:csteinberg@c3gov.com">csteinberg@c3gov.com</a> for consideration.</p>	TBD	TBD	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL
32	Virtual Public Input Webinar	Non-targeted/broad community  Spanish Speaking Residents	2nd Amendment CARES Act Round 3A (CDBG-CV3A): A virtual bilingual public input meeting was held via Zoom Webinar on November 18, 2020, at 10:30 am to discuss the CARES Act amendment to the Plan. All interested citizens were welcome to attend and all comments were accepted. Three attendees.	Concerned with: financial challenges of residents, especially the most vulnerable, making rent payments/evictions, and keeping their home, and getting resources to the Spanish speaking community, concern for helping renters, especially those living at these rentals: 7368 Oneida Dr, B2s Holdings, and N.K. Starma.	All comments accepted.	
33	Public Hearing	Non-targeted/broad community	2nd Amendment CARES Act Round 3A (CDBG-CV3A): A virtual bilingual public hearing was held via Zoom Webinar on December 21, 2020, at 6:00 pm to discuss the CARES Act CDBG-CV3A amendment to the 2019 AAP. Several dozen in attendance and on public cable TV.	TBD	TBD	

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

Entitlement grant resources for 2019 are estimated at \$428,484. The 2019 grant will principally benefit LMI residents by providing safe, accessible, and energy-efficient housing, assist residents with disabilities, prevent homelessness, reduce crime, provide suitable living environments, and assist the City’s elderly and youth.

#### 1<sup>st</sup> Substantial Amendment - Reallocation of Previous AAP Funding

#	Previous Allocation by Council	Original Category	AAP Year	Amount	Recommend Reallocation to 2019 AAP:	Category	Amount
1.	Sidewalk and ADA Curb Project	Public Facility	2016	\$16,982	DVV	Public Service – COVID-19 Related	\$16,982
2.	Sidewalk and ADA Curb Project	Public Facility	2017	\$11,169	DVV and/or PAT	Public Service - COVID-19 Related & Housing - COVID and Lead-based Paint Related	DVV - \$2,369 PAT - \$8,800
4.	Park, Recreation, and Golf Scholarship Program	Public Service	2017	TBD \$2,500 estimated	DVV	Public Service – COVID-19 Related	TBD \$2,500 estimated
<b>Totals</b>				<b>\$30,651 estimated</b>			<b>\$30,651 estimated</b>

**2nd Amendment CARES Act Round 3A (CDBG-CV3A):** The CDBG-CV3A funding allocated to the City of Commerce is \$220,453 and the 2019 Annual Action Plan has been amended for the second time to reflect the additional CDBG-CV funding. Total funding from CDBG-CV1 and CDBG-CV3 is now \$467,040.

**Anticipated Resources**

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	428,484	0	30,651	459,135	425,000	Fifth year of the 5-year ConPlan
Other CDBG-CV CARES Act Phases	public - federal	Admin and Planning Housing Public Services To prevent, prepare for and respond to the coronavirus	467,040	0	0	467,040	0	CDBG-CV funded activities to prevent, prepare for and respond to the coronavirus. The CDBG-CV1 allocation was \$246,587 and the CDBG-CV3A allocation was \$220,453 for a total of \$467,040.

**Table 5 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

Through the application process, Commerce City encourages City departments and subrecipients to leverage other resources to further the reach of the CDBG funds. The City anticipates working with various organizations and City departments to leverage funding into the 2019 CDBG projects.

Specifically, through the 2019 AAP the City will leverage funds with:

- Audio Information Networks
- Groundworks Denver
- Brothers Redevelopment
- Arapahoe County Weatherization
- GRID
- Denver Metro Fair Housing
- City of Commerce City – PD and CD Departments

Specifically, through the CARES Act CDBG-CV funds, the City will seek to leverage funds by partnering with an existing, qualified organization for COVID-19 rent and mortgage assistance for city residents. Leveraging could come from similar but not identical housing support.

**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

n/a

**Discussion**

n/a



## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Public Services	2017	2020	Homeless Non-Homeless Special Needs Non-Housing Community Development	Core City Citywide	Public Services for Low-Income / Special Needs	CDBG: \$86,124 CDBG-CV: \$420,408	Public service activities other than Low/Moderate Income Housing Benefit: 95 Persons Assisted Homelessness Prevention: 180 Persons Assisted
2	Minor Home Repair	2017	2020	Affordable Housing	Citywide	Neighborhood Revitalization Preserve and Expand Affordable Housing	CDBG: \$287,315	Homeowner Housing Rehabilitated: 41 Household Housing Unit
3	Administration and Planning	2016	2020	Non-Housing Community Development	Citywide	Program Administration and Planning	CDBG: \$85,697 CDBG-CVs: \$46,632	Other: 2 Others

Table 6 – Goals Summary

## Goal Descriptions

1	<b>Goal Name</b>	Public Services
	<b>Goal Description</b>	<p><b>Public Services - DVV</b> To provide Domestic Violence Victims financial support with temporary housing &amp; utility payments.</p> <p><b>Public Services – Audio Information Network of Colorado - AIN</b> Provide bilingual audio services for the blind and reading disabled.</p> <p><b>Public Services – Groundworks Denver - GWD</b> Provide city youth with paid positions to gain job skills and abilities while working on area neighborhood projects.</p> <p><b>Public Services – COVID-19 Rent and Mortgage Assistance</b> To provide rent or mortgage assistance to LMI residents impacted COVID-19 pandemic through the direct payment of their rent or mortgage to their landlord or mortgage company. Per federal regulations, these emergency payments cannot exceed three months.</p> <p>To assist City LMI residents to remain in their homes by relieving financial shortages and to avoid homelessness through eviction or foreclosure.</p> <p>Homelessness prevention- COVID-19 Rent &amp; Mortgage Assistance 140 households assisted (if \$3,000 each)</p>

<b>2</b>	<b>Goal Name</b>	Minor Home Repair
	<b>Goal Description</b>	<p><b>Home Repair Program - PAT</b> Paint the exterior of homes, make accessibility improvements, and perform yard clean-ups for disabled and senior homeowners.</p> <p><b>Home Repair Program - AC WX</b> Provide weatherization services including energy audits, health and safety assessments, insulation, combustion appliance repairs, and replacements for LMI households.</p> <p><b>Home Repair Program - MHRP</b> To help single-family, LMI homeowners make needed home repairs to meet health, safety, accessibility, and energy efficiency needs.</p>
<b>3</b>	<b>Goal Name</b>	Administration and Planning
	<b>Goal Description</b>	<p>Administration and planning functions associated with the CDBG program. Fair Housing law outreach and training.</p> <p>Administration and planning functions associated with the CDBG-CV program. Fair Housing laws outreach and training.</p>

## Projects

### AP-35 Projects – 91.220(d)

#### Introduction

The 2019 AAP projects are identified below.

#### Projects

#	Project Name
1	Public Services - Domestic Violence Victims
2	Public Services - Audio Information Network
3	Public Services - Groundworks Denver
4	Brothers Redevelopment Paint-a-Thon
5	AC WX Home Weatherization
6	Minor Home Repair Program
7	CDBG Program Administration & Planning
8	CV-Public Services - COVID-19 Rent and Mortgage Assistance
9	CV-CDBG Program Administration & Planning

**Table 7 - Project Information**

#### **Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

See grantee unique appendices for a Description of the reasons for allocation priorities and any obstacles to addressing underserved needs.

## AP-38 Project Summary

### Project Summary Information

1	<b>Project Name</b>	Public Services - Domestic Violence Victims
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services for Low-Income / Special Needs
	<b>Funding</b>	CDBG: \$81,851
	<b>Description</b>	Through the Police Department Victim Services Department - provide temporary financial support for housing and utilities for domestic violence victims and their dependents. Per the first and second amendments to the 2019 AAP, regular CDBG funds were allocated to meet the additional needs due to the pandemic. These figures include these amendments.
	<b>Target Date</b>	9/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	41 households will benefit. Using the City's average per household multiplier of 3.15 approximately 129 victims of domestic violence will benefit (includes family members).
	<b>Location Description</b>	Police Department, 7887 E. 60th Avenue, Commerce City, CO 80022
	<b>Planned Activities</b>	Temporary payment of victim's rent, mortgage, or hotel rooms; utilities and other housing, COVID-19 response and prevention, and moving-related expenses.
2	<b>Project Name</b>	Public Services - Audio Information Network
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services for Low-Income / Special Needs
	<b>Funding</b>	CDBG: \$14,862
	<b>Description</b>	Provide bilingual audio services for the blind and reading disabled.
	<b>Target Date</b>	3/31/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	25 households. Using the 3.15 multiplier equals 79 residents assisted.

	<b>Location Description</b>	1700 55thStreet, Suite A Boulder, CO 80301
	<b>Planned Activities</b>	Provide bilingual audio services for the blind and reading disabled. COVID-19 response and prevention for employees, volunteers, and clients.
<b>3</b>	<b>Project Name</b>	Public Services - Groundworks Denver
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Neighborhood Revitalization Public Services for Low-Income / Special Needs
	<b>Funding</b>	CDBG: \$19,410
	<b>Description</b>	Provide city youth with paid positions to learn job skills and abilities while working on area neighborhood projects.
	<b>Target Date</b>	3/31/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	5 households, 16 residents assisted; and area-wide projects
	<b>Location Description</b>	3280 N. Downing Street, Unit E Denver, CO 80205
	<b>Planned Activities</b>	Provide job skills training, leadership, and management training to five City youths as part of a team to perform environmentally based neighborhood projects. COVID-19 response and prevention for employees, volunteers, and clients.
<b>4</b>	<b>Project Name</b>	Brothers Redevelopment Paint-a-Thon
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Minor Home Repair
	<b>Needs Addressed</b>	Neighborhood Revitalization Preserve and Expand Affordable Housing
	<b>Funding</b>	CDBG: \$33,800
	<b>Description</b>	Paint the exterior of homes, accessibility improvements, and yard clean-ups, for disabled and senior homeowners.
	<b>Target Date</b>	6/30/2021

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	11 households. Assists 35 residents.
	<b>Location Description</b>	LMI households located Citywide with a focus on the Target Area.
	<b>Planned Activities</b>	Provide paint, painting supplies, and disposable yard clean-up supplies for exterior home painting, accessibility improvements, and yard clean-up for disabled and senior homeowners. COVID-19 response and prevention for employees, volunteers, and clients.
<b>5</b>	<b>Project Name</b>	AC WX Home Weatherization
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Minor Home Repair
	<b>Needs Addressed</b>	Preserve and Expand Affordable Housing
	<b>Funding</b>	CDBG: \$45,000
	<b>Description</b>	Energy efficiency home projects for LMI, single-family, homeowners.
	<b>Target Date</b>	9/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	10 households. 31 residents will benefit
	<b>Location Description</b>	LMI households located Citywide with a focus on the Target Area.
	<b>Planned Activities</b>	Provide weatherization services including energy audits, health and safety assessments, insulation, combustion appliance repairs, and replacements. COVID-19 response and prevention for employees, volunteers, and clients.
<b>6</b>	<b>Project Name</b>	Minor Home Repair Program
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Minor Home Repair
	<b>Needs Addressed</b>	Preserve and Expand Affordable Housing
	<b>Funding</b>	CDBG: \$178,515
	<b>Description</b>	Owner-occupied, housing rehabilitation for LMI residents
	<b>Target Date</b>	9/30/2021

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Rehabilitate 20 single-family, owner-occupied homes; assisting 63 residents
	<b>Location Description</b>	LMI households located Citywide with a focus on the Target Area.
	<b>Planned Activities</b>	Hire a contractor to assist the City with the administration and rehabilitation of LMI, single-family, owner-occupied homes to meet health, safety, accessibility, and energy efficiency needs. COVID-19 response and prevention for employees, volunteers, and clients.
<b>7</b>	<b>Project Name</b>	CDBG Program Administration & Planning
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Administration and Planning
	<b>Needs Addressed</b>	Program Administration and Planning
	<b>Funding</b>	CDBG: \$85,697
	<b>Description</b>	The City will use CDBG funds to carry out activities associated with program planning, administration, and management to comply with CDBG requirements.
	<b>Target Date</b>	9/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Not applicable
	<b>Location Description</b>	7887 E. 60th Avenue, Commerce City, CO 80022
<b>Planned Activities</b>	CDBG administration, regulation compliance, outreach, community education, document preparation, and CDBG office management. COVID-19 response and prevention for employees, volunteers, and clients.	
<b>8</b>	<b>Project Name</b>	CV-Public Services - COVID-19 Rent and Mortgage Assistance
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services for Low-Income / Special Needs
	<b>Funding</b>	CDBG-CV: \$420,408



	<b>Description</b>	To provide rent or mortgage assistance to LMI residents impacted COVID-19 pandemic through the direct payment of their rent or mortgage to their landlord or mortgage company. Per federal regulations, these emergency payments cannot exceed three months. CDBG-CV rent and mortgage assistance is allocated from CDBG-CV1 with \$222,000 and CDBG-CV3 with \$198,408 for a total of approximately \$420,408 to be used towards the program.
	<b>Target Date</b>	3/31/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	140 households will benefit if they receive on average \$3,000 per home. Using the City's average per household multiplier of 3.15 approximately 441 residents will benefit.
	<b>Location Description</b>	Civic Center, CDBG Office, 7887 E. 60th Avenue, Commerce City, CO 80022
	<b>Planned Activities</b>	Temporary payment of rent or mortgage costs
9	<b>Project Name</b>	CV-CDBG Program Administration & Planning
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Administration and Planning
	<b>Needs Addressed</b>	Program Administration and Planning
	<b>Funding</b>	CDBG-CV: \$46,632
	<b>Description</b>	The City will use CDBG-CV funds to carry out activities associated with program planning, administration, and management to comply with CDBG-CV requirements. CDBG-CV admin is allocated from CDBG-CV1 with \$24,587 and CDBG-CV3 with \$22,045 for a total of \$46,632 to be used towards the admin of the program.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Not applicable
	<b>Location Description</b>	7887 E. 60th Avenue, Commerce City, CO 80022
	<b>Planned Activities</b>	CDBG administration, regulation compliance, outreach, community education, document preparation, and CDBG office management. COVID-19 response and prevention for employees, volunteers, and clients.

## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

The City of Commerce City is an entitlement community located in southwestern Adams County, northeast of Denver, and adjacent to Denver International Airport. The City surrounds the Rocky Mountain Arsenal National Wildlife Refuge on three sides and is generally bound on its western edge by the South Platte River. The City and County of Denver is the City’s southern border. The cities of Brighton, Thornton, and Westminster are adjacent to the northwest. The City’s land area is approximately 40 square miles.

Commerce City’s industrial economy depends on Commerce City’s rich transportation connectivity with Denver International Airport; federal and state limited access expressways including: I-70, I-76, I-270, E-470, US6, US85, CO2, CO44, CO224, and CO265; plus, three very active railroad lines. As these transportation features travel through and around the City, they create, isolated pocket neighborhoods. The City established the Target Area around these older pocket neighborhoods, which average 73% LMI per the 2017 Census.

### **Commerce City, Colorado – General Maps**

The following maps depict:

1. Commerce City Limits
2. Commerce City’s CDBG Target Area
3. Commerce City’s Census Block Group LMI Census Block Groups

The projects working in the Target Area are prioritized for the allocation of CDBG resources. However, individual LMI and several special population residents residing throughout the City may be eligible for CDBG funds.

See maps in the Grantee Unique Appendices.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
Core City	80
Citywide	20

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

Commerce City has identified a Target Area south of 96th Avenue, East of Hwy 2 and Quebec Street, then

south and west to the City boundaries. This section of the City comprises the highest percentage of LMI individuals, minorities, and older homes in need of rehabilitation. The Target Area contains Census Tracts of 87.05, 87.06, 87.09, 88.01, 99.02, and 89.01. Additional names for the Target Area include the Core City and the Historic City.

Based on the income of the residents and the age of the homes most housing rehabilitation work will take place in the Target Area. The Public Services being funded will be dispersed as needed throughout the City to benefit LMI and special population residents.

### **Discussion**

n/a

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

Commerce City is committed to the goal of providing decent, safe, and affordable housing and improving the quality of life and economic viability for its residents. The need for affordable rental and homeownership housing was a common theme heard during the Consolidated Plan and the 2019 AAP’s development processes. Last year’s Affordable Housing Study and the 2018/2019 Affordable Housing Implementation Plan highlighted the extreme need for affordable housing. The high HRP demand and the recent housing studies are a compelling reason to continue to provide decent, safe, and affordable housing.

To meet these needs for our residents, the 2019 AAP will continue and increase the funding for the HRPs to assist another 42 homes. The CDBG will continue to manage the MHRP and coordinate with the AC WX project and PAT programs.

**2nd Amendment CARES Act Round 3A (CDBG-CV3A):** The CARES Act Amendment adds additional COVID-19 Rent and Mortgage Assistance. The program provides rent or mortgage assistance to LMI residents impacted COVID-19 pandemic through the direct payment of their rent or mortgage to their landlord or mortgage company. If each household receives an average of \$3,000, an estimated 140 households will benefit.

The goals for the number of households supported in the 2019 program year are provided below.

<b>One Year Goals for the Number of Households to be Supported</b>	
Homeless	41
Non-Homeless	169
Special-Needs	11
Total	221

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

<b>One Year Goals for the Number of Households Supported Through</b>	
Rental Assistance	180
The Production of New Units	0
Rehab of Existing Units	41
Acquisition of Existing Units	0
Total	221

**Table 10 - One Year Goals for Affordable Housing by Support Type**

## Discussion

Four of the six 2019 AAP projects involve affordable housing. The DVV program provides emergent, temporary housing assistance to prevent homelessness.

To combat the loss of available affordable housing and increasing homelessness, the City seeks to assist LMI homeowners to remain in their homes. LMI homeowners at risk of losing or leaving their homes because of financial pressures, accessibility issues, and/or unsafe living conditions. As these rehabilitated homes are sold, a steady supply of improved, decent, safe, and relatively affordable housing will enter the market. All three of the HRPs will improve the:

1. health of the home's occupants,
2. safety of the home,
3. accessibility of the home,
4. value and economic security of the home,
5. ability of seniors to age in place, and/or
6. energy efficiency of the property

The MHRP will grant up to \$8,700 in work, permits, fees, and contract administration to rehabilitate approximately 20 LMI single-family, owner-occupied homes. The City expects to again engage the services of a home repair contractor to continue to assist in the operations of the fourth year of the MHRP. This program will prioritize the repair work based on improving the safety, health, energy efficiency, and accessibility of the residents in their homes. Educational and referral components of the MHRP may also be offered for homeowners to provide useful tools for the long-term maintenance and repairs of their homes.

The Brothers Redevelopment, Inc., Paint-a-Thon Program (PAT) will paint the exterior of 12 homes, improve accessibility, and provide yard clean-up for the disabled and/or seniors homeowners. This subrecipient will advertise, promote, qualify, equip, and organize the volunteers for each home. The CDBG funds are used to purchase the paint and supplies to perform the above activities.

The Arapahoe County Weatherization Program (AC WX) will provide weatherization services to income-eligible households. Services begin with an energy audit of the home to determine the needed energy conservation measures for the home. As needed, they replace combustion appliances (mainly furnace and water heaters) and insulate the home.

To further meet the housing needs of City residents, the CDBG Office is collaborating with the Commerce City Housing Authority (CCHA). The CDBG Office and CCHA will work together to coordinate each other's grant and loan programs for LMI homeowners. As needed, the HRP applicants are directed to the CCHA. The CCHA has a large housing rehabilitation loan program with an estimated limit of approximately \$20,000. The CCHA will perform its independent loan application evaluation to either accept or deny the

applicants.

CARES Act Substantial Amendment seeks to assist residents that have lost household income due to the COVID-19 pandemic. The goal is to reduce the risk of homelessness by bridging the income loss with rent and mortgage payments CDBG-CV funds.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

Commerce City residents are served by both the Unison Housing Partners (formerly Adams County Housing Authority) and the Commerce City Housing Authority (CCHA). Unison Housing Partners is the larger of the two organizations and owns 42 units of public housing, has an ownership stake in another approximately 1,500 units of affordable housing, and administers 1,498 Housing Choice Vouchers.

The CCHA does **not** own any Public Housing as defined by the federal government. The CCHA does have ownership interest/partnerships in 229 affordable housing units throughout Commerce City and administers approximately 110 Housing Choice Vouchers.

### **Actions planned during the next year to address the needs to public housing**

The CCHA is **not** covered by a PHA Plan and is not subject to a HUD review or designation of this type. However, over the next year, the CCHA will endeavor to address the needs of subsidized and affordable housing in Commerce City by:

- Seeking new affordable housing opportunities like the 216-unit, affordable (60% AMI) North Range Apartment complex completed in 2019 and was immediately fully occupied.
- Evaluating CCHA's properties to ensure efficient and effective use.
- Utilizing and implementing the *2018 Housing Needs Assessment* and *2018/2019 Affordable Housing Implementation Plan*
- Continuing to examine possibilities to expand the voucher program to help address current unmet housing needs in Commerce City.
- Supporting efforts by the City's Neighborhood Services Division to strengthen enforcement of code violations thereby improving the health, safety, and livability of homes and area neighborhoods.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

Although the City does not have public housing stock, the CCHA plans to take the following actions toward

increasing the self-sufficiency and involvement of its residents by:

- Continue to collaborate with development organizations such as Habitat for Humanity and the Urban Land Conservancy to develop senior and affordable housing.
- Collaborate with partners to educate residents about homeownership, home maintenance, and mortgage programs and practices.
- Examine opportunities for CCHA to support existing residents to develop important homeownership skills and refer to other resources.
- Meet with, and reach out to, residents and resident leaders to better understand and respond to needs and goals.
- Support programs encouraging residents to become active and involved within their community, including awareness and involvement in their neighborhoods, their surroundings, and crime prevention.

**If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

The CCHA is not covered by a PHA Plan and is not subject to a HUD review or designation of this type. The Unison Housing Partners (formerly Adams County Housing Authority) is designated a “High Performer” based on its 2019 score report in the Public Housing Assessment System, with maximum scores for the agency’s financials, management, and capital fund health. The following table provides a score breakdown by indicator:

**Discussion**

n/a

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

This section identifies actions Commerce City will take over the next year through the 2019 AAP to address homelessness and other special needs. The 2016-2020 Consolidated Plan, considers homelessness and other special population needs as a high priority for the City's CDBG program.

The City will:

1. Provide \$51,851 (includes the \$21,851 increase from the first amendment to the 2019 AAP) in funding to the Commerce City Domestic Violence Victim Program (DVV). Half of the City's 599 domestic violence victim calls assisted in 2018, needed financial assistance to avoid homelessness. The DVV provides victims and their dependents with emergency assistance to escape their abuser and keep a roof over their heads. This temporary, emergent, financial support program pays for housing, utility, and related costs. The CDBG funding will assist approximately 26 households (82 residents) who are victims of domestic violence. A dramatic increase in domestic violence, due to the Stay-at-Home and Safer-at-Home orders given by the Governor and Tri-County Health Department, has been observed by the City's Police Department (PD) DVV program.
2. Provide additional \$30,000 for DVV. Due to increased demand as a result of COVID-19, the City is reallocating \$30,000 from the 2019 Arapahoe County Weatherization project to DVV. This new COVID-related project was created for separate tracking of this project and activity.
3. Provide \$223,515 to the Minor Home Repair Program and the Arapahoe County Weatherization programs to help 26 LMI families rehabilitate and weatherize their homes. This will extend the life and livability of these homes. The MHRP may also include homeowner education and resources to help owners maintain and afford their homes, thereby avoiding homelessness. The increased equity in their home improves their economic standing and financial security, thereby avoiding homelessness. The MHRP also provides accessibility improvements to increase the time elderly and disabled residents can safely and affordably stay in their homes. This avoids homelessness and decreases the pressure on the area's supply of affordable housing for seniors and the disabled.
4. Provide \$33,800 (includes the \$8,800 increase from the first amendment of the 2019 AAP) to the Paint-a-Thon program to help approximately 12 elderly and/or disabled owners maintain their homes. The resulting neighborhood revitalization will increase area home values. The increased equity in their home increases their economic standing and financial security, thereby avoiding homelessness. To cope with the increased COVID-19 prevention costs and the new Lead-based Paint (LBP) regulations, Brother's Redevelopment requested \$8,800 in additional funds. They will need an additional \$800 per household on average to pay for on-site PPE, port-a-potties, and 3<sup>rd</sup> party LBP abatement services.



5. Fair Housing Activities will educate area housing professionals and residents on the laws, regulations, and rights of the individual. This will help prevent future housing discrimination and promote discrimination reporting and resolution. Helping to prevent discrimination will allow better access to housing and increased retention of housing, thereby avoiding homelessness.

Due to IDIS text limits, #6 & 7 are included in the Discussion

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City will continue to support and promote efforts by local nonprofit organizations serving the homeless. It will also support Adams County in providing outreach and case management services by assessing individual needs and linking them with appropriate county services.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The City has allocated DVV program funding from the past three years' AAPs. Totaling \$103,791, this funding provides temporary, emergency housing and utility support for victims of domestic violence.

The City CDBG Office and the CCHA will continue to provide referrals to homeless persons and residents at-risk of being homeless. The CDBG Office's partnership with the Community Resource Network organization improves the delivery of services and resources to the homeless and residents at risk of becoming homeless. The City will continue to seek out new partnerships with, nonprofits, faith-based organizations, the school districts, and other such community programs.

#### **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

In Commerce City, Access Housing operates a rapid rehousing program designed to shorten the time families experience homelessness. It also seeks to help homeless families make the transition to permanent housing through its Home Again Family Support Program and to live independently through its STEPS Success Self-Sufficiency Program and moving families into their two apartment buildings.

In 2018, the CDBG Office established a working relationship with Access Housing staff and Board. The

CDBG Office continues to encourage Access Housing to apply for CDBG funding.

Additional efforts will be made to further network with and assist Almost Home, Cultivado, CASA of Adams & Broomfield Counties, Catholic Charities, Community Services of the Archdiocese of Denver, Inc., and Mercy Housing Mountain Plains.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

The CDBG Office and the CCHA will continue to work directly with residents and with local partners to: develop additional affordable housing units, reduce living expenses, providing emergency services to domestic violence victims, disabled, and senior resources. This includes LMI individual families recently discharged from a facility

The City will continue to seek potential opportunities to support rapid rehousing and homelessness prevention efforts in conjunction with local housing and service providers including Volunteers of America, Colorado Coalition for the Homeless, Inter-Faith Community Services, Homeless No More, STRIDE, Adams County HHS, Commerce City, and Adams County Housing Authority.

#### *CARES Act Substantial Amendment*

To assist residents to avoid eviction or foreclosure due to the impacts of the COVID-19 pandemic, the City will use their 2019 CDBG and CDBG-CV funds to partner with an established organization(s) that provides rent and mortgage assistance. The City may also allocate an additional \$500,000 in non-CDBG funds towards rent and mortgage assistance.

#### **Discussion**

##### ***Continued from the Introduction:***

6. The City's CDBG office will continue distributing resource information materials to residents, area service organizations, and at the Civic Center and both Recreation Centers. This will assist LMI residents to reduce their housing costs and access area resources making remaining in their homes more affordable.
7. In 2019, the QCF awarded \$51,000 in food, housing, and homelessness assistance. The City also provided in-kind services including the staff to run the foundation and support the appointed QCF Board.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

The rapid rise in housing costs, overall housing shortage, high housing development costs, the rapid increase in population, diverse housing shortages, and the deterioration of existing affordable housing all contribute to the City's current barriers to affordable housing. For details on each barrier please see the Unique Grantee Appendices.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

#### *Rehabilitate the Aging Affordable Housing Stock*

The CDBG Office will continue rehabilitating LMI single-family homes over the next year. The 225 owner-occupied manufactured homes are also part of the Home Repair Programs. This AAP will assist the City to rehabilitate 42 homes in 2020 – 2021. The preservation of the City's affordable housing stock through rehabilitation helps prevent loss due to deterioration. Homes will remain available to LMI households over generations.

#### *Encourage Housing Stock Diversification for Lower-Income Households*

*“Commerce City will expand the variety of housing types throughout quality neighborhoods for life-long living. Housing should accommodate students, families, singles, aging seniors, and people with disabilities, all at multiple-income levels.”[1]*

Increased development of diverse and affordable housing includes multi-family dwellings, senior housing, “Middle Housing”, retirement communities, and alternative housing. Possible alternative housing includes transit-oriented housing, accessory dwelling units, co-housing, and small home communities. The City will be seeking partners in transit-oriented housing near the new N Line train station depot on the west side of the City. Based on the recently adopted housing studies, the City will investigate changing their land use, building codes, and zoning codes to permit increased housing diversity for accessible homes, accessory dwelling units, and small home communities.

### **Discussion:**

n/a

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

n/a

### **Actions planned to address obstacles to meeting underserved needs**

To help remove obstacles to meeting underserved needs and improve service delivery, Commerce City will:

1. Facilitate social service collaborations to help coordinate services within the City;
2. Disseminate news and information to area organizations and City residents;
3. Spearhead community-wide solutions to local needs;
4. Spearhead coordinated solutions to local needs; and
5. Reduce service redundancy within City departments and area social service organizations.

### **Actions planned to foster and maintain affordable housing**

The City will foster affordable housing with the awarded federal resources. The City will utilize several strategies including:

1. Seek out non-profit organizations and other government programs for funding, consultation, and cooperation to increase and improve LMI housing units within the City;
2. Seek out non-profit organizations, area businesses, and other government programs for funding, consultation, and cooperation to improve neighborhoods and foster workforce training and economic opportunities for City's residents;
3. Gather and disseminate information on area resources to help residents meet their financial needs and unanticipated costs.

### **Actions planned to reduce lead-based paint hazards**

As part of the City's MHRP, renovated properties which contain lead-based paint will be identified and addressed in accordance with the Residential Lead-Based Point Hazard Reduction Act of 1992, and/or Title X, Sections 1012 and 1013, of the Housing and Community Development Act of 1992, related regulation of the EPA and OSHA, and Regulation No. 19 of the Colorado Air Quality Control Commission.

The City will contract with subrecipients and contractors who are certified and dedicated in the evaluation and abatement of lead-based paint in housing constructed before 1978. Additionally, the City and these entities will provide property owners with educational information regarding the hazards of lead.

The City's CDBG Office will review the actions taken by the hired agencies for compliance with the Lead-Safe Housing Rule Requirements as identified in 24 Code of Federal Regulations Part 35. For non-CDBG

funded properties, the City will make referrals, as needed, to Tri-County Health and the state health department for lead screenings.

The new LBP regulations requiring third-party verification and additional remediation will be followed and additional funds will be provided to the PAT programs to off-set the related cost increases and increase the number of homes assisted.

### **Actions planned to reduce the number of poverty-level families**

Commerce City has by far the highest job ratio in the surrounding area, nearly twice that of most other communities. The City of Commerce City's jobs-to-household ratio of 2.04, meaning there are more job opportunities than there are households in the city. In this case, there are two jobs per household.

With the improved national and local economies, unemployment is at its lowest levels in decades – 2.9%.

Program referrals to families can temporarily reduce the cost of living. Such referrals include the Home Improvement Programs, food banks, job training, scholarship programs, medical, youth, and senior programs. Strengthening families economically, supporting single-parent families, female heads of households, and lowering the cost of living will reduce household poverty in the City.

Even with referrals and a strong local economy, low wages are a concern. ACS estimates the City's 2016 poverty level is 13.4%. Lower education levels, race, sex, and the number of female heads of households help explain the number of poverty-level families.

Continued in the **Discussion** at the end of the section.

### **Actions planned to develop institutional structure**

The restoration of the CRN provides institutional knowledge and networking, overcomes gaps in services, and reduce unnecessary service duplications. The City will continue to co-facilitate this organization throughout the 2019 AAP timeline.

In 2016, the City formed the CDBG Team. The CDBG Team is comprised of numerous divisions and departments including: Planning, Building, Neighborhood Services, Economic Development, Public Works, Parks, Recreation & Golf, Housing Authority, Communications, Legal, City Manager's Office, and Finance. This team guides the AAP process providing expertise, insight, and experience within the community. Each year the CDBG Team works to meet the needs of City residents, fill any institutional gaps, and provide citywide interdepartmental cooperation and guidance in recruiting service providers and selecting CDBG projects.

### **Actions planned to enhance coordination between public and private housing and social**

## **service agencies**

The City will encourage and seek-out community-based solutions and regional partnerships. CDBG Office contact and coordination with area governments, the CRN, public and private housing facilities, and social service agencies enhance coordination in the implementation of the Consolidated Plan. Actions include:

1. Offering technical assistance to agencies on available funding sources, associated timelines, applicable requirements, and the most impactful uses of funds.
2. Participating in regional efforts and meetings with public and private housing, educational entities, economic development organizations, social service agencies, and other governments.
3. Providing pre-application and referral information for property owners considering the MHRP, PAT, and AC WX programs as described under the Project Section.
4. Continue to attend training opportunities provided by HUD, NCDCA, and the City.
5. Continue membership and participation in the state-wide CDBG User Group.
6. Continue membership in the NCDCA.
7. The COVID-19 rent and mortgage assistance program will coordinate with the Adams County Housing Authority and other non-profit organizations which assist with urgent short-term housing needs. The CDBG-CV funds will be used to directly pay private landlords and mortgage companies on behalf of City residents. The City will provide outreach for the new COVID-19 assistance program through stakeholders, non-profits, governmental agencies, and numerous print and social media outlets.

## **Discussion:**

Continued from **Actions planned to reduce the number of poverty-level families:**

In 2017, men made approximately 1.33 times more than female employees. In Colorado, the average male salary was \$68,531 while the average female salary was \$51,692.[1] The Adams County Housing Needs Assessment states: “Single female head of households with no husband present are more likely to be in poverty than married-couple families. The poverty rate was 10.3 percent for all families in the County, but female-headed households with no husband present had a 25.4 percent poverty rate. Families were also more likely to be in poverty with related children under 18 years living in the home.”

In Commerce City, the 2012-2016 Median Earnings by Education Attainment demonstrated residents with less than a high school diploma made \$29,219. A resident with some college made 35% more, and a resident with a bachelor’s degree made 78% more than a resident with less than a high school diploma. Commerce City has an overall 19% percent dropout rate and is the third-highest of most other places in the area. The area within the City with the highest rate is Derby Neighborhood with a 39% percent dropout rate.[2] Fewer than 6 percent of those in the city’s historic city have a bachelor’s degree or higher, while more than 32 percent of those in the northern range of Commerce City have a bachelor’s

degree.[3]

Reducing households in poverty can occur by improving education, job training, and job opportunities for residents, especially females and minorities. The City's SBRC (supported with 2018 CDBG funding) promotes job training, employment services, small business start-ups, and small business technical assistance. The SBRC partners with local colleges, non-profit organizations, financial institutions, local trade schools, chambers of commerce, faith-based organizations, incubators, and business development centers to provide City residents the services listed above.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

#### Introduction:

The estimated percentage of CDBG funds used for activities benefiting persons of low- and moderate-income over the one-year period covered by this 2019 Annual Action Plan is 70% and above.

#### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	90.00%



## **Discussion**

Since the City became an Entitlement Community, no program income was produced. Additionally, there are no outstanding Section 108 loan guarantees, grant funds returned to its line of credit, or float-funded activities.

The City does not expect to receive surplus funds from urban renewal settlements. At this time, no regular CDBG funds are planned for urgent need activities.

The City will ensure the program-specific requirements for the CDBG program are satisfied and policies and procedures are in place to maintain ongoing compliance.

For a copy of all related attachments, please contact the City's CDBG Office at: [csteinberg@c3gov.com](mailto:csteinberg@c3gov.com).