

City Manager Week in Review Report

WEEK OF: Sept. 20, 2024



RESOURCES

Agendas and meeting schedules – commerce.legistar.com

City online events calendar – c3gov.com/Calendar

Get City Alerts – c3gov.com/Subscribe

Report a Concern – c3gov.com/AccessC3



New & Notable

Hispanic Heritage Month Celebration coming Sept. 22

For the second straight year, we're inviting the community to join us for a Hispanic Heritage Celebration on Sunday, Sept. 22 from 11 a.m. to 3 p.m. in Downtown Derby! The event will feature live performances, including Aztec dance, youth mariachi, folk dance, and a live band, along with free family-friendly activities such as face painting, a photo booth, a bouncy castle, a crafts area, and Lotería games. Purchase and savor authentic cuisine from local favorites such as El Jardin, GordiBuena, Mariscos Sinaloa, and Tamales by Sara. Explore community resources and vendors for valuable information and services. The city is proud to partner with the Commerce City Cultural Council, Cultivando, and Adelante Community Development on this vibrant celebration of Hispanic heritage in Commerce City – you won't want to miss it!

Join Us at Talk Around Town with City Council

Continuing this month are the new Talk Around Town events, where residents can enjoy appetizers from our local restaurant hosts and chat with city representatives about whatever questions, ideas, or topics are on your mind! Three remaining events will occur at locations across the city over the next three months. Residents are welcome to pop by for a few minutes or stay throughout for a chance to talk with your local elected officials about important city happenings, or just get to know them better.

- Wednesday, Sept. 25 4:30-6:30 p.m. State House 38, 15591 E. 104th Ave.
- Thursday, Oct. 17 6-7:30 p.m. Bison Grill at Buffalo Run Golf Course, 15700 E. 112th Ave.
- Thursday, Nov. 7 4:30-6:30 p.m. Las Dos Americas, 6065 Quebec St.

Be a good neighbor day is on Thursday, Sept. 28!

Commerce City Code Enforcement is celebrating National Good Neighbor Day by visiting with community members and handing resources along with a free gift. Code Enforcement aims to maintain and improve the safety and appearance of private properties in the city, and it cannot be done without the help of residents like you!

National Good Neighbor Day is always Sept. 28, but we are celebrating early this year! Visit one of the city's recreation centers on Friday, Sept. 27 between 8 a.m. and noon to chat with staff members and receive your resources and gift:

- Eagle Pointe Recreation Center, 6060 Parkway Dr.
- Bison Ridge Recreation Center, 13905 E. 112th Ave.

For more information, visit c3gov.com/CodeEnforcement or call 303-227-8860.

You can help improve the city website to better serve residents

As Commerce City kicks off an effort to redesign our city websites, we want to hear from you! We strive to enhance the user experience, improve accessibility, and provide clear and timely information, so your feedback will help shape a modern, user-friendly platform that meets the needs of residents, businesses, and visitors.

Do you want a simpler way to find information, more accessible content, or additional online services? Your input will directly guide our decisions to create a site that reflects the needs of our vibrant community. The deadline to participate is Sept. 25 and the survey will take approximately less than 5 minutes to complete. Thank you for helping us create a better online experience for Commerce City!

Survey links: [English](#) | [En español](#)

[HR Q2 Dashboard](#)

[Council Work Schedules](#)

Commerce City's Grant Office

Grants - August Update



Business/Economic Development



– Staff attended the International Economic Development Council conference in Denver. Both Director Anderson and Carlos Maciel presented to their peers in the educational sessions.

– Staff met with real estate director for an international transportation and logistics company to receive update on their proposed improvements for existing facility.

– Staff provided assistance to a development team for a new gym and training facility planned near E.104th Avenue with due diligence and proposed updated site plan.

– Staff met with the Adams County Workforce Center staff to discuss Build C3 programming ideas and continue program development.

– Staff met with the Clerk's office staff to discuss small business support collaboration.

– Staff is working with the city's Water Committee to determine how new xeric guidelines will impact local businesses that might be under Planned Unit Development (PUD) that don't currently allow for that kind of vegetation.

– Staff coordinated with Communications team on an annual economic indicators publication that will be used to promote Commerce City to prospective new employers and new commercial users.

– Staff met with businesses in Derby to propose a voucher program to be used during the Hispanic Heritage event taking place on September 22 in downtown Derby.

– Staff supported the Energy, Equity, and Environment's outreach to local businesses for the State of Colorado's Clean Air Program.

– Staff provided business retention and expansion support for an asphalt manufacturing company, material handling equipment supplier, restaurant, and hardware store.

– Staff participated in the first meeting of the 2024 Leadership Commerce City cohort.

– Staff continued planning and coordination for a multi-community business retention and expansion group.

– Staff continued coordination of mural restoration for the Past, Present, and Future mural in Derby.

– Staff gathered business profiles to feature in the Manufacturing Month section, spotlighting 21 businesses in Commerce City in our social media channels.

– Staff continued outreach to businesses that may be interested in joining the Small Business Task Force.

– Staff met in person with businesses in the Derby district to invite them to participate in the Hispanic Heritage Celebration.

– Staff met with a developer to provide status updates on their development and discuss potential incentives for targeted industries.



Community Appearance/Clean Ups

Hot Shot Crew

Monday – Friday

- During the past work week, the Hot Shot Crew was divided into 2, two-person teams that worked 8 hours per day. Clean-up efforts are dedicated to both scheduled locations of known hotspots and in response to SeeClickFix requests.
- Hot Shot Crews conducted inspections and removed abandoned items at the following scheduled, routine locations:
 - E. 48th Avenue and Ivy Street
 - E. 50th Avenue and Forest Street
 - E. 52nd Place and Oneida Street
 - E. 60th Avenue from Brighton Boulevard to Clermont Street
 - E. 64th Avenue and Colorado Boulevard (I-270)
 - E. 83rd Avenue and Rosemary Street
 - E. 84th Avenue and Pontiac Street
 - E. 96th Avenue and Peoria Street
 - E. 112th Avenue and Tower Road
 - E. 120th Avenue and Cameron Street
 - Elm Street - E. 69th Avenue to E. 72nd Avenue
- In addition to routine areas, crews performed clean-up at the following locations:
 - E. 56th Avenue and Monaco Street
 - E. 62nd Avenue and Monaco Street
 - E. 63rd Avenue and Dallas Street
 - E. 84th Avenue and Quebec Street
 - E. 93rd Avenue and Yosemite Street
 - E. 104th Avenue and Turnberry Street
 - E. 112th Avenue and Tower Road
 - E. 120th Avenue and Chambers Road



Distinctive Highlights

- This week, the Hot Shot crew continued their recycling initiative and picked up 32 tires. All items picked up were taken to the recycling center.
- Crews continued their joint project of the Regional Transportation District (RTD) trash receptacles cleanup. 14 total receptacles were cleaned in the Derby area, near E. 60th Avenue.
- Crews removed a large dumping of trash that was found near E. 63rd Avenue and Monaco Street. Debris found included tires, furniture, couches, mattresses and trash bags. All items were taken to be disposed of to prevent any contamination.



Housing & Community Well-Being

Community Well-Being	Weekly	YTD	Housing / CDBG	Weekly Totals	YTD
Homeless Navigator			ERA: Rent/ Mortgage	\$0.00	\$245,027.87
Unhoused Resident Contacts	34	1133	ERA: Utility	\$0.00	\$8,875.00
Voucher Matches to Housing	0	15	ERA: Car repairs	\$0.00	\$0.00
Unhoused Resident: Shelter	0	6	ERA: Homeless	0	2
Unhoused Resident: Transitional Housing	3	13	ERA totals	\$0.00	\$251,000.00
Unhoused Resident: Permanent Housing	1	13	ERA: Families Served	0	54
			ERA: Total Applications	0	73
Family & Senior Navigator			In-Person Resident Service	38	1006
Senior Contacts	25	499	Phone Contacts	85	5485
Senior Resource Referrals Made	75	901	CDBG Services	0	386
Family Contacts	12	380	CDBG Draw Downs	\$0	\$199,157.00
Family Resource Referrals Made	17	575	CDBG Inspections	0	11

September's "The Well" event included a pop-up clinic hosted by Yahweh Health Clinic, 15 residents attended and six received medical services onsite.



Environment & Sustainability

Energy, Equity, and Environmental Weekly Report – Sept. 20

This report provides a weekly update of environmental policy and planning work including, but not limited to:

- Environmental Policy Advisory Committee (EPAC) and Community Education/Outreach
- Municipal Operations (Leading by Example)
- Legislative Updates & Regional Environmental Leadership
- Colorado Energy and Carbon Management Commission (ECMC), Oil & Gas Projects and Policy
- Water Resources & Environmental Reviews



Growth and Development

Ward Report: **August Ward Report**

* New Report will be updated by second Wednesday of the month

PERMITS	Weekly Totals	2024 YTD Total	CODE ENFORCEMENT	Weekly Totals	2024 YTD Total
SFD Permits Issued	5	410	Total Case Action	1,103	26,220
Multi-Family Permits Issued	0	0	Pro-Active Cases	151	3,391
Duplex Permits Issued (SFA)	0	24	CAI	18	867
Townhome Permits Issued (SFA)	0	0	SCF-CRM	23	895
Residential CO issued	6	509	Violations Issued	326	6,843
Total Permits Issued	33	1,515	Weed Violations Undeveloped	0	120
Permits Processed	41	2,025	Weed Violations Developed	44	632
Residential Permits Processed	32	1,475	Abatement Hearings	0	191
Non-Residential Permits Processed	9	550	Abatement Ordered	19	215
Residential CO Processed	6	509	CRT Violations	0	143
Residential Inspections	406	16,629	CRT Outreach	0	33
Non-Residential Inspections	45	1,584			

PLANNING

Completed Cases	3
New Cases (Deemed Complete/Included in Total)	0
Total Active Cases	144
POD Inquiries questions about zoning, allowable use, development process and timelines, setback requirements	32

SELECT CASE STATUS UPDATES

Legato	Review of projects on hold per CMO
Reunion Center	Preparing to post
Landfill	Second reading at September 16 CC

PUBLIC HEARINGS (Recent & Upcoming)

Z-979-24, Z-980-24	Applegreen North and South Zoning, September 16 City Council. This has been continued.
CU-131-24	Crown Container Conditional Use Permit, September 16 City Council. City Council passes conditional use permit.
PUDA23-0003	Commons at 104th PUD Amendment, September 16 City Council. City Council passes motion to amend the original amendment.



Public Safety

CCPD to Start New Co-Responder Program

We ran the numbers, and they break down like this: at least once a day our officers respond to a call involving a person having some type of mental health crisis that results in them needing hospitalization, not police services.

We aren't counselors, but sometimes we have to be on these calls. We do train for that, but we aren't nearly as well-trained in this arena as actual counselors.

We are extremely excited to announce we've received two state grants to begin a Co-Responder Program here at CCPD which we will be rolling out over the next few months.

What that means is you'll begin to see mental health professionals responding alongside our officers on certain calls where the person needs intervention, not a citation or jail time.

The two grants will cover the cost to hire an undetermined number of mental health co-responders. You will never see these individuals responding to calls without officers to assist them as their safety will be paramount. The goal is they will be able to connect certain individuals with mental health resources after addressing the initial and immediate issue for which 911 was called.

You can expect to see more information about our Co-Responder Program appear on our various social media platforms as we launch and grow this new police/mental health partnership.





Infrastructure

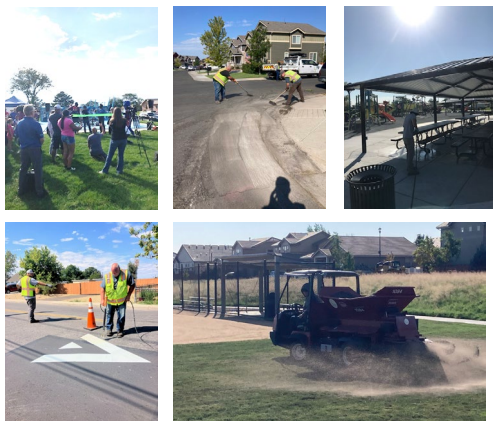
PW Updates

Preservation and Safety

- Traffic teams continued the Pothole Repair Project in response to Access C3 (SeeClickFix) tickets and emergency pothole repairs. Crews fixed a total of 71 potholes/failures this week around the city using a total of 2500 lbs. of cold asphalt mix.

Engineering

- The first phase of 2024 Asphalt Crack Repair was completed and the second phase of 2024 Asphalt Crack Repair bid meeting was held.
- Mill and Overlay work occurred in Belle Creek and Turnberry.
- Hot-in-Place Pavement paving was completed on E. 56th Avenue.
- The Slurry Seal project began in Foxton Village, North Range Village, and River Oaks.
- The Colorado Boulevard project continued with utility relocations and storm sewer work.
- Staff posted the first addendum to E. 96th Avenue RFB.
- Staff hosted a construction meeting for Colorado Boulevard.
- Staff participated in a quarterly coordination meeting of the Highway 85 Coalition.
- Staff assisted the Streets Division with their snowplow course.
- Staff met with school staff members and the Police Department at Southlawn Elementary and Stuart Middle to discuss traffic concerns and possible signage/pavement marking changes.
- Staff met with DRCOG to receive an update on DRCOG's E. 104th Avenue signal timing plan update.
- Staff met with Safety Action Plan consultant for project update.
- Staff met with Transportation Master Plan consultant for project update.
- Staff hosted the second Open House for Pathway to Progress.



Active Permits

Parks Operations

- Parks Operations maintenance crews kicked off the week with the reopening of Monaco Park celebration. Crews assisted with setup and teardown and stayed to assist our City Manager's Office with the event. The park is open for use by all residents. Crews painted the handrails and electric boxes in preparation for the event. All shelters and the new playground were pressure washed prior to the celebration. As with all Commerce City parks, crews will continue to monitor the park to ensure a safe space for all residents.
- After the tree planting volunteer event held at Pioneer Park on September 7, crews monitored the newly planted trees to ensure proper maintenance. Staff will run maintenance on the trees throughout the winter season.
- Herbicide control measures continued at Pioneer Park. Staff spot sprayed the warning tracks in that area using a total of 15 gallons.
- Crews began top dressing operations at Stampede Park and Villages at Buffalo Run East Park. Crews used 80 total tons of top-dressing material in both areas. Top dressing is the process of applying a thin layer of material to the surface of a lawn to improve its health and appearance. Common materials used for top dressing include sand, compost, or a mix of both.
- Crews continue to assist, run and promote the MyC3 Tool Trailer Rental Program. In 2024, there have been 39 reservations, including two neighborhood cleanups. The program is set to run until the end of October.

Streets

- This week, traffic teams continued their immediate response to emergency and AccessC3 (SeeClickFix) requests. Crews identified and replaced a total of 12 signs throughout the city.
- With the school year in full swing, teams monitored all school flashers. Teams were quick to repair any that were found to be not working properly.
- Streets maintenance teams have started preparations for the upcoming snow season. Crews have begun going through the city's snow routes to inspect the delineators. Crews inspected Highway 2 from E. 62nd Avenue to Quebec Parkway. Teams also identified any potential hazards on the road that can interfere and cause damage to the plows or citizens this upcoming snow season. Any hazards will be repaired promptly before the season begins.
- Asphalt teams began and completed construction on a new four-way stop at the intersection on E. 105th Avenue and Akron Street. This area previously had three stops and adding the fourth will provide safer routes for motorists.
- Teams also successfully completed an asphalt grinding project at Lima Circle and Eagle Creek Circle. Staff ground all four corners of the intersection right in front of the ramps due to the high elevation of the asphalt compared to the concrete.



Parks, Recreation and Golf

Monaco Park Reopening Celebration

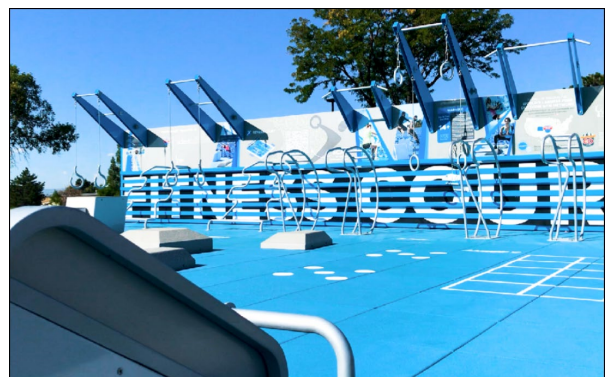
Monaco Park has been completely renovated and reopened to the public! A reopening celebration was held on Tuesday, September 10. Commerce City families and children came out to enjoy the brand-new all-inclusive playground, basketball court, and fitness court. PRG gave out 150 basketballs at the event so that all attendees could play on the new basketball court. A ribbon cutting was held at the city's first Fitness Court, with Mayor Douglas, several City Councilmembers, and Colorado Rapids mascot, RapidMan, all in attendance.

This is the 9-acre park's first complete renovation since it was built in 1973. New features include:

- Larger rentable shelters with lighting and electrical outlets
- Inclusive playgrounds for ages 2-5 and 5-12
- Fitness Court
- Basketball court
- Play amenities at the southern end of the park
- Parking lot
- ADA compliant flush restroom
- ADA accessible sidewalk connections within the park and to the parking lot
- Pedestrian lighting
- 35 new trees to increase the tree canopy

\$3.6 million dollars were invested in the park renovation, with a grant from Adams County Open Space, pass through funds from Conservation Trust Fund and Adams County Open Space, and additional funds from 2k. The new Fitness Court is completely grant funded with \$100,000 from Adams County Open Space, and \$70,000 Community Development Block Grant (CDBG).

Commerce City Recreation partnered with the National Fitness Campaign and UHealth to install the Fitness Court, which provides free access to high-quality workouts and an equitable exercise space for community members.





Financial Reports

Where to find budget and financial information:

Main Budget & Financial Reports Webpage:

- c3gov.com/financialreports
- [2024 Adopted Budget](#)
- [2024 Budget at a Glance](#)
- [2022 Annual Comprehensive Financial Report \(ACFR\)](#)
- [2022 Popular Annual Financial Report \(PAFR\)](#)

Monthly Financial Report – August 2024

The city's 2023 Financial Audit is finally complete. The audit report and 2023 ACFR were presented to City Council during the September 9 Study Session. The Audit and ACFR were delayed this year due to challenges with completing the Housing Authority's audit timely. The Housing Authority is a component unit of the city and the city's audit cannot be completed until the Housing Authority's Audit is complete. Each monthly financial report contains cumulative financial data through the end of the reporting month.



Municipal Court

Municipal Court & Probation Report - through August

Upcoming Fresh Start Day

If you have Commerce City Municipal Court warrants, unpaid fines, or unfinished business, Fresh Start Day is the perfect opportunity for you. This year's opportunity for a fresh start is on Wednesday, Oct. 16 from 9 a.m. to 3 p.m. at the Civic Center, 7887 E. 60th Ave. You can also participate virtually via Zoom.

Register in Advance for Fresh Start Day Zoom Meetings:

- [Oct. 16 - 8:30 a.m. & 10 a.m.](#)
- [Oct. 16 - 1 p.m. & 1:15 p.m.](#)

Individuals can re-set their cases and have warrants vacated. For those who are eligible, a portion of their total fines owed may be waived or a new payment plan arranged to get cases back on track. Participants can also inquire about sealing records (other than traffic). Each case will be handled differently. Many cases can be resolved and closed, but outstanding restitution cases are ineligible. For more information contact court1@c3gov.com or 303-289-3640.





Boards and Commissions

Fourth Quarter Boards and Commissions Recruitment is open and taking applications through Friday, Oct. 18. Interviews will be held via Zoom on Saturday, Oct. 26 from 10 a.m. to 2 p.m. via Zoom.

Persons interested in serving on a city board or commission must first fill out an application at c3gov.com/Boards. Interviews will be scheduled on a first-come-first-serve basis.

Questions may be sent to Dylan Gibson, City Clerk, at dgibson@c3gov.com.