

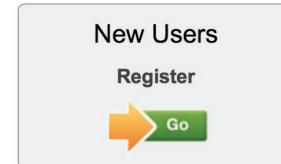
Registration Instructions for Online Sales Tax and Business Licensing



Go to

<https://commercecity.munirevs.com>

1. Click "Go" to Register



Be sure to confirm your email!!

2. Create a User Profile

- **Set Your Password**
- **Create a User Profile**

- **Continue to Business Profile**

Continue to Business Profile

3. Link to Business

SELECT

Select "I already have an existing business license"

I already have an existing business license.

ENTER

Enter license #, activation code (not case sensitive), then "Lookup"



CONNECT

Select Role and choose "Connect"

The following business was found. To connect to this business, indicate your role, then click "Connect".

Found Business:	Role	Assigned by	Date
457612] Sweet Rides, LLC	Accountant	Erin Neer	08/25/13 08:55:44

NEW BUSINESS?

(Scroll to the bottom of the Business Profile page)

I have a new business

For Assistance Contact MUNIREvs Support



support@munirevs.com