

# City Manager Week in Review Report

WEEK OF: August 23, 2024



## RESOURCES

Agendas and meeting schedules – [commerce.legistar.com](https://commerce.legistar.com)

City online events calendar – [c3gov.com/Calendar](https://c3gov.com/Calendar)

Get City Alerts – [c3gov.com/Subscribe](https://c3gov.com/Subscribe)

Report a Concern – [c3gov.com/AccessC3](https://c3gov.com/AccessC3)



# New & Notable

## **Public open houses upcoming for transportation and safety master planning efforts**

Two major transportation planning initiatives are now underway as part of a city project known as “Pathway to Progress: Safely Connecting People & Places.” The effort aims to enhance both mobility and safety across the community by creating a Transportation Master Plan (TMP) and Safety Action Plan (SAP) to shape the future of transportation in Commerce City. Community participation is important to ensure the voices of residents and other stakeholders are being heard during this process. A pair of community open houses are being held to kick off the public engagement efforts for this initiative:

- Thursday, Aug. 29      4:30 – 6:30 p.m.  
Eagle Pointe Recreation Center, 6060 Parkway Dr.
- Tuesday, Sept. 10      4:30 – 6:30 p.m.  
Belle Creek Community Center, 10693 Belle Creek Blvd.

Get involved today and help create a safer, more efficient transportation network for all! Learn more and sign up for project updates and upcoming engagement opportunities at [c3gov.com/TransportationPlanning](https://c3gov.com/TransportationPlanning).

## **Council Schedules**

### **HR Q2 Dashboard**

### **Commerce City's Grant Office**

**Grants** - July Update



# Business/Economic Development



## ***Ziggie's Coffee Ribbon Cutting***

- Staff and Council members celebrated ribbon cuttings for two new Ziggie's Coffee locations located at E. 120<sup>th</sup> Avenue & Chambers Road and E. 103<sup>rd</sup> Avenue & Chambers Road.
- Staff met with a developer for a commercial site along E. 120<sup>th</sup> Ave. They confirmed seven lots are proposed on their site. Staff advocated and suggested new dining concepts for the development project.
- Staff connected with a developer to discuss their project. They informed staff they are 75% complete on the interior and requested assistance with a utility provider.
- Staff received an update on a planned commercial development project located along E. 104<sup>th</sup> Avenue. They confirmed the potential for five development parcels. Staff advocated for dining and family friendly entertainment concepts.
- Staff continued working with a developer to attract a new dining concept to their project located along Chambers Road.
- Staff submitted various properties for evaluation for three separate leads from the State of Colorado OEDIT.

- Staff completed a first draft of a report on the current state of the childcare industry in Commerce City in collaboration with Early Childhood Partnership of Adams County (ECPAC).
- Staff participated on the Economic Development Roundtable meeting hosted by the Adams County Regional Economic Partnership (AC-REP) where local economic development professionals shared updates from their communities and discussed best practices.
- Staff provided land development business liaison support for hotel and commercial development at Second Creek.
- Staff continued new collaborative efforts with Colorado Department of Public Health and Environment (CDPHE) and Commerce City E3 staff for the Small Business Equity Fund and Colorado Green Business Network programs.
- Staff provided land development business liaison support for the Nexus North development.
- Staff continued business retention and expansion report for an air compressor supplier.
- Staff is collaborating with the City Manager's Office on a Request For Proposals (RFP) for a consultant to develop a telecommunications infrastructure strategic plan that includes Fiber, cellular, and satellite communications technologies.
- Staff spent time with the Adams County Economic Development team learning how best to apply Enterprise Zone incentives to local investment projects.
- Staff reviewed the next draft of Economic Development Strategic Plan, with goal of review by the Planning Commission in September.

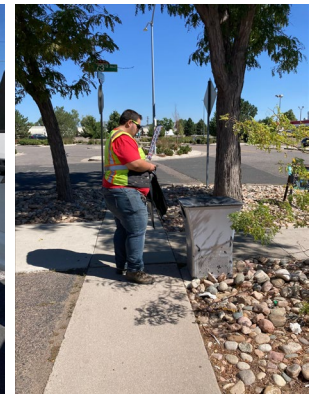


# Community Appearance/Clean Ups

## Hot Shot Crew

Monday – Friday

- During the past work week, the Hot Shot Crew was divided into 2, two-person teams that worked 8 hours per day. Clean-up efforts are dedicated to both scheduled locations of known hotspots and in response to SeeClickFix requests.
- Hot Shot Crews conducted inspections and removed abandoned items at the following scheduled, routine locations:
  - E. 48th Avenue and Ivy Street
  - E. 50th Avenue and Forest Street
  - E. 52nd Place and Oneida Street
  - E. 60th Avenue from Brighton Boulevard to Clermont Street
  - E. 64th Avenue and Colorado Boulevard (I-270)
  - E. 83rd Avenue and Rosemary Street
  - E. 84th Avenue and Pontiac Street
  - E. 96th Avenue and Peoria Street
  - E. 112th Avenue and Tower Road
  - E. 120th Avenue and Cameron Street
  - Elm Street - E. 69th Avenue to E. 72nd Avenue
- In addition to routine areas, crews performed clean-up at the following locations:
  - E. 56th Avenue and Holly Street
  - E. 60th Avenue and Holly Street
  - E. 62nd Avenue and Holly Street
  - E. 63rd Avenue and Holly Street
  - E. 72nd Place and Monaco Street
  - E. 83rd Avenue and Quebec Street
  - E. 83rd Avenue and Rosemary Street
  - Sand Creek Drive
  - E. 112nd Avenue and Village Circle
  - E. 112th Avenue and Lima Street
  - E. 112th Avenue and Oakland Street



## Distinctive Highlights

- Hotshot crews continued efforts to provide a safe driving conditions throughout the city's road and pathways.
- This week, crews picked up 35 tires. All tires were taken to the recycling center in efforts to promote sustainability.
- Recently, crews have began collaboration with the Regional Transportation District (RTD) in efforts to create a clean environment. The city partnered with RTD to clean 14 trash receptacles in the core city every Friday.
- The city hosted a Free Tire Recycling Event on August 17 for residents. Team members assisted during the event.



# Housing & Community Well-Being

Community Well-Being	Weekly	YTD	Housing / CDBG	Weekly Totals	YTD
<b>Homeless Navigator</b>			ERA: Rent/ Mortgage	\$0.00	\$245,027.87
Unhoused Resident Contacts	48	992	ERA: Utility	\$0.00	\$8,875.00
Voucher Matches to Housing	0	14	ERA: Car repairs	\$0.00	\$0.00
Voucher Orientations for Housing	0	6	ERA: Homeless	0	2
Unhoused Resident: Shelter	1	6	ERA totals	\$0.00	\$251,000.00
Unhoused Resident: Transitional Housing	0	7	ERA: Families Served	0	54
Unhoused Resident: Permanent Housing	0	10	ERA: Total Applications	0	73
<b>Family &amp; Senior Navigator</b>			In-Person Resident Service	27	895
Senior Contacts	12	411	Phone Contacts	145	4,954
Senior Resource Referrals Made	49	688	CDBG Services	0	386
Family Contacts	5	350	CDBG Draw Downs	\$0	\$199,157.00
Family Resource Referrals Made	9	527	CDBG Inspections	0	11



# Environment & Sustainability

## Energy, Equity, and Environmental Weekly Report – Aug. 19

This report provides a weekly update of environmental policy and planning work including, but not limited to:

- Environmental Policy Advisory Committee (EPAC)
- Lotus Contract and Community Outreach
- Municipal Sustainability
- Information regarding the Suncor Refinery and its operations
- Legislative Updates & Regional Environmental Leadership
- Colorado Energy and Carbon Management (CECM) Commission
- Oil & Gas Projects & Policy
- The included exceedance report is provided and updated on a monthly basis.



# Growth and Development

Ward Report: **July Ward Report**

\* New Report will be updated by second Wednesday of the month

PERMITS	Weekly Totals	2024 YTD Total	CODE ENFORCEMENT	Weekly Totals	2024 YTD Total
SFD Permits Issued	4	381	Total Case Action	851	22,519
Multi-Family Permits Issued	0	0	Pro-Active Cases	102	2,932
Duplex Permits Issued (SFA)	4	22	CAI	2	819
Townhome Permits Issued (SFA)	0	0	SCF-CRM	24	780
Residential CO issued	11	458	Violations Issued	272	5,763
Total Permits Issued	41	1,385	Weed Violations Undeveloped	2	111
Permits Processed	97	1,852	Weed Violations Developed	35	473
Residential Permits Processed	66	1,357	Abatement Hearings	18	174
Non-Residential Permits Processed	31	458	Abatement Ordered	12	176
Residential CO Processed	23	489	CRT Violations	4	138
Residential Inspections	608	15,602	CRT Outreach	0	33
Non-Residential Inspections	48	1,457			

## PLANNING

<b>Completed Cases</b>	1
<b>New Cases (Deemed Complete/Included in Total)</b>	1
<b>Total Active Cases</b>	147
<b>POD Inquiries questions about zoning, allowable use, development process and timelines, setback requirements</b>	18

## SELECT CASE STATUS UPDATES

Tower Landfill	Approved on First Reading
Commons at 104th	Received positive recommendation from PC
3rd Creek	Preparing to Post Plat

## PUBLIC HEARINGS (Recent & Upcoming)

V23-0001	Seventh Ave Vacation of Right of Way, August 19 City Council
Z23-0001	Galations Commons, Zone Change, August 19 City Council
Z24-0001	JFW Trucking, Zone Change, August 19 City Council
Z-973-21-24	Anderson Ranch, Annexation Zone Change, August 19 Planning Commission

## NEW SUBMITTALS

D24-0008	Edon Fitness and Training
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# Public Safety

## CCPD Continues to Conduct Inspections on Semi-Trucks

Another couple rounds of (too) big Big Rig crackdowns.

We have heard the concerns from the community and as a result, we have been joining forces with the Colorado State Patrol's Port of Entry division on nearly a monthly basis to get overweight trucks and semis/drivers with egregious safety violations off our Commerce City roadways. We reroute the vehicles to our mobile weigh and inspection station— the last two operations were based up north on E. 104th Avenue near Tower.

Here's a breakdown of what the numbers from those two enforcement efforts bore out:

- 38 inspections uncovered
- 147 violations with 26 that put the vehicle out of service



## CCPD Launches Silent Auction and Prepares for the 4th Annual Curt Holland Memorial Golf Tournament

Curt, we miss you every single day.

Beloved Detective Curt Holland was killed when his vehicle was struck by a drunk driver in October 2020.

We can't think of a better way to honor his legacy in this department than through a Detective Curt Holland Memorial Scholarship Fund.

We are so proud that our annual golf tournament (the fourth annual happening today, August 23) and corresponding silent auction in Curt's memory has raised more than \$215,000 in scholarship money to date.



**DETECTIVE CURT  
HOLLAND  
REMEMBERED  
WITH  
SCHOLARSHIP  
FUND**  
4704

And there's still time for our community and fellow law enforcement officers to bid on some awesome auction items/experiences; bidding is OPEN until 1 p.m.

Here's the link:

<https://us.givergy.com/CH2024/?controller=home>

Want to know who your donation is helping? We are really excited to introduce you to Megan. She's just one of the more than two dozen scholarship recipients. Hear from her and of course Curt's wonderful family in this video:

<https://youtu.be/A-76KjHaPLM>

You're gone but clearly never forgotten, Curt.



# Infrastructure

## PW Updates

### Preservation and Safety

- This week, traffic teams responded to emergency requests replacing and fixing a total of 13 signs this week around the city.

### Engineering

- Asphalt crack repair work continued in River Oaks and has now completed 74 crack repairs with plans to continue forward.
- Mill and overlay tree trimming was completed along Belle Creek, however, no paving was completed this week.
- Hot-in-Place Pavement (HIPP) began on E. 56th Avenue.
- Construction with utility relocations and storm sewer work on Colorado Boulevard.
- Staff conducted a coordination meeting for E. 96th Avenue.
- Staff hosted a construction meeting for Colorado Boulevard.
- Staff attended a FOR (Final Office Review) meeting for the Vasquez project.
- Pre-construction meeting held for 62nd Avenue & Holly Street intersection. Construction in this area is set to begin on September 3.
- Pre-construction meeting was held for E. 62nd Avenue and Holly Street was held on August 13.



### Streets

- Staff swept various areas including E. 49th, E. 50th, E. 54th, and E. 55th avenues, Sandcreek Drive, and neighborhoods in Reunion.
- Crews inspected and cleaned 403 storm drains this week. There are 10 planned and nine still in progress for cleaning efforts.
- The team installed 11 cross walks, installed three stop bars, and three stop legends on E. 72nd Avenue and Colorado Boulevard.
- Crews completed the road painting project on E. 100th Avenue and Laredo Drive.
- Pavement teams completed grading and spraying dirt road project on E. 112th Avenue in between Tower Road and Parkside Drive.
- The team grinded the area where the new speed bumps are going to be install on Niagara Street in between E. 56th Avenue and Sandcreek Drive.
- The team repaired five road failures around the city using a total of 850 pounds of cold asphalt.

### Parks Operations

- This week, crews began and continued work on renovations at Monaco Park. New fitness equipment was delivered and installed with more reparations continuing in the coming weeks.
- Along with the renovations, staff completed broadleaf herbicide applications at Monaco Park. Crews sprayed a total of 300 gallons of herbicide throughout the park.
- Crews continued herbicide treatment through other areas including Pioneer Park where 400 gallons were sprayed and at Eagle Pointe Recreation Center where crews used 40 gallons.
- Staff also string trimmed any identified any weeds growing in the parking lot and side cracks at the Eagle Pointe Recreation Center and the Heritage Cultural Center.
- Crews disinfected and pressure washed the playgrounds at Pioneer Park, Eagle Pointe Recreation Center, and Veterans Memorial Park to ensure safe usage of all visitors.
- With more renovation efforts throughout the city, Stampede Park received a new playground. The playground has been installed and is waiting for surfacing material. The park is waiting to be opened back up within the next few weeks.
- Crews began work at Second Creek Trail to place six shaded benches at various locations throughout the trail system.
- Staff continues trail maintenance to ensure safe experiences through the city's trails. Crews dragged Second Creek Trails, Rocky Mountain Arsenal Perimeter Trail, and Chambers Trail.
- Staff also continued ballfield maintenance and herbicide maintenance throughout the city's ballfields. Sites affected were Second Creek Elementary, Turnberry Park, and Villages at Buffalo Run East. Crews sprayed herbicide once all fields were dragged.
- Staff continues to maintain Sand Creek Trail every week. Staff removed plastic and glass debris from E. 60th Avenue and Brighton Boulevard and painted over graffiti.
- Staff went through the drip irrigation system of the Weaver Property at Sand Creek Trail. The staff ensured that all the zones were turning on and replaced batteries for those controllers that were showing low battery signs. Large water leaks were sealed. Staff checked that each shrub was receiving adequate water.



### Active Permits





# Parks, Recreation and Golf

## Summer Enrichment Camp | Recap

The enrichment camp went by so quickly! Over nine weeks, we had an average of 60 kids attending classes at Bison Ridge Recreation Center. We offered a wide range of courses, working with 12 different vendors and hosting staff-led classes. We are already excited about next summer's camp.

Our camp provides innovative, challenging, and fun summer classes on various topics, allowing every child to explore new subjects, learn new skills, and discover new interests in a positive and engaging environment.

Some of the highlights from this summer's camp include Beginner American Sign Language, Omniform Martial Arts, Quick Cooks in the Kitchen, NASA: Voyage to the Stars with Mad Science, Jr. Fire Academy, Intro to Ukulele, and Broadways Best with 5280 Theater Company.

## Batting Cages at Pioneer Park | Fall Hours

The batting cages are now operating under their Fall hours:

- Monday – Friday: 4 – 8 p.m.
- Saturday – Sunday: Noon – 5 p.m.

The cages will close for the season on October 6.

## Park After Dark | August 2 | Recap

Last Friday, August 2, Commerce City Recreation hosted Park After Dark: Movie in the Park at Turnberry Park. We had a lot of fun playing outside games, enjoying movie treats, and watching Monsters University. We had around 75 people join us for the movie, and the weather was great, even if it got chilly throughout the evening with storms to the south of us.





# Urban Renewal

URA updates are forthcoming.



# Financial Reports

Where to find budget and financial information:

## **Main Budget & Financial Reports Webpage:**

- [c3gov.com/financialreports](https://c3gov.com/financialreports)
- [2024 Adopted Budget](#)
- [2024 Budget at a Glance](#)
- [2022 Annual Comprehensive Financial Report](#) (ACFR)
- [2022 Popular Annual Financial Report](#) (PAFR)

## **Monthly Financial Report - July 2024**

The City's 2023 Financial Audit is underway and is now expected to be completed by the end of September. The audit report and audited financial statements are currently planned to be presented to City Council on 9/9/24. This is our third delay from the original and revised deadlines of 6/24/24, 7/22/24, and 8/12/24 due to challenges with completing the Housing Authority's audit timely. The Housing Authority is a component unit of the City and the City's audit cannot be completed until the Housing Authority's Audit is complete. Each monthly financial report contains cumulative financial data through the end of the reporting month.

08/23/2024



# Municipal Court & Probation

**Municipal Court & Probation Report** - through July 2024

## **Text Message Notifications**

Commerce City Municipal Court is utilizing text message notifications to send reminders to case parties. If you have an upcoming hearing, you should receive an initial 'opt-in' text message. If you have not received an 'opt-in' message and would like to receive text message notifications with reminders about your Municipal Court case, please call 303-289-3640 or send an email with your cell phone number to [court1@c3gov.com](mailto:court1@c3gov.com).



# Boards and Commissions

**Fourth Quarter Boards and Commissions Recruitment** is open and taking applications through Friday, October 18. Interviews will be held via Zoom on Saturday, October 26 from 10 a.m. to 2 p.m. via Zoom.

Persons interested in serving on a City board or commission must first fill out an application at [c3gov.com/boards](https://c3gov.com/boards). Interviews will be scheduled on a first-come-first-serve basis. Questions may be sent to Dylan Gibson, City Clerk, at [dgibson@c3gov.com](mailto:dgibson@c3gov.com).