

DEVELOPMENT REVIEW APPLICATION

TOTAL APPLICATION FEE(S):	_____
MISCELLANEOUS FEE(S):	_____

CASE NUMBER(S):	_____

PLEASE TYPE OR PRINT LEGIBLY

Applicant: _____	Person to Contact: _____
Address: _____	E-Mail: _____
Street Number City State Zip Code	
Telephone: _____	Fax #: _____ Cell or Work #: _____
Company Website Address (if applicable): _____	

Property Address/General Location: _____
Area of Property: _____ Acres/Sq.Ft.

Property Owner: _____	Person to Contact: _____
Address: _____	E-Mail: _____
Street Number City State Zip Code	
Telephone: _____	Fax #: _____ Cell or Work #: _____
Company Website Address (if applicable): _____	

Person or Firm Representing Applicant/Owner: _____
Address: _____
Street Number City State Zip Code
Telephone: _____
Fax #: _____ Cell or Work #: _____

Engineering Firm: _____	Person to Contact: _____
Address: _____	E-Mail: _____
Street Number City State Zip Code	
Telephone: _____	Fax #: _____ E-Mail: _____

APPLICATION TYPE	APPLICATION FEE
<input type="checkbox"/> Annexation	\$630 + \$10/Acre
<input type="checkbox"/> ZONE CHANGE, ANNEXATION ZONING, OR ZONING AMENDMENTS (NON-PUD)	\$600 + \$10/Acre
Fee to rezone nonconforming properties to R-1 or R-2 may be reduced to \$100, if rezoning is required to bring property into conformance with comprehensive plan or land development code.	
<input type="checkbox"/> VESTED PROPERTY RIGHTS APPLICATION (in addition to rezoning or development plan application fees)	\$600 + \$10/Acre
SUBDIVISION PLAT	
<input type="checkbox"/> Sketch Plat	\$300 + \$10/acre
<input type="checkbox"/> Public Hearing Plat (Final or Consolidation)	\$300 + \$30/Acre
<input type="checkbox"/> Administrative Plat (Final or Consolidation)	\$300 + \$10/Acre
<input type="checkbox"/> Plat Correction/Lot Line Adjustment	\$250
<input type="checkbox"/> Street Right-of-Way Vacation	\$950
PLANNED UNIT DEVELOPMENT (PUD)	
<input type="checkbox"/> Zoning Concept Schematic (applications for PUD zoning)	\$775
<input type="checkbox"/> Zone Document or Annexation Zoning to PUD	\$600 + \$20/Acre
<input type="checkbox"/> Amendment to Existing Zone Document	\$600 + \$10/Acre
<input type="checkbox"/> Concept Plan (property already with PUD zoning)	\$500
<input type="checkbox"/> Development Permit – Administrative or Public Hearing	\$600 + \$30/Acre
<input type="checkbox"/> Development Permit Amendment–Administrative or Public Hearing	\$500 + \$30/Acre
NON-PUD	
<input type="checkbox"/> Concept Plan	\$500
<input type="checkbox"/> Development Plan (Non-PUD)	\$500 + \$30/Acre
<input type="checkbox"/> Development Plan Amendment – Public Hearing	\$600 + \$30/Acre
<input type="checkbox"/> Development Plan Amendment - Administrative	\$500 + \$30/Acre

APPLICATION TYPE	APPLICATION FEE
VARIANCE	
<input type="checkbox"/> R-1 and R-2 Zone Districts	\$250
<input type="checkbox"/> All Other Zone Districts	\$350
<input type="checkbox"/> Minor Modifications - R-1 and R-2 Zone Districts	\$200
<input type="checkbox"/> Minor Modifications – All Other Zone Districts	\$300
USES-BY-PERMIT	
<input type="checkbox"/> USE-BY-PERMIT	\$600
<input type="checkbox"/> USE-BY-PERMIT – CHILD CARE CENTER (RESIDENTIAL ZONES ONLY)	\$250
OTHER	
<input type="checkbox"/> HEIGHT EXCEPTION	\$350
<input type="checkbox"/> FLOODPLAIN DEVELOPMENT PERMIT	\$200
<input type="checkbox"/> CONDITION RENEWAL OR COMPLIANCE	\$250
<input type="checkbox"/> DESIGN STANDARDS/GUIDELINES	\$500
<input type="checkbox"/> CONDITIONAL USE PERMIT	\$1625
<input type="checkbox"/> LAND USE PLAN AMENDMENT	\$1370
<input type="checkbox"/> APPEALS	\$1625
<input type="checkbox"/> OIL AND GAS PERMIT	\$2000
<input type="checkbox"/> OUTDOOR STORAGE PERMIT	\$300
METROPOLITAN DISTRICTS	
<input type="checkbox"/> INITIAL APPLICATION	\$2500 + city expenditures that exceed application cost
<input type="checkbox"/> AMENDMENTS	\$1025
DERBY REVIEW BOARD	
<input type="checkbox"/> CATALYST PROGRAM	No Fee
<input type="checkbox"/> REDEVELOPMENT APPLICATION	No Fee
GENERAL IMPROVEMENT DISTRICTS – ALL GID FEES MUST BE PAID BY SEPARATE CHECK PAYABLE TO SPECIFIC GID.	
<input type="checkbox"/> NIGID – NORTHERN INFRASTRUCTURE	\$200/acre for first 100 acres + \$100/acre over 100 acres
<input type="checkbox"/> ECAGID - E-470 COMMERCIAL AREA	\$200/acre for first 100 acres + \$100/acre over 100 acres
<input type="checkbox"/> ERAGID - E-470 RESIDENTIAL AREA	\$200/acre for first 100 acres + \$100/acre over 100 acres

CERTIFICATION

I certify the information and exhibits submitted are true and correct to the best of my knowledge and that in filing this application, I am acting with the knowledge, consent, and authority of the owners of the real property, without whose consent and authority the requested action could not lawfully be accomplished. Pursuant to said authority, I hereby permit City officials to enter upon the property for the purpose of inspection, and if necessary, for posting of public notice on the property. I further understand and acknowledge that the application fee covers the first three submittal cycles of my application. Any resubmittal over three will constitute an additional fee of ½ of the original application amount. This fee will need to be collected prior to any additional work being performed on the application.

Applicant: _____ **Date:** _____
Name (printed)

By: _____
Signature

As owner of the aforementioned property, I hereby consent to the submission of this application and authorize the applicant to act on my behalf with regard to this application.

Owner: _____ **Date:** _____
Name (printed)

By: _____
Signature

STATE OF _____)
COUNTY OF _____) ss.

The foregoing instrument was acknowledged before me this _____ day of _____, 20____, by

Witness my hand and official seal. Notary Public: _____
My Commission Expires: _____

TO BE COMPLETED BY CITY STAFF	
Current Zoning of Subject Property: _____	Comprehensive Plan Designation: _____
Zone Designation Requested (when applicable): _____	Subdivision Name (if applicable): _____
Date Application Received: _____	Case Planner: _____
Received By: _____	Date Application Complete: _____
PIN: _____	WARD: _____

LAND USE APPLICATION SIGN POSTING DISCLOSER

Effective July 2022, City staff will not be responsible for printing or posting any signage associated with land use applications. This may include public notice signage, neighborhood meeting notices, or any other sign posting determined to be necessary according to city policy and/or the Land Development Code (LDC). The applicant(s), under the guidance of staff, are responsible for the printing and posting of signage, including all associated costs. By submitting this application, applicant(s) agree to adhere to the sign posting requirements as stipulated in the LDC and the Public Notice Sign Posting Facts to Know (FTK), or other city policy, as applicable. These requirements may include multiple sign postings, each up to 4'x8' in size, of suitable and durable materials. The applicant(s) has the option to complete the printing and installation of signage in-house (if they have the ability to), or seek these services from a 3rd party vendor. Upon installation of all required public notice signage (or other signage as required), the applicant(s) must provide the City with a Public Notice Sign Posting Affidavit, stating that the posting is completed according to the LDC and provide photographs of said posting. Please see the Public Notice Sign Posting FTK for more information.

Applicant: _____
Name (printed)

By: _____
Signature

Date: _____

Owner: _____
Name (printed)

By: _____
Signature

Date: _____