

Appendix A:
Suncor Settlement Supplemental Environmental Project
 APPLICATION COVER SHEET

Project Title: Healthy Community

Organization: Energy Outreach Colorado (fiscal sponsor), Energy Resource Center, Groundwork Denver, Mile High Youth Corps, The Park People, Volunteers for Outdoor Colorado.

Address: 225 E. 16th Ave. Suite 200

City, State, Zip: Denver, CO, 80203

Email Address: info@energyoutreach.org **Website Address:** www.energyoutreach.org

Phone Number: (303) 825-8750

Fax Number: (303) 825-0765

Federal Tax Identification Number: 74-2543881

Legal Tax Status (check one): Nonprofit* Governmental Entity/School

Fiscal Sponsor organization, if applicable Energy Outreach Colorado

Fiscal Sponsor contact name & information, if applicable Mitch Ruter, (720) 692-6362, mruter@energyoutreach.org

*If nonprofit, you must attach a copy of your IRS tax exempt letter to this SEP Application

By signing and submitting this application, the applicant agrees to operate the program as described in the SEP Application and in accordance with the department's SEP Policy. The applicant agrees that the information provided in this application is, to the best of the applicant's knowledge and based on reasonable inquiry, true, accurate, and complete. The applicant understands that knowingly submitting any false information on this application could result in the project not being considered for funding or voiding any current or future contracts with the department of Public Health and Environment.

Print name of Authorized Official: Jennifer Gremmert

Signature of Authorized Official:
 *Please insert electronic signature into the box on the right



Date: 12/23/2020 **Title:** Executive Director, Energy Outreach Colorado

Project Manager or Main Project Contact:

Name: Mitch Ruter **Title:** Residential Program Manager
Address: 225 E. 16th Ave. Ste 200, Denver, CO 80203 **Email:** mruter@energyoutreach.org
Phone: (720) 692-6362

Total Amount of SEP Funds Requested: \$868,485.21

Total Matching/In-Kind Contributions (if any): \$1,413,830.60

Total Project Cost: \$2,282,315.81

Suncor Settlement Supplemental Environmental Project
APPLICATION FORM

Project Title	Healthy Community
Geographical Area to Benefit Most Directly From Project	<p>This project will benefit residents living within a two-mile radius of the Suncor refinery in the Globeville, Elyria-Swansea (GES), Cole, Clayton, Core City, Chafee Park, Welby, Southern Commerce City, Unincorporated Adams County, and North Washington neighborhoods of Denver.</p> <p>Through the Healthy Community project, we will improve residents’ home and outdoor environment’s air quality, which will positively impact the health and long-term well-being of residents.</p>
Community Applicant or Partnership	<p>This proposal is a collaboration of six local nonprofits with proven effective project delivery competencies. These nonprofits include Energy Outreach Colorado, Energy Resource Center, Groundwork Denver, Mile High Youth Corps, The Park People, and Volunteers for Outdoor Colorado. The strength of the proposed project partnership lies in the ability of these six organizations to effectively leverage their individual and collective managerial resources, including building on important previous and existing relationships already in place in these communities.</p> <p>All six organizations have existing relationships with the communities impacted by the Suncor-refinery. In recent years, staff and volunteers of our organizations have supported various community projects in areas surrounding the refinery, collectively offering a complement of expertise in volunteer coordination, tree planting and home improvements. Currently two of the partners, Groundwork Denver and Mile High Youth Corps serve on the North Metro Coalition. Throughout all our organizations’ work, we have strongly advocated for and supported the needs of these neighborhoods and their residents and anticipate increasing capacity through this grant to further benefit the health of residents and the neighborhood environments in the coming years. To read more about our current and past impact to home and environmental health across these communities, please see Appendix C.</p> <p>Success of this project is also highly dependent on the trust and involvement of community members. With that in mind, we will be deliberate in involving community members throughout the process and at all levels of the project. One of our first actions upon project approval will be to hire a Community Coordinator from the community who will navigate between the project’s organizational partnership and the residents, serving as a resource to all parties to ensure good communication and effective project delivery. Further, Groundwork Denver’s Green Team, comprised of local youth many of whom reside in these communities, will provide outreach assistance to support community organizing and resident education. Community engagement events are planned throughout the project, designed to encourage and invite the involvement of residents and to further inform them of important resources the project will provide to improve health and well-being. These community engagement activities will provide additional opportunities for the partner</p>

	<p>organizations to gather input from and listen to community members, and may range from how to plant a tree to how to improve individual home heating, cooling, and air filtration systems.</p>
<p>Eligible SEP Category</p>	<p><input checked="" type="checkbox"/> Pollution Prevention</p> <p><input checked="" type="checkbox"/> Environmental Restoration</p> <p><input checked="" type="checkbox"/> Environmental Education and Training</p> <p><input checked="" type="checkbox"/> Public Health and Safety</p>
<p>Project Summary</p>	<p>The Healthy Community project is a collaboration of six local non-profits mobilizing to provide at least 300 households living near and affected by the Suncor refinery with (either or both) critical home and environmental improvements. The proposed activities, completed in partnership with community members, will offer area residents the environmental health and safety they deserve. The Healthy Community Project aims to equip at least 200 homes with critical measures including heating/cooling systems, and 300 homes with air filtration systems designed to improve respiratory health while also reducing home energy costs. In addition, exterior landscapes of up to 200 homes will benefit from planting at least 400 trees and 800 flowering plants that release life-giving oxygen, capture harmful pollutants, and reduce ground ozone levels. Residents may participate in either or both of the offerings provided inside and outside of the home. Residents will also share essential roles throughout, including several paid project positions as well as opportunities for community-wide volunteer engagement</p>

Project Narrative

The Healthy Community Project addresses many of the critical health and safety improvements needed for impacted communities to improve their air quality, public health, environmental restoration, and increase education/workforce development. This project leverages the expertise of six partnering local non-profits with the expressed intent of expanding the scope and impact of the proposed work, resulting in further leverage of the SEP funds by an additional \$1,413,830 in financial resources.

The project is comprised of two important elements referred to as *Healthy Home* for activities designed to improve indoor air quality and energy efficiencies of homes and *Healthy Environment* for neighborhood environmental habitat improvements. These two project efforts are designed to be complementary thereby maximizing project impact through pollution reduction, environmental restoration, environmental education and training, and public health and safety.

All *Healthy Home* and *Healthy Environment* activities will begin through a referral process undertaken through organized community-wide outreach and marketing efforts. Coordination of the outreach will be executed by Groundwork Denver, Mile High Youth Corps, Energy Outreach Colorado, and the Adams County, Commerce City, and Arapahoe County local weatherization offices. A locally hired Community Coordinator, staffed through Mile High Youth Corps, will manage the referral process. The Community Coordinator will respond to resident inquiries and assign requests for *Healthy Home* and/or *Healthy Environment* activities to a respective project team manager who will schedule assessments to plan and carry out the personalized home and environment improvements.

Healthy Home improvement projects will be coordinated through Energy Outreach Colorado, Energy Resource Center, Groundwork Denver, and Mile High Youth Corps. These organizations will manage home assessments to include recommendations for air quality improvements and reduced energy use. This work includes the installation of air filters, Energy Star window air conditioners, insulation and air sealing measures to reduce heat loss, air infiltration, and outdoor pollution from entering the home, energy saving appliances, and new furnaces and water heaters. These home improvements will generate a combined CO₂ reduction of 1,034,049 pounds per year because of energy efficiencies. Completed upgrades will also save more than 178,448 kWh (kilowatt-hours) and 64,802 therms of energy, equivalent to \$100,089 in energy savings each year, an average annual savings of \$500 per household.

Healthy Environment improvements will be coordinated through The Park People, Volunteers for Outdoor Colorado, and Groundwork Denver, . These organizations will manage community tree planting and environmental restoration efforts throughout area neighborhoods. Trees and plants are essential in reducing air pollution while also absorbing stormwater runoff. We estimate that the installation of 400 trees and 800 plants will be able to intercept and remove 500 pounds of particulate matter from the air, absorb 411,060 gallons of stormwater, offsetting 67,320 pounds of CO₂, and reduce overall energy costs by \$1,788 each year. Valued at \$10,465, these plantings will also add aesthetic and other important benefits to the neighborhoods, including essential shade canopies to reduce heat radiated by concrete, asphalt, and other building materials, further cooling the community at large, reducing greenhouse gas emissions, preventing smog, and decreasing heat-related illness.

	<p>As these activities are undertaken, residents will also receive support and education in use and maintenance of the respective measures, including all installed appliance and care of installed trees and plants. We are including a neighborhood ambassador component developed to help with the success of these efforts. Trained community members will receive a stipend to help project managers engage residents in training opportunities and community education/service events and meetings. For example, residents interested in being community ambassadors will be financially compensated to attend a training on volunteer management and the technical skills required for volunteer-involved tree plantings, with the goal of supporting those efforts throughout and beyond the project. All training and volunteer opportunities are open to all residents. Community planting events also provide important opportunities for civic action and community building, which will build a social network that enhances individual and community resilience.</p> <p>Based on known energy efficiencies of the measures and improvements that we will provide inside the residents home, in addition to concurrent tree and plant CO2 trapping and O2 production, we estimate that by the completion of this project in 2024, the result will offset 2,202,738 pounds of CO2 from the surrounding air and homes. Further, it is estimated that residents will realize nearly \$203,752 in energy savings at the completion of this project, and perhaps most impactful, residents will have begun to realize the benefits in reduced detrimental and harmful environmental impacts that were able to be effectively mitigated through these project-driven actions.</p>
<p>Expected Environmental or Public Health Benefits</p>	<p>The goal of this project is to reduce air pollution in communities near the Suncor refinery by improving the health and well-being inside and outside of the home. The outcomes of this project will provide significant improvements to affected residents.</p> <ul style="list-style-type: none"> • At least 300 homes provided with air purification systems. • At least 200 homes assessed for health and energy efficiency improvements. • At least 200 homes provided with programmable thermostats, smoke detectors, energy efficient lightbulbs, and other efficiency measures. • At least 150 homes provided with an Energy Star window AC unit. • At least 169 homes provided air sealing. • At least 102 homes provided attic insulation. • At least 69 homes provided crawlspace insulation. • At least 35 homes provided with a new high efficiency furnace. • At least 35 homes provided with a new high efficiency hot water heater. • At least 34 furnaces or boilers cleaned and tuned. • Up to 50 residents provided with \$375 of solar energy credit for one year to reduce their annual energy bill by \$410. In total, the solar energy credits provided to residents will offset a total of 177,050 pounds of CO2 emissions. • Up to 400 trees, 800 shrubs and flowering perennials planted near homes to improve outdoor air quality through environmental restoration. In total, this will remove more than 500 pounds of particulate matter and offset nearly 67,320 pounds of CO2 from the air each year in this community. • Reduced heat island effect (cooling our community at large) which prevents the formation of smog, conserves energy, reduces greenhouse gas emissions, and decreases heat-related illness.

<p style="text-align: center;">Inclusion of Priority Communities</p>	<p>The success of this ambitious three-year project rests on working with community members in ways that directly and immediately offer solutions to their defined challenges. Our proposal builds off previous work within the affected communities where our organizations have successfully undertaken large and smaller scaled community-driven projects. We attribute these previous accomplishments to the active involvement of community members, in whom we have relied upon to define the problems and determine the solutions. Participatory decision-making has been critical in these efforts and we anticipate this to be a key element also in our proposed efforts.</p> <p>Community Engagement, Workforce Development and Leadership Activities</p> <p>We begin with the principle that community members are ready and wanting to participate in these important environmental improvements that will immediately and over the long term directly improve their health and reduce energy costs. We will reach out to engage and leverage residents’ knowledge, skills, and commitment to help inform and implement the various project components. The Community Coordinator position, a full-time paid staff member through Mile High Youth Corps, will be navigating important community relationships and assuring the community about the benefits of the project efforts. They will also help share the approach to offerings, outreach, engagement and stewardship through the community. As the key liaison for residents and project managers, the Coordinator will guide the process of referrals to the completion of the identified services within residential homes and on properties. In addition, stipended youth volunteers from Groundwork Denver will complete a portion of their service requirements supporting this project by undertaking community outreach and assisting in volunteer plantings led by Volunteers for Outdoor Colorado.</p> <p>Project Support and Service Activities</p> <p>We will further provide the involved communities with the resources, referrals, and support needed to ensure the longevity of this project’s positive impacts. At least three trainings for plant and tree management will be offered during the project in addition to informational resources for residents about how to use and maintain their new home improvements; and how to reduce their energy bills long-term. All the partners as well as the Community Coordinator will be available to the residents for questions or training materials.</p>
<p style="text-align: center;">Community Impact</p>	<p>The communities included in this proposal are among Denver’s oldest neighborhoods. The development of I-70, has left these neighborhoods polluted and the current massive redevelopment of the National Western Complex, Brighton Boulevard and the expansion and sinking of 1-70 further exacerbate environmental pollutants. Denver health and education officials have identified the public schools with the worst student asthma rates as those concentrated along the 1-70 corridor. Air quality officials estimate that it costs \$3,100 a year to treat a DPS student with asthma. This year with the onset of COVID-19, with its significant respiratory complications, many residents in these neighborhoods have among the highest rates of infection in the city. The SEP funding to improve neighborhoods and homes will be an important part of shaping the healthy future of these vibrant and proud neighborhoods and communities.</p> <p>Our three-year proposal is designed to strengthen the resilience of residents through community-driven efforts that are proven to be effective in mitigating negative and harmful</p>

effects of environmental toxins within individual homes and in outside neighborhood environments. Area residents will realize immediate benefits through the installation of new and more energy and cost- efficient home appliances. The project will employ a variety of measures to improve individual home energy systems ranging from installation of air purification systems, to new water heaters, furnaces, and air conditioners, to solar energy credits. Along neighborhood streets, residents will benefit from tree and shrub plantings designed for long-term reduction of noise pollution, peak ozone impacts, and urban stormwater runoff and erosion.

We will rely on our organizations' broad and well-established community relationships to assist with initial outreach and information efforts. We have the support of Adams County, Commerce City, and Arapahoe County local weatherization offices to supply the project with initial information to currently waitlisted applicants for energy assistance and upgrades, residents that are well-suited for our project based on these expressed needs.

We will also depend on flyers, phone calls, door hangers, and community events to broadly reach residents. Consultations will also be conducted with local organizations who understand community dynamics to connect and communicate our services effectively. We will be adapting our approach as we monitor the continuing effects of COVID in terms of how we reach residents safely and when we will hold in-person learning and referral events as needed.

We anticipate the potential for some residents to see an increase in electricity use depending on which appliances are installed. To address that potential, we have built into this proposal the purchase of up to 50 solar bill credit subscriptions to offset any added electric use and cost increase that a resident may incur. Residents will be informed of the opportunity to enroll in the solar program after the home improvements have been determined and energy costs have been calculated. Residents will also receive education and information about the Xcel Energy solar garden if there is additional interest beyond the 50 allocated in this proposal.

Trees are like the lungs of the planet. They "breathe in" carbon dioxide and "breathe out" oxygen, while also providing important habitat for birds and other wildlife and bringing nearby nature to these communities. This project will enable residents to secure trees and shrubs for their home properties to further improve long-term air quality and tree canopy cooling. Working with The Park People to identify the types of trees and shrubs in coordination with local utility companies for proper permitting and placement, we are planning for up to 4 community plantings over the three-year project. These planting events, further coordinated with Volunteers for Outdoor Colorado, will offer fun, community-wide volunteer engagement opportunities, with options for residents to train in urban restoration practices.

**Project
Evaluation and
Communication**

The partners on this proposal have established databases, records, and evaluation tools to measure activities and outcomes from both the *Healthy Home* and *Healthy Environment* work performed. Energy Outreach Colorado will serve as the primary organization to receive and report data to CDPHE and the community per the terms of the grant.

The impact criteria and deliverables that we will measure includes:

- Number of trees, shrubs, and flowers planted
- Type of trees, shrubs, and flowers planted
- Pounds of CO2 offset from trees, shrubs, and flowers planted per year
- Number of permits acquired for planting
- Number of volunteers that participated in planting projects
- Number of hours of volunteer service and donated labor value
- Number of referrals received
- Number of home audits performed
- Number of furnaces installed
- Number of window AC units installed
- Number of hot water heaters installed
- Number of home air purification systems installed
- Number of homes that received solar bill credit
- Total amount of solar bill credit each month
- Total pounds of CO2 offset by solar credits
- Total amount spent from SEP grant
- Total amount of funding leveraged from outside sources

**Project Budget
- Please see
Appendix B for
More Details**

Budget Category	Description	SEP Cost	Matching or In-kind Funds	Total Cost
Personnel (Salaries, Benefits, Wages)	Over 3 years	\$356,133.80	\$27,467.00	\$383,600.80
Materials and Supplies	Healthy Home over 3 years	\$169,683.60	\$1,326,363.30	\$1,496,046.90
	Healthy Environment over 3 years	\$112,056.15		\$112,056.15
Contractors/ Subcontractors	Healthy Home over 3 years	\$107,598.38	\$60,000	\$167,598.38
	Healthy Environment over 3 years	\$1,830.00		\$1,830.00
Other Direct Costs	Healthy Home over 3 years	\$18,750.00		\$18,750.00
	Healthy Environment over 3 years	\$23,480.09		\$23,480.09
Indirect Costs (limited to no more than 10%)	Over 3 years	\$78,953.20		\$78,853.20
Total:		\$868,485.22	\$1,413,830.60	\$2,282,315.52

<p>Budget Narrative - Please see Appendix B for More Details on Cost per Unit and Appendix F for Improvement Offerings</p>	<p>This proposal includes over 20 Healthy Home improvements that will reduce residents' energy use, energy costs, and improve air quality and health in the home. These improvements include a variety of measures such as new furnaces, air purification systems, and programmable thermostats. For a list of all the home improvements offered, please refer to Appendix F. Also included in this proposal are 400 trees, 800 shrubs and flowering plants. The budget includes Direct Costs equaling 45% of funds supporting personnel, 41% of funds supporting materials, 14% of funds supporting contractors, and Indirect Costs equaling 10% of Direct Costs. Thanks to the matching funds that the partner organizations are able to leverage, we are bringing an additional \$1,413,830.60 in funding to this community, which helps us provide at least 300 homes with <i>Healthy Home</i> and/or <i>Healthy Environment</i> improvements. This means that by awarding this proposal, a total of \$2,282,315.81 in support will be invested in this community to improve the health and safety of residents.</p>		
<p>Project Schedule/Work Plan - Please see Appendix E for More Details</p>	<p>Activities</p>	<p>Staff Responsible</p>	<p>Completion Date</p>
	<p>Community Coordinator is hired</p>	<p>Mile High Youth Corps</p>	<p>6/1/2021</p>
	<p>Outreach and Referrals Begin on 6/1/2021</p>	<p>Mile High Youth Corps, Groundwork Denver, Energy Outreach Colorado</p>	<p>11/30/2023</p>
	<p>Home and Environment Work Year 1 Begins</p>	<p>All partners</p>	<p>7/1/2021</p>
	<p>Home and Environment Work Year 1 Ends</p>	<p>All partners</p>	<p>4/30/2022</p>
	<p>Home and Environment Work Year 2 Begins</p>	<p>All partners</p>	<p>5/1/2022</p>
	<p>Home and Environment Work Year 2 Ends</p>	<p>All partners</p>	<p>4/30/2023</p>
	<p>Home and Environment Work Year 3 Begins</p>	<p>All partners</p>	<p>5/1/2023</p>
	<p>Home and Environment Work Year 3 Ends</p>	<p>All partners</p>	<p>3/1/2024</p>
	<p>Project Completion and Reporting</p>	<p>Energy Outreach Colorado</p>	<p>4/30/2024</p>
<p>Reporting</p>	<div style="border: 1px solid black; padding: 10px; margin: 10px auto; width: 80%;"> <p style="color: red; text-align: center;">The applicant has reviewed the reporting requirements below and if selected for SEP funding, agrees to adhere to these requirements.</p> </div> <p style="text-align: center;">Partner organizations in this proposal agree to reporting requirements listed in Appendix D.</p>		

<p>Other Relevant Information</p>	<p>For residents to participate in the <i>Healthy Home</i> work, they will need to meet income qualification and submit an application for assistance. <u>This information is located at https://www.energyoutreach.org/programs-for-individuals/care-program/</u> The application is available in English or Spanish. We know that other organizations may be selected for work that overlaps with what we are proposing. We are open to collaborating with, referring to, and supporting other projects in the community if awarded this proposal. It would be our privilege to support and leverage all projects awarded through this funding in order to have the greatest impact and best outcome for residents of the targeted communities. Our proposal is scalable if desired by the committee.</p>
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Cincinnati Service Center
CINCINNATI OH 45999-0038

In reply refer to: 0256126932
Nov. 12, 2019 LTR 4168C 0
74-2543881 000000 00
Input Op: 0256426932 00011215
BODC: TE

ENERGY OUTREACH COLORADO
225 E 16TH AVE STE 200
DENVER CO 80203

Employer ID number: 74-2543881
Form 990 required: Y

Dear Taxpayer:

We're responding to your request dated Nov. 04, 2019, about your tax-exempt status.

We issued you a determination letter in August, 1989, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(3).

We also show you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(vi).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If you're required to file a return, you must file one of the following by the 15th day of the 5th month after the end of your annual accounting period:

- Form 990, Return of Organization Exempt From Income Tax
- Form 990EZ, Short Form Return of Organization Exempt From Income Tax
- Form 990-N, Electronic Notice (e-Postcard) for Tax-Exempt Organizations Not Required to File Form 990 or Form 990-EZ
- Form 990-PF, Return of Private Foundation or Section 4947(a)(1) Trust Treated as Private Foundation

According to IRC Section 6033(j), if you don't file a required annual information return or notice for 3 consecutive years, we'll revoke your tax-exempt status on the due date of the 3rd required return or notice.

You can get IRS forms or publications you need from our website at www.irs.gov/forms-pubs or by calling 800-TAX-FORM (800-829-3676).

If you have questions, call 877-829-5500 between 8 a.m. and 5 p.m.,

052234

ENERGY OUTREACH COLORADO
225 E 16TH AVE STE 200
DENVER CO 80203

local time, Monday through Friday (Alaska and Hawaii follow Pacific time).

Thank you for your cooperation.

Sincerely yours,



Kim A. Billups, Operations Manager
Accounts Management Operations 1

Healthy Community Appendix B Budget

Healthy Home (HH) or Healthy Environment (HE) Proposal Expenses		Year 1	Year 2	Year 3	Total
Direct Costs					
	Total Personnel (including insurance)				\$ 356,133.80
HH, HE	Staff	\$ 114,493.12	\$ 116,678.37	\$ 115,753.53	
HH, HE	Insurance	\$ 2,981.63	\$ 3,069.94	\$ 3,157.20	
	Materials and Supplies (under \$5,000)				\$ 281,739.75
HE	Water tank - \$200 per unit	\$ 400.00	\$ -	\$ -	
HE	Cleaning Supplies for tank - \$30 per unit	\$ 30.00	\$ 30.00	\$ 30.00	
HE	Ratchet Strap Set - \$30 per unit	\$ 30.00	\$ -	\$ -	
HE	Magnetic Sheet - \$15 per unit	\$ 30.00	\$ -	\$ -	
HE	Trees - \$200 per unit	\$ 20,000.00	\$ 35,000.00	\$ 20,000.00	
HE	Shrubs / Perennials - \$50 per unit	\$ 7,400.00	\$ 7,400.00	\$ 7,400.00	
HE	Compost - \$6 per unit	\$ 800.00	\$ 800.00	\$ 800.00	
HE	Mulch - \$7 per unit	\$ 866.67	\$ 866.67	\$ 866.67	
HE	Resident Stewardship Supplies - \$35 per unit	\$ 2,355.00	\$ 2,355.00	\$ 2,355.00	
HE	Site Assessment and Planting Supplies	\$ 100.00	\$ 100.00	\$ 100.00	
HE	Volunteer Tools and Supplies and OSI QR Cards and Modules - Training	\$ 434.97	\$ 434.97	\$ 434.97	
HE	Volunteer Tools and Supplies - Projects	\$ 194.94	\$ 246.36	\$ 194.94	
HH	Light bulbs, Thermostats, Smoke Detectors, other installs- \$52.04 per unit	\$ 1,561.20	\$ 1,561.20	\$ 1,561.20	
HH	Air Purifiers - \$270 per unit	\$ 27,000.00	\$ 27,000.00	\$ 27,000.00	
HH	Reusable HVAC Filters @ \$20 per unit	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	

HH	Window Air Conditioners - \$520 per unit	\$ 26,000.00	\$ 26,000.00	\$ 26,000.00	
	Major Equipment (\$5,000+)				\$ -
	Contractors/Subcontractors				\$ 109,428.38
HE	Spanish Translator for the first 2-3 hrs of 1 project per year	\$ 276.67	\$ 276.67	\$ 276.67	
HE	Information Technology	\$ 333.33	\$ 333.33	\$ 333.33	
HH	Minor Installs, education, sign ups - \$250 per unit	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	
HH	Energy Assessment including combustion analysis, blower door, etc. - \$200 per unit	\$ 13,334.00	\$ 13,334.00	\$ 13,334.00	
HH	Delivery for AC - \$50 per unit	\$ 416.50	\$ 416.50	\$ 416.50	
HH	Delivery for Air Purifiers - \$12.50 per unit	\$ 416.63	\$ 416.63	\$ 416.63	
HH	Final Inspections - \$300 per unit	\$ 6,699.00	\$ 6,699.00	\$ 6,699.00	
HH	Trip Fees - \$50 per trip	\$ 500.00	\$ 500.00	\$ 500.00	
HH	Health and Safety (mold mitigation)	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	
	Other Direct Costs				\$ 42,230.09
HH, HE	Truck Rental (Outreach) - \$160/day x 2 trucks x 2x/month x 6 months	\$ 4,800.00	\$ 4,800.00	\$ 4,800.00	
HH, HE	Postage - \$0.55	\$ 75.00	\$ 75.00	\$ 75.00	
HH, HE	Printing	\$ 450.00	\$ 450.00	\$ 150.00	
HH, HE	Office Supplies	\$ 133.33	\$ 133.33	\$ 133.33	
HE	Community Forester Scholarships - \$100 per unit	\$ 300.00	\$ 300.00	\$ 300.00	
HE	Volunteer Expenses	\$ 150.00	\$ 150.00	\$ 150.00	
HE/HH	Travel Related- mileage reimbursement and other associated travel costs	\$ 500.00	\$ 550.00	\$ 600.00	
HE	Volunteer Food and Appreciation	\$ 340.64	\$ 955.99	\$ 508.46	
HE	Community Volunteer Stipends for Volunteer Leader Trainings and Projects	\$ 600.00	\$ 1,200.00	\$ 800.00	
HH	Solar Bill Credit Subscriptions - \$375 per unit	\$ 6,250.00	\$ 6,250.00	\$ 6,250.00	

	Total Direct Costs				\$ 789,532.01
	Indirect Costs				
	Limited to no more than 10% of total direct costs				
	Total Indirect Costs				\$ 78,953.20
	GRAND TOTAL COSTS				\$ 868,485.21
	In-Kind/Matching				
	Equipment				\$ 1,350,845.10
HH	Leveraged Rebates from Xcel	\$ 348,348.00	\$ 348,348.00	\$ 348,348.00	
HH	Denver Office of Strategic Partnerships	\$ 33,750.00	\$ 33,750.00	\$ 33,750.00	
HH	Colorado's Affordable Residential Energy Program	\$ 29,000.00	\$ 29,000.00	\$ 29,000.00	
HH	Weatherization Assistance Program	\$ 19,591.85	\$ 58,775.55	\$ 39,183.70	
	Staff Time				\$ -
	Other				\$ 62,985.50
HE	Volunteer In-Kind Value of Work	\$ 5,900.00	\$ 14,487.00	\$ 7,080.00	
HH, HE	MHYC CEE Outreach Activities	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	
HH, HE	MHYC GOCO Outreach/Community events	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	
HH	Toilet Install p/MHYC Home serviced	\$ 4,339.50	\$ 4,339.50	\$ 4,339.50	
	GRAND TOTAL IN-KIND/MATCHING				\$ 1,413,830.60
	GRAND TOTAL PROJECT				\$ 2,282,315.81

Healthy Community Appendix C Your Community Partners

Recent community projects and coalition involvement include:

- 1) Energy Outreach Colorado's GES Solar Project was awarded through CHPHE SEP in 2019 and will end in 2021. This project will serve more than 100 GES homes with solar bill credits, and has already provided health and safety measures on 37 homes in 2020. In addition, Energy Outreach Colorado has worked with Energy Resource Center, Groundwork Denver, and Mile High Youth Corps on the Adelante Project, which was charged with helping reduce impacts from dust and noise related to CDOT's central I-70 construction project. It also provided the opportunity to reduce energy use and utility bills for people who were residing in the target area of about 300 homes that lie within a few block corridor of I-70, between Colorado and Brighton boulevards and between 45th and 47th Avenues. With the help of outreach groups, the Adelante Project organizations went house-to-house to conduct assessments and determine what measures and upgrades were needed to mitigate dust and noise (and reduce energy consumption/utility bills) and install them before construction started. Some of the measures included were window air conditioning units, storm windows, attic insulation, new programmable thermostats, sealing cracks around doors and windows, and furnace and water heater upgrades.
- 2) The Park People (TPP) is a 51-year-old nonprofit organization with the expertise, experience, technology, and infrastructure required to execute a broad range of urban forestry projects and programs, from simple projects to complex multi-layered, large-scale initiatives. TPP has provided free and low-cost trees to Denver residents for more than 30 years through its *Denver Digs Trees* program. TPP has conducted focused work in the community through multiple projects including a 2014 SEP to support tree planting in northeast Denver neighborhoods and a 2018 block-scale community greening project in Globeville, Elyria, and Swansea neighborhoods. Through this partnership with GES Coalition and The Nature Conservancy, TPP provided technical expertise, community planning facilitation, and project management to support residents in visioning, planning, and implementing greening projects on their blocks. TPP has continued to develop relationships with and support the planting efforts of GES residents since that time.
- 3) Volunteers for Outdoor Colorado (VOC) has been a member of the Westwood and Cole My Outdoor Colorado (MOC) Coalition since 2016. MOC is committed to connecting youth to nature through strategic partnerships that provide equitable and culturally responsive outdoor programs that foster an appreciation of natural areas and an ethic of stewardship. VOC is also a participating member of the Metro Denver Nature Alliance (Metro DNA), a dynamic, inclusive, and growing coalition of non-profit, government, research, and private sector partners working to make the seven-county Denver region a thriving place for people and nature.
- 4) Groundwork Denver has led a Commerce City Green Team for the past 3 years, serves as a non-profit member of the GES Coalition, partnered with GES residents to provide tree plantings during the summer of 2020, and partners with Platte Farm Open Space and the residents of Globeville for over a decade to transform this brownfield into a recreational natural habitat. In addition, GWD supported the Adelante Project. Further, GWD provides air quality monitoring and climate resiliency work for this community as a part of the City of Denver's air quality monitoring project. Finally, GWD has provided efficiency upgrades in homes across Commerce City as funding has allowed for the past 10 years, and ongoing efficiency upgrades for GES homes through DOSP funding.

- 5) Mile High Youth Corps has been a member of the GOCO Generation Wild Northeast Metro Coalition (NEMC) since 2017. Comprised of twelve partner organizations, the NEMC serves the communities of Commerce City, Northwest Aurora, Northeast Park Hill, and Montbello by connecting kids and families to the outdoors. Through a variety of neighborhood-based community engagement and outreach activities, MHYC has played a central role increasing awareness of and access to public lands, open space and outdoor recreation and education opportunities for residents of Northeast Metro Denver offered by: Bluff Lake Nature Center, Boys & Girls Clubs of Metro Denver, Bluff Lake State Park, City of Aurora Parks and Recreation, City of Commerce City Parks and Recreation, Denver Parks and Recreation, Environmental Learning for Kids, Groundwork Denver, Rocky Mountain Arsenal National Wildlife Area, Sand Creek Regional Greenway, and The Urban Farm. In addition, MHYC supported the Adelante Project through efficiency installs including light bulbs, AC units, storm window measurement and scheduling and partner communication.
- 6) Energy Resource Center has performed work in the community over the past 5 years through the Weatherization Assistance Program administered by the Colorado Energy Office, and the CARE and CIP programs through Energy Outreach Colorado. Additionally, Energy Resource Center participated in the Adelante Project, and supported work including furnace and hot water heater installations. Energy Resource Center is committed to these neighborhoods with continuous community outreach through social service agencies (and other partners) to promote our services as part of the broader efforts to assist families in need.

Healthy Community Appendix D Reporting

Applicant's Biannual Status Reports

The applicant will submit a biannual project status report to the department's SEP Coordinator. Status reports will be submitted using the department's template and include the following information:

- A description of activities completed to date;
- A budget summary table listing funds expended to date by budget category; and
- A discussion of any anticipated changes to the project scope or timeline.

Applicant's Final SEP Completion Report

The applicant will submit the SEP Completion Report to the department's SEP Coordinator within 30 days of project completion. The applicant's Final SEP Completion Report will be submitted using the department's template, and will contain at a minimum:

- A detailed description of the project as implemented;
- A summary table identifying project deliverables and tasks along with the associated completion date;
- A description of any operating problems encountered and the solutions thereto;
- A full expense accounting including itemized costs, documented by copies of purchase orders, contracts, receipts or canceled checks;
- Demonstration that the SEP has been fully implemented in accordance with the SEP application;
- A description of the environmental or public health protection and improvement resulting from implementation of the SEP along with **quantification** of the outcomes and benefits;
- Examples of brochures, educational or outreach materials developed or produced as part of the SEP; and
- Photographs documenting both project implementation and results.

Healthy Community Appendix E Project Schedule/Work Plan Details

Activities	Staff Responsible	Completion Date
Community Coordinator is hired	MHYC	6/1/2021
Energy Outreach Colorado will set up the funding codes for project expenses. Partners will be given access to database where impact and evaluation metrics will be entered and stored. Mile High Youth Corps will recruit and hire the Community Coordinator.		
Outreach and Referrals Begin on 6/1/2021	MHYC, GWD, EOC	11/30/2023
Community outreach will begin which will be led by Mile High Youth Corps, Groundwork Denver, Energy Outreach Colorado, and supported by the Commerce City and Adams County Weatherization offices. The Community Coordinator will collect resident referrals. From there, the Community Coordinator will contact the resident for more information and schedule follow up from project partners.		
Home and Environment Work Year 1 Begins	All partners	7/1/2021
Partner organizations will work with residents to perform home and environment assessments and improvements. We anticipate serving up to 100 households in Year 1. Healthy Environment work will take place in the Fall through one major planting event. A community training/learning event will be held. A bi-annual report will be submitted.		
Home and Environment Work Year 1 Ends	All partners	4/30/2022
Year 1 activity and impact data will be collected and submitted.		
Home and Environment Work Year 2 Begins	All partners	5/1/2022
Partner organizations will work with residents to perform home and environment assessments and improvements. We anticipate serving more than 100 households in Year 2. Healthy Environment work will take place in the Spring and Fall through two major planting events. A community training/learning event will be held. A bi-annual report will be submitted.		
Home and Environment Work Year 2 Ends	All partners	4/30/2023
Year 2 activity and impact data will be collected and submitted.		
Home and Environment Work Year 3 Begins	All partners	5/1/2023
Partner organizations will work with residents to perform home and environment assessments and improvements. We anticipate serving up to 100 households in Year 3. Healthy Environment work will take place in the Fall through one major planting event. A community training/learning event will be held. A bi-annual report will be submitted.		
Home and Environment Work Year 3 Ends	All partners	3/1/2024
Partner organizations will complete final assessments and work. All invoices will be submitted to Energy Outreach Colorado by 3/31/2024.		
Project Completion and Reporting	EOC	4/30/2024
Final report is submitted.		

**Healthy Community Appendix F
Budget Narrative – Improvement Offerings**

Measure	Forecasted Quantities for ALL Homes	Forecasted Quantities (Healthy Homes Only)	Forecasted Quantities (Healthy Homes and Healthy Environment)	Forecasted Quantities (Healthy Environment Only)	Forecasted Quantities (Purifiers Only)
# Homes:	300	40	160	40	60
Energy Audit	200	40	160	0	0
Participant Education	300	40	160	40	60
LED (A19)	2000	400	1600	0	0
LED (BR30)	200	40	160	0	0
Refrigerator	133	27	106	0	0
Air Sealing	169	34	135	0	0
Attic Insulation	102	20	82	0	0
Crawlspace Wall Insulation	69	14	55	0	0
Health and Safety - Boiler Clean and Tune	17	3	14	0	0
Health and Safety - Furnace replacement	35	7	28	0	0
Health and Safety - Furnace Clean and Tune	17	3	14	0	0
Health and Safety - Water Heater replacement	35	7	28	0	0
Low Flow Fixture - Bathroom	270	54	216	0	0
Low Flow Fixture - Kitchen	155	31	124	0	0
Low Flow Fixture - Showerhead	265	53	212	0	0
Programmable Thermostat	125	25	100	0	0
Windows/Storm Windows	108	22	86	0	0
Wall Insulation	20	4	16	0	0
Air Purifier	300	40	160	40	60
Energy Star Window A/C Unit	150	30	120	0	0
Solar Subscriptions	50	10	40	0	0
Range Hoods	50	10	40	0	0

Bath Fans	100	20	80	0	0
Doors	35	7	28	0	0
Trees	400	0	320	80	0
Shrubs and Perennial Flowers	800	0	640	160	0
Combo Carbon Monoxide/Smoke Detector	200	40	160	0	0
Mold Mitigation	10	2	8	0	0
Hard Surfaces	5	1	4	0	0
Home Repair Referrals	40	8	32	0	0
Reusable HVAC Filters	300	40	160	40	60

Memorandum of Understanding

Between

Energy Outreach Colorado (fiscal agent)

and

Energy Resource Center, Groundwork Denver, Mile High Youth Corps, The Park People and Volunteers for Outdoor Colorado (partner organizations)

This Memorandum of Understanding (MOU) sets forth terms and understanding between Energy Outreach Colorado (EOC) and Energy Resource Center, Groundwork Denver, Mile High Youth Corps, The Park People and Volunteers for Outdoor Colorado (hereby referred to as “Partner Organizations”) to execute the **Healthy Community project**. Under the Healthy Community project, there are two focus areas that are referred to Healthy Homes, and Healthy Environment. These two focus areas are respectively defined by EOC and Partner Organizations that are experts in their fields and will be performing the Work.

Background

EOC and Partner Organizations have established a partnership to meet the community needs outlined in the request for proposal that was released by CDPHE in 2020. EOC and many Partner Organizations have collaborated and executed projects in the GES and surrounding areas near the Suncor refinery. Each partner organization brings expertise both in their line of work and community relations and best practices for community projects. Each Partner Organization is wholly and solely responsible for its own conduct and omissions in connection with the work described by this MOU, and no partner organization shall be deemed liable for any conduct or omission of any other Partner Organization.

Purpose

The Healthy Community project will empower local residents surrounding the Suncor refinery not only through community volunteerism and training, but also through projects that improve resident’s health with home measures like air filtration, and environment improvements like tree planting.

EOC and Partner Organizations shall perform home energy and health improvements as well as outdoor plantings and enhancements to the residential properties in accordance with the CDPHE SEP Grant program requirements set forth on Attachment A (the “Work”), and Attachment B (the “Budget”) and the terms and conditions of this Agreement.

Funding

Unless otherwise mutually agreed between the Parties and CDPHE in writing, the total amount set forth under the CDPHE SEP grant award as defined by the line items identified in the Budget will be followed.

Upon receipt of grant funds from CDPHE, EOC will create a restricted grant fund from which EOC and Partner Organizations will spend against. This restricted grant fund will be placed in EOC's General Account. Any interest earned from this fund will be replaced by EOC in the form of rebates or administrative costs. Partner Organizations will provide EOC with invoices in a format and with a level of detail acceptable to EOC, including all supporting documentation required by CDPHE. EOC will pay invoices within 30 days of receipt. Direct deposit is available to Partner Organizations. Invoices for each month are due to Energy Outreach Colorado staff by the 10th of the subsequent month, ie. November invoice should be received by EOC no later than December 10.)

The project's duration will last 3 years, from April 2021- April 2024. All funding must be spent and reported no later than the terms of the award letter.

This proposal has the opportunity for administrative compensation not to exceed 10% of the total grant award. Administrative funding will be divided evenly amongst EOC and the Partner Organizations, and money should be invoiced to EOC separately.

Reporting

In order to track the project's progress, all organizations will take the following reporting responsibilities regularly. All reports will be submitted to EOC first. EOC will then compile all reports and submit one report on behalf of all organizations.

- Submit names and contact information of referrals and participants into database
- Submit invoices in a timely manner with proper tracking codes.
- Submit the number of participants served each month and what services were provided
- Submit quarterly and end-of-year progress reports.

Biannual Status Reports

Submit a biannual project status report using CDPHE's template and include the following information:

- A description of activities completed to date;
- A budget summary table listing funds expended to date by budget category; and
- A discussion of any anticipated changes to the project scope or timeline.

Final SEP Completion Report

- Submit the SEP Completion Report within 30 days of project completion. The Final SEP Completion Report will be submitted using the department's template, and will contain at a minimum:

- A detailed description of the project as implemented;
- A summary table identifying project deliverables and tasks along with the associated completion date;
- A description of any operating problems encountered and the solutions thereto;
- A full expense accounting including itemized costs, documented by copies of purchase orders, contracts, receipts or canceled checks;
- Demonstration that the SEP has been fully implemented in accordance with the SEP application;
- A description of the environmental or public health protection and improvement resulting from implementation of the SEP along with quantification of the outcomes and benefits;
- Examples of brochures, educational or outreach materials developed or produced as part of the SEP; and
- Photographs documenting both project implementation and results.

Duration

This MOU is at-will and may be modified by mutual consent of authorized officials from EOC and Partner Organizations. This MOU shall become effective upon signature by the authorized officials from the list of partners and will remain in effect until modified or terminated by any one of the partners by mutual consent. In the absence of mutual agreement by the authorized officials from EOC and Partner Organization, this MOU shall end 04/30/2024 with the future potential of extension as determined by CDPHE.

Work

Performance of the Work.

EOC or Partner Organizations shall supply all materials, tools, and labor necessary to complete the Work according to the specifications and sequence specified in this Agreement and the Attachments, in a good and workmanlike manner, using its best skill and attention, free from defects and in compliance with all applicable laws, regulations, codes and ordinances. EOC and Partner Organizations shall take all necessary actions required to remedy any delay resulting from its own or its Subcontractors' actions or omissions, including, without limitation, providing additional forces to perform the Work or working overtime. Any additional costs incurred as a result thereof in excess of the Grant Amount shall be the sole responsibility of EOC or Partner Organizations.

Compliance with Laws and Regulations.

EOC and Partner Organizations shall comply with all federal and state statutes and regulations, administrative codes and policies, local ordinances, building codes, and policies, applicable to the Work.

Permits.

EOC or Partner Organizations shall give public authorities all notices required by law and shall obtain and pay for all necessary permits, licenses and renewals pertaining to the Work. EOC or Partner Organizations shall provide any such permits prior to the commencement of any applicable Work.

Subcontractors.

Subject to the conditions contained in this Agreement and Attachment A, EOC or Partner Organizations may hire subcontractors to perform part of the Work ("Subcontractor") upon EOC and Partner Organizations prior written consent. EOC or Partner Organizations shall remain liable for the acts, errors and omissions of all of its Subcontractors of every level. EOC or Partner Organizations shall assure that the work of all Subcontractors is fully coordinated so as to assure that the Work is free from gaps, overlaps, inconsistencies, delays, and interferences. All Subcontractors shall be subject to all of the requirements herein and shall procure and maintain the same insurance coverages required by CDPHE and provide proof of the same including Certificates of Insurance listing EOC or Partner Organizations as additional insureds for Commercial General Liability and Auto Liability.

Insurance.

EOC and Partner Organizations shall procure and maintain the following types and minimum limits of insurance at all times during this Agreement and for three years following the completion of the Work. An occurrence based Commercial General Liability insurance policy with limits of \$1,000,000 for each occurrence, and \$2,000,000 general aggregate. The policy shall name EOC and Partner Organizations as additional insureds and include a waiver of subrogation in their favor.

Damages to Property.

Regarding the Healthy Home portion of the project, EOC or Partner Organizations shall promptly remedy any and all damages to any Property, its fixtures and appurtenances, caused in whole or in part by EOC or Partner Organizations, its Subcontractors, or anyone directly or indirectly employed by them. As is standard with similar planting projects, participating households will be required to release EOC and Partner Organizations from liability resulting from damages to property caused by the work provided by the Healthy Environment portion of the project.

Coordination and Notice.

The designated representative for EOC or Partner Organizations are listed at the end of this agreement. EOC or Partner Organizations and its designated representative shall provide immediate written notice to all parties on this agreement, and its designated representative of any claims, issues, or problems of which it becomes aware associated with the Work, including, without limitation: (i) any direct conflict or inconsistency among any of the specifications or requirements of this Agreement and the Attachments; (ii) any unforeseen or changing site conditions; (iii) delays impacting the Project schedule; (iv) any liens or claims threatened or asserted by any Subcontractors; (v) material changes to organization's operations; (vi) organization's inability to expend the Grant Amount; (vii) any expenditure of any Rollover Funds or the Grant Amount for any purpose other than the Work; and (viii) any material breach by EOC or Partner Organizations of this Agreement.

Tax-Status.

EOC represents that it is a § 501(c)(3) organization and has furnished CDPHE with full and complete information regarding its tax status. It is expressly agreed that if there is a change or challenge in EOC's tax status it is EOC's responsibility to immediately notify Partner Organizations and CDPHE in writing.

Confidentiality.

EOC and Partner Organizations acknowledge that in the performance of this Agreement, EOC and Partner Organizations may have access to information that is private or confidential. EOC and Partner Organizations agree not to disclose any such information (the "Confidential Information") to any third party without the specific written authorization of the EOC and Partner Organizations, regardless of the form or format in which, or means by which, EOC and Partner Organizations become aware of such information. For the purposes of this Agreement, Confidential Information shall not include information that is in the public domain unrelated to actions by EOC and Partner Organizations or information that EOC and Partner Organizations has obtained in good faith from legal sources other than EOC and Partner Organizations. EOC and Partner Organizations agree to take whatever measures are reasonably necessary to ensure that the employees, independent contractors, Subcontractors and agents of EOC and Partner Organizations are personally bound to maintain the Confidential Information in the same manner as EOC and Partner Organizations. EOC and Partner Organizations agree that breach of confidentiality would result in irreparable harm, and all equitable remedies, including injunctive relief and recovery of attorneys' fees, shall be available to the EOC and Partner Organizations for any breach or threatened breach of confidentiality.

Modifications.

Any changes to this agreement, the schedule or the project size and scope must be agreed to mutually in writing by EOC, Partner Organizations and when required by CDPHE. Any budget modifications must be requested in writing to EOC utilizing EOC's budget modification template.

Effect of Termination.

Any party can terminate this agreement with at least 30 days written notice. Upon termination of this Agreement for any reason, all payments by EOC to Partner Organizations shall cease at such time as may be determined by EOC and all unexpended portion of the Grant Amount shall be redistributed to Partner Organizations performing the Work.

No Discrimination in Employment.

In connection with the Work, EOC and Partner Organizations agrees not to refuse to hire, discharge, promote or demote, or to discriminate in matters of compensation against any person otherwise qualified, solely because of race, color, religion, national origin, gender, age, military status, sexual orientation, gender identity or gender expression, marital status, or physical or mental disability; and further agrees to insert the foregoing provision in all subcontracts.

Publicity.

EOC and Partner Organizations will work together to define communications strategy to promote clear and consistent messaging and determine any necessary partner review/approval process for public communications and use of materials.

Dispute Resolution.

Any dispute between the EOC or Partner Organizations arising out of this Agreement that cannot be resolved informally among the Parties shall be submitted to mediation in Denver, Colorado before a single mediator at the Judicial Arbiter Group. A request for mediation by either EOC or Partner Organizations shall be made in writing, identifying a proposed mediator, and delivered to the other organizations in this Agreement. In the event the organizations cannot agree to a proposed mediator within 10 days of the date of the request for mediation, either organization shall submit a request to the Judicial Arbiter Group who shall assign a mediator. The organizations shall personally appear at the mediation which shall be set for at least four (4) hours and the costs of the mediation shall be borne equally by the organizations involved. Mediation of any claims, disputes, and other matters in question arising out of or relating to this Agreement or the Attachments shall be a condition precedent to litigation or other binding dispute resolution.

Responsibilities

Energy Outreach Colorado Responsibilities

- Act as the fiscal agent for the Healthy Community project.
- Provide home measure rebates through agreement with Xcel Energy.
- Provide support with design and marketing materials.
- Compile and provide reports to CDPHE.
- Provide solar energy bill credits to participants that are qualified and who may experience an increase in energy costs.
- Track and report on overall grant budget for auditors, Organization Partners, and CHPHE.
- Pay submitted invoices to Organization Partners in NET30 terms.

Energy Resource Center Responsibilities

Healthy Home

- Provide home energy and health improvements including but not limited to: Furnace repair/replacement; Water heater repair/replacement; Air sealing; Insulation (attic/crawl space); Possible mini-split installation.
- Manage external and internal contract bids and scheduling
- Perform health and safety and major installs in residents' homes.

Groundwork Denver Responsibilities

Healthy Home/ Healthy Environment

- Provide home energy audits and health questionnaires in residents' homes.
- Provide marketing and outreach support to gain referrals by engaging GWD's Green Team in the community.
- Provide volunteers for tree planting events in the community.
- Provide possible air sealing/minor installs in residents' homes.
- Perform energy audit and create work order.
- Send work order to ERC.
- Perform final inspection and submit report to Community Coordinator.
- Follow up support for both home and environment work.

Mile High Youth Corps Responsibilities

Healthy Home/ Healthy Environment

- Hire and onboard Community Coordinator from the community.
- Support Community Coordinator with necessary training.

- Communicate with residents and pass information and forms on to partner organizations.
- Provide final assessment and paperwork to EOC.
- Provide marketing and outreach support to gain referrals by using Corpsmembers to communicate with community members.
- Provide volunteer support as needed for tree planting events in the community.
- Provide behavior education to participants
- Install simple health and safety measures (air purification, possible window A/C units)
- Provide support with installing simple energy efficiency measures in homes.

The Park People Responsibilities

Healthy Environment

- Define suitable plant material, coordinate with suppliers for order and delivery.
- Communicate with residents regarding options and recommendations.
- Create and manage application process
 - Develop application for Healthy Environment work
 - Provide input and feedback to EOC and GWD on marketing/outreach materials
 - Intake, process, and screen applications including participant communication OR communication with MHYC Community Coordinator
- Provide site-assessment pertaining to placement of trees.
- In conjunction with VOC, develop the project plan for planting activities.
- Coordinate with partner organizations on implementation of plan from outreach to installation.
- Provide trees, shrubs, other plants and necessary materials including compost, mulch, and tree stakes.
- Provide permits and necessary forms to perform plantings outside residential homes.
- Support community training and education, such as tree planting and care workshops, educational materials, and volunteer training and oversight.
- Stewardship: Provide follow-up support for Healthy Environment work including tree care hotline and training of community members in urban forestry.

Volunteers for Outdoor Colorado Responsibilities


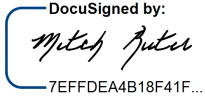
Healthy Environment

- Provide volunteer recruitment activities including developing and disseminating marketing materials
- Assist with community outreach efforts, including events.
- Provide Volunteer Project management for up to 2 projects a year.
- Train crew leaders to accomplish project goals.
- Support community training and education.
- Capture accomplishments and metrics and provide to EOC for reporting purposes.

Contacts and Signatures

This Agreement may be executed in counterparts all of which, when taken together, shall constitute one instrument. The parties agree that signatures transmitted digitally shall be binding as original signatures.

EOC and Partner Organizations Mutually Agree to the Terms as Outlined in this MOU.

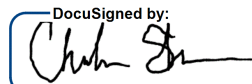
Energy Outreach Colorado Contact Information	
Primary Contact Jennifer Gremmert Executive Director 225 E. 16 th Ave Suite 200 Denver, CO 80203 303-226-5052 jgremmert@energyoutreach.org Signature  Date 12/15/2020	Secondary Contact (if different from primary) Mitch Ruter Residential Program Manager 225 E. 16 th Ave Suite 200 Denver, CO 80203 303-226-7061 mruter@energyoutreach.org Signature  Date 12/15/2020

Energy Resource Center Contact Information

Primary Contact

Charlie Sanchez
Program Director
953 Decatur Street, Denver, CO 80204
720-236-1321
charlies@erc-co.org

Signature

DocuSigned by:

1A30D27ABB8D407...

Date 12/16/2020

Secondary Contact (if different from primary)

Mike Mazzola
Development Director
114 West Rio Grande Street, Colorado Springs, CO 80903
719-591-0772
mikem@erc-co.org

Signature

DocuSigned by:

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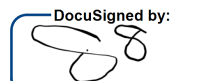
Date 12/16/2020

Groundwork Denver Contact Information

Primary Contact

Cindy Chang
Executive Director
3280 N. Downing St. Unit E
Denver, CO 80205
303-455-5600
cindy@groundworkcolorado.org

Signature

DocuSigned by:

D9C97F357461405...

Date 12/15/2020

Secondary Contact (if different from primary)

Kelly Shinn
Associate Director
3280 N. Downing St. Unit E
Denver, CO 80205
303-455-5600
kelly@groundworkcolorado.org

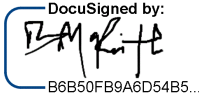
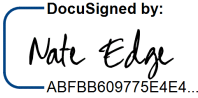
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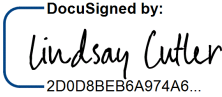
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Date 12/17/2020

Mile High Youth Corps Contact Information

Primary Contact	Secondary Contact (if different from primary)
<p>Brigid McRaith CEO 1801 Federal Blvd. Denver CO 80204 303-433-1206 ext. 223 brigidm@mhyc.net</p> <p>Signature  B6B50FB9A6D54B5...</p> <p>Date 12/16/2020</p>	<p>Nate Edge Project Manager: Energy and Water Conservation 953 Decatur St. Denver, CO 80204 720-450-2393 natee@mhyc.net</p> <p>Signature  ABFBB609775E4E4...</p> <p>Date 12/15/2020</p>

The Park People Contact Information


Primary Contact	Secondary Contact (if different from primary)
<p>Kim Yuan-Farrell Executive Director 1510 S. Grant St. Denver, CO 80210 303.722.6262 kim@theparkpeople.org</p> <p>Signature  49BCD5BE41F5466...</p> <p>Date 12/15/2020</p>	<p>Lindsay Cutler Program Manager 1510 S. Grant St. Denver, CO 80210 303.722.6262 or 303.859.5519 lindsay@theparkpeople.org</p> <p>Signature  2D0D8BEB6A974A6...</p> <p>Date 12/15/2020</p>

Volunteers for Outdoor Colorado Contact Information

Primary Contact

Anna Zawisza
Chief Program Officer
600 S. Marion Parkway Denver, CO 80209
303-715-1010 ext. 125
Anna@voc.org

Signature


DocuSigned by:

9782BAC7B5E5481...

Date 12/15/2020

Secondary Contact (if different from primary)

Taylor Driver
Community Engagement Manager
600 S. Marion Parkway Denver, CO 80209
303-715-1010 ext.114
taylor@voc.org

Signature

DocuSigned by:

7CAF38879B84A5...

Date 12/16/2020



December 23, 2020

Colorado Department of Public Health & Environment
4300 Cherry Creek S Dr,
Denver, CO 80246

To the Evaluation Committee,

On behalf of the City of Commerce City, we wanted to express our support for the Healthy Community proposal being submitted for the 2019-2020 Suncor settlement supplemental environmental projects fund by Energy Outreach Colorado (EOC). As an organization that works to improve homes in this community through weatherization, we understand the importance and benefits of this work on the health and wellbeing of residents. If the Healthy Community proposal is awarded, we will support this effort through resident referrals and outreach to ensure that more people are able to seek assistance with their home and environment. In conclusion, the City supports the goal and outcomes of this proposal and the partnerships associated with it.

Thank you for your consideration. We look forward to a successful outcome.

Sincerely,

Roger Tinklenberg
Interim City Manager

Benjamin Huseman,
Mayor



907 Salida Way
Aurora, Colorado 80011
Phone: 303-636-1982
Fax: 303-636-1997
www.co.arapahoe.co.us
communityresources@co.arapahoe.co.us

DONALD A. KLEMME
Director

Dear Evaluation Committee,

It is my pleasure to sign onto this letter in support of the Healthy Community proposal being submitted for the 2019-2020 Suncor settlement supplemental environmental projects fund.

As an organization that works to improve homes in this community through weatherization, we understand the importance and benefits of this work on the health and wellbeing of residents. If the Healthy Community proposal is awarded, we will support this effort through resident referrals and outreach to ensure that more people are able to seek assistance with their home and environment.

In conclusion, this office supports the goal and outcomes of this proposal and the partnerships associated with it.

Steve Elliott

Weatherization Division Manager
Arapahoe County Community Resources



January 14, 2021

Colorado Department of Public Health & Environment
4300 Cherry Creek S Dr,
Denver, CO 80246

To the Evaluation Committee,

I am pleased to write this letter of support for the Healthy Community proposal being submitted for the 2019-2020 Suncor settlement supplemental environmental projects fund. If awarded, this project will improve indoor and outdoor air quality and support the broader environmental health and quality of life in the affected communities.

The City and County of Denver's Department of Parks and Recreation has worked in partnership with several of the organizations involved in this proposal, and my office has a long history of working with The Park People on forestry programs and initiatives. Our relationship serves as a strong model for public-private partnerships. For more than 30 years, The Park People has worked with Denver-area communities to plant more than 60,000 trees and support residents in stewarding trees. I know The Park People to be an excellent partner in effective community-based forestry work. They understand the nuances of urban forestry and of working with communities, and they have the technical expertise, experience, and infrastructure to plan, develop, and execute successful forestry projects. And they work hard to engage meaningfully with residents and community partners, often listening to and bringing their expertise and resources to support the vision of those they serve.

Trees are an important element of our urban infrastructure and provide critical services to residents and neighborhoods. Community-informed and community-driven projects lead to the most equitable and sustainable outcomes. So this body of work is important for the health and livability of our city, and especially for communities served by this grant opportunity where trees are scarce and environmental improvements are greatly needed.

We need the help and support of nonprofit partners in addressing the significant health and environmental challenges our cities face. I hope you will support this innovative partnership by approving this grant request.

Sincerely,

Michael Swanson

Michael Swanson
City Forester

Denver Parks & Recreation | Office of the City Forester
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www.denvergov.org/parksandrecreation
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